

Bank reconciliation – pro forma

Name of smaller authority: CRUWYS MORCHARD PARISH COUNCIL

County area (local councils and parish meetings only): DEVON

Financial year ending 31 March 2018

Prepared by: Mrs Vivien Ray (Parish Clerk) (Name and role)

Date: 1ST April 2018

Balance per bank statements as at 31 March 2018:	£	£
Current Account	1972.44	
Reserve Account	3267.05	
	<hr/>	5239.49
Petty cash float (if applicable)		
Less: any un-presented cheques at 31 March 2018		
None		
	<hr/>	
Add: any un-banked cash at 31 March 2018		
None		
	<hr/>	
Net balances as at 31 March 2018 (Box 8)		<u>5239.49</u>

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK:

Opening Balance 1 April 2017 (Prior year Box 8)	4932.55
Add: Receipts in the year	3852.86
Less: Payments in the year	3545.92
Closing balance per cash book [receipts and payments book] as at 31 March 2018 (must equal net balances above – Box 8)	<hr/> <u>5239.49</u> <hr/>