

UPLOWMAN PARISH COUNCIL

Clerk to the Council : Robert Hodgson
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11/11/18

All Parish Councillors

Dear Councillors,

UPLOWMAN PARISH COUNCIL - NOTICE OF MEETING
THURSDAY 15th November 2018, starting at 7.30pm in Uplowman Village Hall

The next meeting of this Council will be on **THURSDAY 15th November 2018**, starting at 7.30pm in Uplowman Village Hall with any comments from the public. Draft Minutes of the last meeting have been circulated and can be found at <https://parish.middevon.gov.uk/Uplowman>.

Items of particular note on the Agenda:

- Budget for next year, to be discussed prior to finalisation in January

Note that there will be PC elections next year. I have budgeted for an uncontested election with an assumed cost of £150, based on the 2015 charge. The cost of a contested election could exceed £1000.

The following dates are booked for 2019 (all Thursdays):

17th Jan, 21st March, 16th May, 18th July, 19th Sept and 21st Nov.

Yours sincerely,

Robert Hodgson (Clerk to Uplowman Parish Council)

UPLOWMAN PARISH COUNCIL

AGENDA FOR MEETING TO BE HELD AT THE VILLAGE HALL, UPLOWMAN, ON THURSDAY 15th Nov 2018 at 7.30pm

The evening will start with an open session at which parishioners may raise matters of concern. All are welcome to observe the council meeting.

1. Attendance
2. Procedural matters, including reports from DCC and MDDC:
 - 2.1 Apologies for Absence
3. Minutes of last meeting (20 Sept 2018)
4. Matters arising from Minutes of last meeting not covered elsewhere
5. Finance and procedures
 - 5.1 Current position :

Bank balance at last meeting :	£6,229.47
Income since last meeting	£0.00
Expenditure authorised on 20 Sept:	£667.82
Current balance:	£5,561.65

- 5.2 Payments for approval:
 - R Hodgson, Clerk's expenses (£33.65)
 - WJ Veen, grass cutting (£65.50)
 - Cllr Milner, reimbursement for projector (£434.94)
 - UPCC, contribution to maintenance of functioning churchyard (£350.00)
 - T&D Community Transport, Donation to Ring & Ride (£25.00)
 - Citizens Advice, Donation (£25.00)
- 5.3 Proposed budget for 2019-20 (attached)
- 5.4 Clerk's annual appraisal
6. Planning
 - 6.1 18/01393/House: 1 Locks Cottage. Erect garden shed. Has been approved by MDDC
 - 6.2 18/00027/Out: Little Chace dwelling. Appeal has been made to Sec of State.
 - 6.3 Braid Park Development: report on meeting with Highways
7. Parish Planning
 - 7.1 Update on progress of Parish Planning group. Nothing to report.
8. Correspondence (See attached list plus any correspondence received after this notice)
 - 8.1 Environment, SWW, etc:
 - 8.2 Local Plans and Surveys, Including Foot Path Definitive Map Review.
Whitnage lane recommended for adoption as bridleway
 - 8.3 General Correspondence
 - 8.5 Village projects
9. Hall & Recreation Association
 - 9.1 Report.
10. Emergency Planning & Neighbourhood Watch
 - 10.1 Neighbourhood Watch Report
11. Community Projects and matters.
 - 11.1 School parking update
 - 11.2 Hall Projector Update
 - 11.3 Armistice centenary report
 - 11.4 Update on Leat
12. Parish Transport/Paths.
 - 12.1 Resurfacing done Uplowman to Wood End. Chimney Down road to be done January 29th.
13. Date of next meeting (Thursday 17 Jan 2019, to be confirmed).

CORRESPONDENCE SINCE LAST MEETING (20 Sept 2018)

Ser No	Date received	From/to	Subject	Date replied/sent
471	11/10/18	Nat West	Statement balance=£5586.65	
472	27/10/18	Cllr Milner	Receipt for projector (£434.94)	
473	08/11/18	MDDC	Precept request required by 25 Jan	
474	08/11/18	J Veen	Invoice for grass cutline (£65.50)	
475	0/11/18	DALC	Invoice for Clerk's attendance at annual conference	09/11/18

6. PLANNING

Ser No	Date received	From/to	Subject	Date replied/sent
643		MDDC	Access through Braid Pk development	15/10/18
644	19/10/18	MDDC	18/01393/House: 1 Chapel Cott, erect shed, permitted	
643R	19/10/18	MDDC	Reply to UPC letter of 15 Oct. meeting fixed for 6 Nov.	
645	06/11/18	MDDC	18/00027/Out: Little Chace dwelling. Appeal to Sec of State.	

7.1 ENVIRONMENT, including Sewerage, Recycling, Roads & rivers

Ser No	Date received	From/to	Subject	Date replied/sent
326	24/10/18	Via Cllr Milner	Issues with leat leaking. He will report back	
327	29/10/18	DCC	Road Chimney Down to Dares Down closed w/c 28/01/19	
328	31/10/18	DCC	Notice of diversion of footpath 11 (Wood Farm)	

7.2 LOCAL PLANS & SURVEYS, including HRA

Ser No	Date received	From/to	Subject	Date replied/sent
314			None at this time	

7.3 GENERAL CORRESPONDENCE

Ser No	Date received	From/to	Subject	Date replied/sent
1585	05/10/18	Broxap/Kompani	Playground & outdoor fitness catalogues	
1586	01/11/18	HAGS	More of the same	
1587	09/11/18	C&CD	Clerks & Councils Direct magazine	

7.5 Village projects.

Ser No	Date received	From/to	Subject	Date replied/sent
333			Nothing this time	

Plus about 327 incoming emails. Support for councillors: <http://www.ntselearning.co.uk> for information and on-line courses.

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10 Nov 2019

Actual Annual Expenditure 2017-19 (rounded to nearest £) and Budget 2019-20

Item	2017 to 2018	2018 to 2019	2019 to 2020
Income	Exp	Est imate	Bud get
Precept	2829		2900
Council Tax Reduction Grant	71	20	0
Churchyard Grant, donation		350	350
HM Customs, VAT rebate	0	0	95
Grants and other income	0	420	
Clerks' Salary		1070	1100
Clerk's expenses / admin		111	110
Chairman's/other's expenses		0	0
Hall Hire for regular meetings		60	70
Audit		0	0
Insurance		192	192
Commun Projects ++		0	435
Parish Social & Neigh Plan		20	134
Devon Ass of Parish Councils sub+		76	77
Grass cutting		639	361
Election (assumed uncontested)		0	0
Support local charities		50	70
TOTAL	2900	2568	3320
			2899
			2995
			2995

+ DAPC subscription was deducted at source since 2000-2001. These figs adjusted as if it were not.

++ Community projects exp in 2018-9 was projector funded by grant of £420 from SP magazine.

Current year is estimated. There is now no charge for Annual Audit.

NOTE : A PRECEPT OF £1000 IS EQUIVALENT TO A COUNCIL TAX OF £6.66 ON A BAND 'D' PROPERTY IN UPLOWMAN.

Cash in hand at Year End March 2018 was £3545 (101% of the planned reserves). This estimate suggests that undesignated cash in hand is likely to increase by about £400 at next March (2019).