

HITTISLEIGH PARISH COUNCIL

Annual Parish Meeting to be held in the village hall on 29th
May 2018 at 7.30 pm

AGENDA

1. Apologies
 2. Chairman's report
 3. Village Hall update
 4. Church update
 5. Highways matters: community involvement & future proposals
 6. Close of Meeting
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Annual Meeting of the Hittisleigh Parish Council to follow the Annual
Parish Meeting

AGENDA

1. Election of the Parish Council Chairman
2. Election of the Parish Council Vice Chairman
3. Election of the Planning Sub Committee
4. Declarations of interest
5. Minutes of the last meeting 27th March 2018

6. Matters Arising
 - 6.1 Highways
 - 6.2 Community Garden S106 project
 - 6.3 Speed signs & lorry restriction signs
 - 6.4 Outside notice board
 - 6.5 GDPR – new legislation

7. Planning
 - 7.1 Bowacre 18/00266/FULL Change of use of land to allow siting of 2 timber mobile cabins for year round low impact visitors accommodation – permitted with holiday let conditions
 - 7.2 VB Farms Retail Ltd 1255/18/FUL shop & café and soft play Whiddon Down (West Devon) - for response by 6 June latest

8. Governance & Accounting for year ending 31 March 2018
 - 8.1 Appointment of external auditors – new arrangements
 - 8.2 Asset Register review
 - 8.3 Risk Register review
 - 8.4 Statement of internal control review
 - 8.5 Financial regulations review
 - 8.6 Internal audit report – receive and review
 - 8.7 Review and approve the annual governance statements
 - 8.8 Approve the annual accounting statements
 - 8.9 Certificate of exemption from external audit
 - 8.10 National Joint Council for Local Government pay scales 2018-19

9. Payments
 - 9.1 Insurance renewal £160.65
 - 9.2 Hittisleigh Village Hall meeting room hire 2018 £42

9.3 DALC subscription 2018 £59.85

10. Correspondence

8.1 For response: no items other than listed

8.2 For information:

- CPRE membership information (hard copy)
- Rural Services Network – weekly news digest (email)
- Rural Services Spotlight on Rural Health and Social Care (email)
- Rural Services Network – Rural Transport (email)
- Devon Community Resilience event 14th June (email)
- Tiverton Town Centre Regeneration plan (pdf)
- HealthWatch Devon e-magazine (email)

New correspondence

8.3 New correspondence

Ruth Curtis, Parish Clerk

Date of next meeting Tues 31st July