

## WASHFIELD PARISH COUNCIL

Chairman: Cllr Mrs Allison Trout  
Minshan  
Washfield  
Tiverton  
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Clerk: Mrs Jill Larcombe  
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**Councillors: I hereby give notice that the Annual Meeting of the Parish Council will take place on Tuesday 21st May 2019 in Washfield Memorial Hall commencing at 7.30pm. Your attendance is requested.**

Jill Larcombe 16<sup>th</sup> May 2019

### AGENDA

1. Election of Officers:
  - a) Chair
  - b) Vice-chair
2. To receive apologies
3. Disclosure of interest in item on the Agenda. *Councillors are reminded of the need to disclose or declare an interest in the item to be discussed.*
4. To agree the minutes of the meeting held on 19th March 2019 as an accurate record of the Meeting.
5. Matters arising from the minutes (not already covered by the agenda).
6. Planning
  - a) To make a recommendation on any planning applications received before the meeting.  
19/00560/FULL Erection of workshop with studio room above. Land at NGR 293551 119104 (Dryhill Farm), Stoodleigh Revised drawings.  
19/00803/HOUSE Erection of an extension, Little Haydon Cottage, Stoodleigh.
  - b) To note any decisions on planning applications made by MDDC
  - c) Any other planning matters.
7. Highways
  - a) To report on any highways work carried out in the parish and to note any highways work needed
  - b) Update on refurbishment of fingerposts signs
  - d) Any other highways matters.
8. Finance
  - a) To approve any payments
  - b) To approve the annual insurance payment
  - c) To agree to sign the Certificate of Exemption for 2018-19
  - d) To receive the internal audit report
  - e) To approve the Annual Governance Statement
  - f) To approve the annual accounts for 2018-2019
9. County & District Cllr Reports

10. Chairman's Announcements and Correspondence:
11. Public Questions
12. Date of next meeting: Tuesday 16th July 2019