

## Morebath Parish Council

Minutes of 19 March 2018 Page 23

### **Minutes of the Council Meeting held on 19 March 2018.**

With the Chairman's consent, the meeting was amended from 20 March 2018.

It was not possible for Cllr P Heal, Chairman of MDDC to attend due to the alternative date, and arrangements would be made to fix a future date when Parish Council meeting dates had been agreed.

**Action: Clerk to advise Cllr Heal's PA.**

Present: Cllr J Westcott (Chair) (\*), Cllr T Conway (\*), Cllr J Briden, Cllr B Hatton, Cllr Mrs P Reed (\*), Mrs S Squire (Clerk).

\* Cheque signatories

The meeting opened at 7.33pm.

#### **1718-107 Appointment of Mrs S Squire as Parish Clerk / Responsible Financial Officer.**

**Proposed by Cllr Briden, seconded by Cllr Mrs Reed. Unanimously agreed.**

Mrs Squire and Cllr Westcott signed the Contract of Employment.

**1718-108 Apologies.** Cllr M Adams, Cllr J Andrew, MDDC Cllrs A Moore & R Stanley.

#### **1718-109 Declarations of Interest.**

**Cllr Westcott. Prejudicial Interest. Minute No. 1718-122**

**1718-110 Dispensation to Councillors.** None.

#### **1718-111 Minutes of the meeting held on 23 January 2018.**

The Minutes were **APPROVED** as a correct and accurate record and signed by the Chairman.

Although not an item on the Agenda, Councillors spoke about the discussion at the last meeting regarding a defibrillator for the village. The Chairman confirmed the Parish Council would not have any responsibility or financial implications in connection with it. The matter was further discussed under Minute No. 1718-122.

#### **1718-112 Open Forum.**

**Cllr Briden. Street lighting.** Representations had been made by a parishioner for the five LED street lights on the B3190 to be turned off during the night. Cllr Briden had ascertained from an Engineer in the Eastern Area that it is policy for street lights on A and B class roads to remain on during the hours of darkness.

There are two sodium style lights in Valley View and these would remain on as at present.

The light by the Parish Church is on a timer.

**Cllr Conway** advised he would be complaining direct following excess material in potholes being dumped by the Village Hall laurel trees and other areas ahead of the repairs being carried out.

**Action: Cllr Conway**

**1718-113 Report from the County Councillor.** Not present. The following report was read by the Clerk which had been given at Templeton Parish Council meeting on 13/3/18.

## Morebath Parish Council

Minutes of 19 March 2018 Page 24

- Council Tax had been increased by 4.99%
- The option to bring the in house Home Education Visiting Service for SEND children has been approved by Cabinet. It will give support for families as well as individuals.
- The procurement of the public health service for 0-10 year olds for which DCC responsible is to be delivered direct from DCC.
- Councillor Mrs Colthorpe had plans to meet the Neighbourhood Highways Officer on 1 March to decide how to spend pothole money in her Division but the meeting had to be cancelled due to the snow. Councillor Mrs Colthorpe asked people to let her know if there are any areas to bring to DCC's attention.

### **1718-114 Reports from the District Councillors.** Apologies given.

**Action:** Clerk to obtain details of the PCSO for the area and obtain a report for the Annual Parish Council Meeting.

### **1718-115 Improvements to the centre of Morebath.**

Cllr Conway. Noticeboard, planting and post box removal.

The notice board had been erected. It was noted the locking system was poor. The rusty chain nearby requires removal.

Planting would be deferred until there was better weather.

Post Box. Awaiting a reply from Post Office Ltd.

The salt bin in the car park would remain in place.

The salt bin by the Village Hall is deteriorating. A replacement cannot be supplied by DCC Highways due to its location being on a gritting route.

**Action:** Cllr Conway to order a further two Allen keys for access to the noticeboard, remove the rusty chain and remind Post Office Ltd that a reply was awaited.

### **1718-116 Snow Warden arrangements / salt storage and bins.**

Cllr Conway. Open day for salt collection on 3/2/18.

9 people collected salt compared with 28 previously. Surplus salt was taken by parishioners living out of the village.

Cllr Adams. Salt store. Cllr Conway advised the 1½ bags left from the open day would be stored in the car park under a tarpaulin cover.

**Action:** Cllr Conway to obtain a tarpaulin from a local firm.

### **1718-117 Communication Working Group.** Minutes of the January 2018 had appeared in Signpost.

### **1718-118 Highway Matters.** The former Clerk had reported road damage to DCC. The Clerk advised she had prepared details for her other Parishes on how to report potholes and other problems on the DCC interactive website. This was as follows:

- Go to [new.devon.gov.uk](http://new.devon.gov.uk)
- Click on 'Roads and Transport/' button (4<sup>th</sup> from left on second row of icons)
- Scroll down and click on 'Report a highways problem'
- The next page will give various options. In the case of roads, click on pothole, flooding/blocked drains whatever the problem is.
- Scroll down and click on 'Continue'
- If an error message comes up, click the 'X' in the box and you will be left with a map of Devon
- Drag the map to the area you wish to report. It is possible that an error message will continue to come up and you need to keep clicking the X in the box. Click on the area of road to be reported. It may be necessary for you to click twice on the area.
- The next page will give the opportunity of describing the problem. Then click 'Next'. There will be the opportunity of providing a photograph. If you do not have this, click 'Next'.
- The next page invites you to give your contact details. If you do not wish to give these, click 'Submit'
- The next page will give a reference number and it is suggested you make a note of this to quote if the work has not been done. You will receive an email with the reference number and description of the fault you have

## Morebath Parish Council

Minutes of 19 March 2018 Page 25

reported.

- The contact details for DCC Highways are: email: [csc.roads@devon.gov.uk](mailto:csc.roads@devon.gov.uk) or telephone 0845 155 1004.

**Action: Clerk to include in Signpost.**

### 1718-119 Footpaths.

Cllr Hatton. P3 Survey forms had been submitted to DCC Public Rights of Way. The Expenditure Summary gave a balance of £706.

A request for funding in respect of the church path (technically a Byway) of (£200) and £100 for general maintenance of other Footpaths for clearance purposes had been requested.

Cllrs Hatton and Adams to inspect Loyton Bridge for possible work to be done.

Cllr Mrs Reed had received representations that an electric fence had been erected on Footpath 3. It was noted an electric fence could be fixed if insulators were in place.

**Action: Cllr Hatton to walk Footpath 3.**

### 1718-120 Environment / Amenities.

Cllr Adams. Preserving treatment to bus shelters. Cllrs noted the work had been done and an Invoice received, to be paid under Minute No. 1718-122.

Grass Cutting. The former Clerk had confirmed she had contacted MDDC and Steve Kelland. The Clerk to follow this up to ensure MDDC are aware by the deadline of 23/3/18.

**Action: Clerk to check that MDDC has noted the details.**

Cllr Briden. Litter Pick. This was planned for 24/3/18.

Volunteers for the Parish Council. Councillors had been circulated with a pro-forma by the former Clerk which would be completed and handed to the Clerk when an event has been held.

### 1718-121 Planning.

a. No Applications had been received for consideration since the last meeting.

b. The Council **NOTED** the following MDDC Decision Notices:

- Application 17/01292/FULL – erection of 3 dwellings following demolition of existing livestock building at Veltham Barn, Morebath. Permitted with Conditions to Discharge.
- Application 17/02068/HOUSE – erection of a 2 storey side extension and balcony following demolition of existing at The Old Barn, Morebath.  
Grant permission.

### 1718-122 Finance 2017/18

a. The Clerk circulated the current financial position, prepared by the former Clerk. Cllrs noted there was a surplus and would decide on a figure to transfer at the May meeting.

b. Council **RESOLVED** to approve the following payments:

	Ch.No.	
• K Ward / HMRC wages	506 )	£160.45
• K Ward expenses	)	£ 14.95

## Morebath Parish Council

Minutes of 19 March 2018 Page 26

- DALC (New Cllr Training) 507 £ 25.00
- Cllr J Westcott (reimbursement) (Defibrillator grant from DCC) £500.00

*Cheque not authorised.*

- Cllr Adams Bus shelter repairs x 2 & decorate 508 £180.00  
Invoice received after the Agenda was prepared.  
Cllrs agreed for this to be paid.

Councillors were concerned that by signing the cheque for Cllr Westcott, it would have the effect of the Parish Council being party to an item that had not been agreed.

The £500.00 had been received from County Councillor Mrs Colthorpe's Locality Grant funding allocation.

**Action: Cllr Westcott to clarify with the former Clerk on the action agreed at the last meeting.**

### 1718-123 Correspondence

- a. MDDC. Consultation on the Schedule of amendments made to the Sustainability Appraisal Update 2017.
- b. MDDC. Highways Grass Cutting 2018/19. Covered under Minute 1718-120.

### 1718-124 Other Items to note only.

- a. Cllr Conway is booked onto a MDDC Planning Training session on 28/3/18.

**1718-125 Next Meeting:** Tuesday, 15 May 2018 at 7.30, Morebath Village Hall.  
This will be the Annual Parish Council meeting (AGM).

Dates of future Parish Council Meetings:

Tuesday 3/7/18; Tuesday, 11/9/18; Tuesday, 20/11/18.

2019 meetings: All on the third Tuesday (January, March, May, July, September, November).

The meeting closed at 9.17pm.

Cllr Briden gave his apologies for the May and July meetings.

### Summary of Decisions:

- Appointment of Mrs S Squire as Parish Clerk
- Minutes of 23 January 2018
- Payments

Signed as a correct record:

Date:

---

---