

UPLOWMAN PARISH COUNCIL

Clerk to the Council : Robert Hodgson
Lower Beer,
Uplowman,
Tiverton EX16 7PF
Tel/fax: 01884-821239
E-mail : UplowmanPC@btconnect.com

15/07/18

All Parish Councillors

Dear Councillors,

UPLOWMAN PARISH COUNCIL - NOTICE OF MEETING
THURSDAY 19th July 2018, starting at 7.30pm in Uplowman Village Hall

The next meeting of this Council will be on **THURSDAY 19th July 2018**, starting at 7.30pm in Uplowman Village Hall with any comments from the public. Draft Minutes of the last meeting have been circulated and can be found at <https://parish.middevon.gov.uk/Uplowman>.

Items of particular note on the Agenda:

- Update on the Parish Planning process;
- Data Protection Act 2018: I attended a training on this at MDDC. It seems that the Clerk is considered to be the Data Controller (unless anyone else is appointed), that UPC should have a policy on data management (we await NALC drafting one) and UPC should register as a data user with the Information Commissioner's Office (ICO), which costs £40 annually.

The following dates have been booked for meetings in 2018: (all Thursdays): 20th September and 15th November.

Yours sincerely,

Robert Hodgson (Clerk to Uplowman Parish Council)

UPLOWMAN PARISH COUNCIL

AGENDA FOR MEETING TO BE HELD AT THE VILLAGE HALL, UPLOWMAN, ON THURSDAY 19th JULY 2018 at 7.30pm

The evening will start with an open session at which parishioners may raise matters of concern. All are welcome to observe the council meeting.

1. Attendance
2. Procedural matters, including reports from DCC and MDDC:
 - 2.1 Apologies for Absence
3. Minutes of last meeting (17th May 2018)
4. Matters arising from Minutes of last meeting not covered elsewhere
5. Finance and procedures
 - 5.1 Current position :

Bank balance at last meeting :	£6,367.75
Income since last meeting (grant for projector)	£420.00
Expenditure authorised on 17 May:	£292.91
Current balance:	£6,494.84

- 5.2 Payments for approval:
 - R Hodgson, Clerk's expenses (£12.87)
 - WJ Veen, grass cutting (£118.50)
 - M Norman, catering for Parish Plan meeting (£134.00)
 - TBC, cost of projector, expected £500 to £600
 - 5.3 General Data Protection Regulations and DPA 18: Update
Clerk to be Data Controller; Policy required; Will have to register with ICO (£40).
6. Planning
 - 6.1 18/00283/OUT:Jaspers Green, single dwell.MDDC refused permission
 - 6.2 18/00133/MARM: 248 dwellings in Uplowman Road: Reserved Matters
 - 6.3 18/00589/PNAG: Lowerman Fm: Erect Ag Bldg, approved by prior notification procedure
 - 6.4 18/00739/House: 1 Chapel Cotts, alter flat roof
 - 6.5 18/00668/PNAG: Hill Fm: Erect livestock bldg – refused, too close to road
 - 6.6 18/00663/H: Willow Barn, erect extension, Approved by MDDC
 - 6.7 18/00783/F:Chieflowman Fm: convert ag bldg to dwelling: To be considered at meeting
7. Parish Planning
 - 7.1 Update on progress of group, and proposals for taking forward. Report on Meeting of 18 May.
8. Correspondence (See attached list plus any correspondence received after this notice)
 - 8.1 Environment, SWW, etc:
 - 8.2 Local Plans and Surveys, Including Foot Path Definitive Map Review
 - 8.3 General Correspondence
 - 8.5 Village projects
9. Hall & Recreation Association
 - 9.1 Report.
10. Emergency Planning & Neighbourhood Watch
 - 10.1 Neighbourhood Watch Report
11. Community Projects and matters.
 - 11.1 School parking update
 - 11.2 £420 received from S&P Parish Mag: agreed to buy projector for Hall.
 - 11.3 TAP fund open again with new name. Community groups can also apply.
12. Parish Transport/Paths.
 - 12.1 Footpath review: Historical use of Whitnage Lane being researched
13. Date of next meeting (Thursday 20 Sept 2018, to be confirmed).

CORRESPONDENCE SINCE LAST MEETING (17 May 2018)

Ser No	Date received	From/to	Subject	Date replied/sent
462	19/05/18	M Norman	Invoice, Refreshments for Parish Plan evening (£134.00)	09/06/18
463	21/05/18	PKF Littlejohn	Audit Exemption received by auditors	
464	22/05/18	Cllr C Slade	Info about Police & CC small grants for safety projects	
465	09/06/18	SP Magazine	£420 transfer for projector in hall	
467	09/07/18	Nat West	Statement. Balance=£6494.84	
468	13/07/18	J Veen	Invoice for grass cutting: £118.50	

6. PLANNING

Ser No	Date received	From/to	Subject	Date replied/sent
632	17/05/18	MDDC	18/00283/OUT:Jaspers Green, single dwell.MDDC refused	
633	31/05/18	MDDC	18/00133/MARM: 248 dwellings Up Rd	
634	01/06/18	MDDC	18/00589/PNAG: Lowerman Fm: Eerect Ag Bldg approved	
635	06/06/18	MDDC	18/00739/H: 1 Chapel Cotts, alter flat roof	
636	26/06/18	MDDC	18/00668/PNAG: Hill Fm Erect livestock bldg - refused	
637	02/07/18	MDDC	18/00663/H: Willow Barn, erect extension, Approved	
638	04/07/18	MDDC	18/00783/F:Chieflowman Fm: convert ag bldg to dwelling	

7.1 ENVIRONMENT, including Sewerage, Recycling, Roads & rivers

Ser No	Date received	From/to	Subject	Date replied/sent
321	04/06/18	DCC	Proposal to decommission SOS telephones on A361	
322	27/06/18	DCC	Request by Tania Weeks to borrow Minutes for FP review	27/06/18
323	09/07/18	Clerks Gp	New MDDC litter & Dog bin policy	
324	10/07/18	Ord Survey	PMSA agreement for use of OS mapping (no cost to UPC)	

7.2 LOCAL PLANS & SURVEYS, including HRA

Ser No	Date received	From/to	Subject	Date replied/sent
313	01/06/18	MDDC	Prelim hearings for Local Plan to be 20/21 Sept	

7.3 GENERAL CORRESPONDENCE

Ser No	Date received	From/to	Subject	Date replied/sent
1576	14/06/18	SP Team Miission	Invitation to Chair to Installation of Rev Lewry 2 Aug	
1577	02/07/18	C&C Direct	magazine	
1578	03/07/18	D&C Pol	Proposed merger of D&C Police & Dorset Police survey to 27 Aug	
1579	10/07/18	HAGS	Play equipment catalogue	

7.5 Village projects.

Ser No	Date received	From/to	Subject	Date replied/sent
333			Nothing this time	

Plus about 333 incoming emails. Support for councillors: <http://www.ntselearning.co.uk> for information and on-line courses.