

# Shobrooke Parish Council

## Minutes of Parish Council meeting held in the Village Hall on Tuesday 10 April 2018

The meeting commenced at 7.30pm

### Members Present:

Cllr R Ayre (Chairman)  
Cllr C Boulton  
Cllr B Curle

Cllr C Furse  
Cllr J Ingham  
Cllr J Lee

### In attendance:

J Hole, Parish Clerk

### Business to be Transacted Public Participation

There was none

### Formal Business

#### 01/04/18 Apologies

Cllr P Hare-Scott, MDDC (prior engagement), Cllr M Squires, DCC, Cllr A Ripper, Cllr A Jones (away)

#### 02/04/18 Declaration of Interest

None

#### 03/04/18 Minutes of the last meeting held on Tuesday 13 March 2018 (previously circulated)

Under 4.1 – add Cllr J Lee declared an interest as a neighbour. Otherwise agreed and signed as a true record

#### 04/04/18 Mid Devon District Council

4.1

Planning Applications:

18/00452/CLU | Certificate of lawfulness for the existing use of a dwelling in non-compliance with an agricultural occupancy condition at Oaklea Shobrooke Crediton Devon EX17 1AL – After discussion, Councillors agreed to comment as follows: we are surprised this was not picked up when planning for the golf course was approved.

4.2

Planning Decisions:

18/00074/FULL - Variation of condition 3 of planning permission 15/00001/FULL to allow the ancillary accommodation to be used as short-term holiday let at The Old Bakery, Shute - withdrawn

4.3

Report from Cllr P Hare-Scott

There was no report

#### 05/04/18 Road and Footpaths

5.1

Outstanding Road and Footpath issues

I.

Pot hole between Exeter Hill Cross and Stumpy Cross – reported

II.

Drains at Exeter Hill Cross and Church. **Clerk to report** two blocked drains by the Shobrooke sign and at Silverway. The blockages meant water was pouring down the road.

III.

Dog fouling signs – ordered

5.2

New issues identified

Mud was accumulating on the road east of Wyke Cross. This had been reported to Newton St Cyres Parish Council who had referred it to Shobrooke as the field from where the water was coming was in Shobrooke Parish. **Clerk to report** to DCC.

#### 06/04/18 Finance

6.1 To approve signatures for this month's cheques

Cllr C Furse and Cllr R Ayre

6.2 Parish Council receipts Current Account

Item	Payer	Purpose	Amount £
6.2.1	DCC	PROW Grant	340.00
6.2.2	MDDC	Precept	5,202.00
			<b>5,542.00</b>

6.3 Parish Council payments current account

These were agreed as:

Item	Payee	Purpose	Amount £
6.3.1	SmartWater Technology Ltd	Smart Water security marking	46.00
6.3.2	Playsafety Ltd	Playground inspection	105.00
6.3.3	J Hole	Salary and expenses	137.16
			<b>£288.16</b>

6.4 Balances:

6.4a Parish Council Current Account balance: £7,745.12

6.4b Parish Council Footpath balance (in above current account figure): £373.74

6.4c Parish Council Reserve Account balance: £5,789.78

6.5 Financial Statement and Budget Monitor

Noted

#### 07/04/18 Councillor's Reports

7.1 To consider any Councillor reports for areas of responsibility

Snow Warden – Cllr C Boulton had received a request for a salt bin near the Shobrooke sign at the bottom end of the village. Salt bags had been left on the road for residents use in the bad weather. It was resolved to wait until the result of the grant application for a towable gritter was known. **Clerk to put** on next agenda

#### 08/04/18 Clerk's Report

8.1 Arrangements for Annual Parish Meeting – 8<sup>th</sup> May at 7.00pm

The Clerk reported that despite e-mailing Matt Barrow twice, to ask if he could attend the annual parish meeting to give an update on broadband, no reply had been received. Cllr J Lee suggested e-mailing again and copying to Cllr Andrew Leadbetter and John Heart. **Clerk to request** a police report for the meeting. The Annual Parish Council meeting to be advertised as starting immediately after the Annual Parish Meeting.

#### 09/04/18 Parish Council

9.1 Playing Field

9.1a To consider latest Inspection Report and annual Inspection Report and to agree actions required

The latest inspection report had not been received. The Annual Inspection report from ROSPA had been circulated to Councillors. There were a number of issues and a discussion took place on the actions required. It was felt that in parts the report was not clear and it was agreed that the **Clerk should seek clarification** from ROSPA on actions required with regard to the equipment listed as non-compliant with the requirements of the relevant standard. It was proposed by Cllr B Curle and seconded by Cllr J Ingham that the playpark be closed on a temporary basis until the necessary repairs could be carried out and this was agreed unanimously. It was noted that Cllr A Jones had already taped off the toddler swings and it was agreed Cllr C Boulton would remove these completely as soon as possible. **Clerk to**

**provide** a closed notice for the park gates and to e-mail a letter to Cllr C Boulton for him to deliver to numbers 8 and 9 School Close whose back gates opened directly into the park. Cllr C Boulton would also lock the playpark gate with a combination lock and e-mail the combination to Councillors. Cllr C Boulton offered to inspect the zip wire. It was agreed unanimously that the **Clerk should order** two new toddler swing units. Councillors accepted that in this instance it may not be possible to get two quotes. Once the repairs had been completed it was resolved to ask the ROSPA inspector to re-visit the playpark and check the repairs with a councillor present. **Clerk to e-mail** a copy of the report to Darren Fox and inform him of the park closure and to suggest that a maintenance day was required. Cllr C Boulton agreed to check the playpark on a quarterly basis and to report to council.

9.1b To consider grant applications, for example Tesco, for playpark equipment  
It was resolved that grant applications should be made. Cllr B Curle suggested that a five-year plan was required for the playpark to include fencing and replacement play equipment. It was agreed to put discussion of play equipment on the agenda for the Annual Parish Meeting to encourage parishioners input. Replacement play equipment would be decided by the Parish Council taking account of feedback and would concentrate on low maintenance, metal equipment. It was agreed that Matt Barrow could therefore be asked to attend another parish council meeting to talk about broadband

9.1c To consider quote for parking poles outside the playpark  
Cllr C Boulton thought that there was a right of way over the entrance to the playpark and it was resolved that the **Clerk should contact** the parishioner to confirm. Cllr A Jones had arranged a meeting with the contractor to obtain a quote for parking poles but the contractor did not attend the meeting.

9.2 Update on Maintenance of BT Kiosk and installation of defibrillator  
Cllr A Jones had e-mailed Councillors to note that the defibrillator case had been installed in the BT Kiosk and could now be wired up. Cllr J Lee advised that the electrician was required to charge for a certificate of compliance and he would arrange for the electrician to complete the work and issue the certificate which it was hoped would not be more than £50.00. **Clerk to order** defibrillator signs. Once the defibrillator was in place, a training session would be arranged for parishioners. The number to access the defibrillator would need to be agreed with the emergency service.

**10/04/18 Devon County Council**  
10.1 Report from Cllr M Squires  
There was no report

**11/04/18 Miscellaneous Correspondence**  
Cllr C Boulton had sent the Clerk an article which stated that parking on the pavement was not illegal, except in London. However, the law was changing at the end of April to allow Councils to fine £70.00 if a vehicle was parked on the pavement. It was not known if MDDC would enforce the new regulation.

**12/04/18 Minor Matters and Items for Future Agenda**  
The development at Peddlars Pool had been re-submitted and would be on next month's agenda. It was noted the developer had arranged two open evenings.  
Licence application for the Enchanted Garden Ball – permanent licence for one event per year.  
Cllr B Curle requested that items outstanding from previous meetings be listed

**13/04/18 Date of next meeting: Annual Parish Meeting Tuesday 8 May 2018 in the Village Hall at 7.00 pm followed by Parish Council meeting at 7.30pm**

**End of formal business**

The meeting closed at 9.10pm