

Shobrooke Parish Council

Minutes of Parish Council meeting held in the Village Hall on Tuesday 14 December 2017

The meeting commenced at 7.30pm

Members Present:

Cllr C Furse (Chairman)
Cllr C Boulton
Cllr B Curle

Cllr J Lee
Cllr A Jones
Cllr L Pitts

In attendance:

Cllr P Hare-Scott, MDDC (8pm left pm), Fred Harper, Footpath Warden (left 7.50pm), J Hole, Parish Clerk

Business to be Transacted Public Participation

There was none

Formal Business

01/12/17 Apologies

Cllr R Ayre (Holiday), Cllr J Ingham (Away), Cllr A Ripper (away), Cllr M Squires DCC.

02/12/17 Declaration of Interest None

03/12/17 Minutes of the last meeting held on Tuesday 14 November 2017) Agreed and signed as a true record

04/12/17 Mid Devon District Council

4.1 Planning Applications:

17/01774/HOUSE - erection of conservatory on front elevation at 2 Queens Park, Shobrooke – no comment

4.2 Planning Decisions:

None

4.3 Report from Cllr P Hare-Scott

Work to balance the budget for next year was continuing. Government grants were being reduced and by 2019/20 would be withdrawn. District councils were increasingly being paid on performance such as new homes bonus and business rates. MDDC were investing in commercial property in Tiverton to generate rental income. The local plan was still being worked on and would hopefully be ready for submission in the New Year.

05/12/17 Road and Footpaths

5.1 Outstanding Road and Footpath issues

Repairs to the road surface by the church had taken place.

Cllr J Lee reported that the pot holes he had e-mailed the Clerk about last month had been filled although there was still a pot hole between Exeter Hill Cross and Stumpy Cross –

Clerk to report again.

It was noted that some drainage work had taken place although the drains at Exeter Hill Cross had not been done – **Clerk to report** again.

5.2 New issues identified

Fred Harper reported that DCC had repaired the gate on FP7 which had been unsafe. This was at no cost to the parish. As previously reported the annual parish footpath survey had been completed and two paths had failed. The Clerk would submit the required forms to DCC by February. Fred noted three additional areas that required attention/monitoring:

i) FP12 had been ploughed up to the edge of the field making it impassable. Fred had drafted a letter to go to the landowner and Councillors agreed that the **Clerk should send** this letter.

ii) The land owner on FP21 had removed a stile which had been put in recently by DCC. DCC had advised that once installed the stiles became the land owner's property. However, the DCC warden would speak to the land owner.

iii) High fencing was being installed on FP19 to fence in chickens. The farmer had contacted DCC for advice and had left the required 2-meter gap around the edge of the field but this would require monitoring to ensure that the hedge is maintained in order to keep access open.

06/12/17 Finance

6.1 To approve signatures for this month's cheques
Cllr C Furse and Cllr J Lee

6.2 Parish Council receipts Current Account: None

6.3 Parish Council payments current account

These were agreed as:

Item	Payee	Purpose	Amount £
6.3.1	J Hole	Salary and expenses	141.76
			£141.76

6.4 Balances:

6.4a Parish Council Current Account balance: £2,702.89

6.4b Parish Council Footpath balance (in above current account figure): -£52.12

6.4c Parish Council Reserve Account balance: £5,787.86

6.5 Financial Statement and Budget Monitor

Noted

6.6 To note appointment of external auditor from April 2018 to March 2022 - PKF Little John

There would be no requirement for Parish Councils with under £25,000 income to have an external audit from next year.

6.7 To consider budget for 2017/18

A draft budget had been circulated to councillors and it was resolved to accept this.

6.8 To consider adding more signatories to the bank account

Clerk to obtain forms from the bank

07/12/17 Councillor's Reports

7.1 To consider any Councillor reports for areas of responsibility

Snow Warden report - Cllr C Bolt had circulated details of a towable gritter. This would reduce greatly the amount of time it took him to spread grit by hand on Shobrooke roads. It was noted that Shobrooke was no longer on the gritter route. Storage could be found for the gritter and Cllr C Bolt had vehicles which would tow it. It may be possible to hire the

gritter to other parishes. It was resolved that the **Clerk should apply** for funding from either/both DCC Community Enhancement Fund or MDDC TAP fund.

The salt bin in School Close may be moved onto the main road to allow greater use.

08/12/17 Clerk's Report

- 8.1 To consider request to attend DALC Data Protection course in April – cost £48
This was agreed with half the cost to be shared with Newton St Cyres Parish Council

09/12/17 Parish Council

- 9.1 Playing Field
To consider latest Inspection Report
This had not been received.
- 9.2 Update on security marking for new bench by the war memorial
Cllr J Lee only had numbers for branding purposes. **Clerk to investigate** possible use of tracking stickers.
- 9.3 BT Kiosk - to agree purchase of parts costing £71.19 and four "Defibrillator" signs costing £61.60
It was resolved to purchase the parts required for the BT kiosk. Only two "Defibrillator" signs were required and it was agreed to purchase these once the defibrillator had been acquired.
- 9.4 Update on purchase of defibrillator
The Clerk was waiting for confirmation from the supplier that the defibrillator cabinet met BT requirements and for notification of the receipt of the grant money. It may be necessary to security mark the defibrillator.
- 9.5 To consider more permanent dog fouling signs
It was generally agreed that the incidents of dog fouling were less since the signs had been posted. **Clerk to ask dog warden** for details of more permanent signs.

10/12/17 Devon County Council

- 10.1 Report from Cllr M Squires
There was no report

11/12/17 Miscellaneous Correspondence

Grant request from Citizens Advice Bureau – January agenda

12/12/17 Minor Matters and Items for Future Agenda

There were none

13/12/17 Date of next meeting: Tuesday 9 January 2018 in the Village Hall at 7.30 pm.

Part II

14/12/17 Playing fields

- 14.1 To consider quotes received for grass cutting at play park in 2018
Details of one quote received to date had been circulated. It was resolved to discuss at the January meeting when two additional quotes should have been received.

End of formal business

The meeting closed at 8.40pm