

Newton St Cyres Parish Council

Minutes of meeting held on Monday 1 December 2014

The meeting commenced at 7.30pm

Members Present:

Cllr D Baker (Chairman)	Cllr J Enright
Cllr K Anstey	Cllr S Parker
Cllr J Baker	Cllr C Southcott
Cllr R Cashmore	Cllr J Walters

In attendance:

Cllr M Squires, DCC (arrived 8.05), Cllr P Hare-Scott, MDDC J Hole Parish Clerk
3 members of the public

Business to be Transacted

Public Participation

- (i) Police Report
There was no report
- (ii) Public Question Time.
Jock Campbell gave an overview of the amount of money that the Community Resilience Group (CRG) required in order to purchase equipment.

Formal Business

1/12/14 Apologies

Cllr T Sedgwick. Cllr M Squires would arrive late.

2/12/14 Declaration of Interest

None

3/12/14 Minutes of the last meeting held on Monday 3 November 2014

Agreed and signed as a true record.

4/12/14 Mid Devon District Council

4.1 Planning Applications:

14/1753/Full – Erection of detached open garages and workshop, new boundary walls and gateways at land and building, south of Swallowdale, NSC – no comment

14/01852 Variation of condition (2) of planning permission 11/01355 to allow the substitution of previously approved plans at Langford Park Nursing Home - Conversion and extension of existing outbuilding to provide 6 additional bedrooms for nursing home (revised scheme) – no comment

14/01919/Full – Erection of single storey extension, two storey extension with first floor balcony and installation of dormer window at Southay, Station Road, NSC – no comment

Licence Application – for NSC Recreation Ground – no comment

4.2 Planning Decisions:

14/00942/Full – Erection of café and restaurant, formation of wooden decking, and creation of playground at Home Farm, NSC – permission granted.

14/01534/Full – Erection of a garage/storage building at Barton House – permission granted.

14/01481 - Erection of single storey timber framed garden room replacing existing structure and installation of new first floor window to rear elevation at 7 Newton House, NSC – permission granted

- 4.3 Update on TAP Awards
The TAP grant to NSC Football Club had been approved and a cheque would be sent to the Parish Council shortly. If the TAP grant to the Parish Hall was approved then there would be £181.25 of NSC TAP budget remaining for this financial year. It was noted that there was £788.00 in the underspent pot for NSC and Sandford ward from previous years and Cllrs were encouraged to let any relevant organisations know.
- 4.4 Result of consultation on electronic planning applications
Details had been circulated to Cllrs. With effect from 1 April 2015, paper copies of planning permission documents would not be supplied to Parish Councils. It was unanimously felt that this would make looking at plans very difficult as Councils did not have access to printers that could print documents larger than A3. Cllr P Hare-Scott noted the comments.
- 4.5 Report from Cllr P Hare-Scott
Cllr P Hare-Scott reported that the Local Plan for the Crediton area had been discussed last week and it had been agreed that the proposed school site together with 25 houses would be the only new development in the Parish. Cllr D Baker enquired if there were any plans to improve the infrastructure between NSC and Crediton as with increased development in Crediton, there will be increased traffic etc.

5/12/14 Finance

- 5.1 To approve signatures for this month's cheques
Cllr J Walters and Cllr R Cashmore

- 5.2 Parish Council payments Current Account:
These were agreed as:

Item	Payee	Purpose	Amount £
5.2.1	Jerry Jermyn	New noticeboard at Sand Down Lane	80.00
5.2.2	M J Nichols	Grass Cutting	160.00
5.2.3	Hedgerow Print	Winter Newsletter	64.00
5.2.4	J Hole	Salary and Expenses	301.53
5.2.5	HMRC	PAYE due	1.00
			£606.53

- 5.3 Parish Council payments Footpath Account

Item	Payee	Purpose	Amount £
5.3.1	Country Matters	Work on FP No 8 and 9	132.18
			£132.18

- 5.4 Parish Council receipts
None

- 5.5 Balances

5.5.a Parish Council Current Account balance – £6,107.51 (after above payments)

5.5.b Parish Council Reserve Account balance – £840.37

5.5.c Footpaths Account – £381.28

- 5.6 Financial Statement and Budget Monitor
These were noted.

Break in procedures for signatories to sign cheques for payment

6/12/14 Matters raised by the Chair

- 6.1 Update on Churchyard
There was no update.

- 6.2 Update on community-led parish plan

Notes from the last meeting had been circulated. The questionnaire was being prepared. It had been agreed that some of the data inputting could be undertaken by NSC school children, under the supervision of a teacher. The cost of printing the questionnaire were

estimated as £159.00, to be paid in this financial year and £476.00 to be paid for in next year. Cllrs agreed to meet these costs.

6.3 Community Shop – report from public meeting

The public meeting had taken place and had been well attended. As a result of the meeting it had been agreed to send out a questionnaire to all households in the parish. This would be sent out at the same time as the community-led parish plan questionnaire, but would be a separate document to allow names and addresses to be supplied.

6.4 To consider ways of engaging with young people – Cllrs to propose ideas

Suggestions included social media and speaking to Young Farmers. **Cllr D Baker agreed to speak to Young Farmers** to ask them to suggest ways the Council might engage with young people.

6.5 To discuss the formation of a working party to look at how support groups can be brought together in an organised way to enhance communication and to avoid duplication (e.g. Community Resilience, Neighbourhood Watch, Snow Wardens, Community Support Group)

Cllr J Baker and Cllr R Cashmore agreed to look at ways to achieve this.

6.6 Winter Newsletter

This had been printed and had been delivered to Cllrs for onward distribution.

7/12/14 Councillor's Reports

7.1 Areas of Responsibility

Noticeboard – Cllr S Parker to erect the new noticeboard at Sand Down Lane. Cllrs to give some thought to where the old noticeboard could be placed.

Village Green – it was noted that directional signs had been left on the Village Green. **Cllr M Squires to advise highways**

Footpaths – work was on-going on various footpaths. Cllr S Parker gave an update on the progress to date with regard to the cycle/pathway between NSC and Crediton. The Council gave the project its full support and it was agreed that a working party should be set up to move the project forward. **The Clerk will type up the list of names** involved with the project with a view to arranging a meeting early next year.

NSC Station – Mel Stride, MP had confirmed he was continuing to press for more trains to stop at NSC station

Press – Cllr K Anstey to undertake press report next month.

7.2 Surgeries:

7.2a Matters raised on 22 November 2014

Potholes by the Half Moon bus stop on the Exeter to Crediton side – **Clerk to report**

Overgrown hedges – these should be cut soon.

7.2.b Next Surgery 20 December 2014

Cllr K Anstey

8/12/14 Clerk's Report

8.1 To consider proposals for a speaker for Annual Parish Meeting 2015

Cllr R Cashmore proposed that Cllr Andrew Leadbetter be invited to give a talk on broadband and how this would benefit the parish. **Clerk to invite.** In addition it was agreed that a presentation on the proposed new cycle/pathway between NSC and Crediton would be made. **Clerk to inform village groups that no verbal presentation** would be required at the meeting but would ask for a short written report which would go in the annual parish report.

8.2 Pay settlement for 2015

It was noted that a 2.2% pay settlement had been reached, effective from 1 January 2015, together with a £100 non-consolidated payment (pro-rata for part-time employees). This would be approximately £15.00.

9/12/14 Parish Council

9.1 Allotments

9.1.a Report – Cllr K Anstey

Nothing to report

- 9.2 Update on flooding issues/Community Resilience Group
The notes from the last meeting had been circulated to Cllrs. Cllr R Cashmore was waiting for responses from the emergency planning department at DCC. The CRG plan was being tested tomorrow night. The rain gauge was being installed and the cascade of calls would need to be agreed. Cllr R Cashmore informed the meeting that Jock Campbell was standing down as CRG lead due to other commitments. **Clerk to write and thank Jock for his input.** It was agreed unanimously to put £2,516.00 towards the equipment required by the CRG, although it was hoped that this would be paid by DCC.
- 9.3 To consider the provision of dog mess bags and ways of preventing dog fouling and reporting to MDDC
Cllr J Baker reported that dog mess bags were available at a very reasonable price. However, it would be difficult to make these available near to dog mess bins. A note about the dangers of dog fouling had been put in the Newton Wonder and it was agreed to repeat the note in future issues. It was noted that dog fouling could be reported to MDDC on-line. **Clerk to send link to Cllr J Baker for future inclusion in Newton Wonder.**
- 9.4 Cleaning gutters in the village
It was noted that mechanical sweeping had not been carried out for a while and Cllr P Hare-Scott agreed to check this and report back.
- 9.5 Grant applications received
Grant applications had been received from the PCC, Parish Hall and CRG and these had been circulated to Cllrs and would be considered under item 11.1

10/12/14 Devon County Council

- 10.1 Outstanding Highways issues
Depth markers at Langford Road – it was unlikely these would be installed as part of the flooding work. **Cllr M Squires to enquire** where in the system this request was. It was noted that there was no enforcement on Network Rail to cut the trees as had been previously thought. **Clerk to inform Bob King the contact details for Network Rail**
Network Rail had stated that the road surface on the bank opposite the Beer Engine was a matter for DCC. The road surface had been noted in a recent inspection by DCC highways. It was noted that the pot holes in Godolphin Close and Woodlands had been filled. The drain opposite PR Cars, Half Moon was no longer blocked.
- 10.2 New issues for Cllr Southcott to take to DCC
None. Cllr R Cashmore stated that DCC were waiting for confirmation from the land owner that gully's could be cut into fields at Langford, to alleviate flooding on the A377.
- 10.3 Report from Cllr M Squires
There was consultation on the re-filling of salt bins and the gritting schedule. No changes would be made for this year.
- 10.4 The Local Government Boundary Commission for England – to consider any comments
Cllrs should make their comments direct to the Boundary Commission. It was noted that maybe some thought should be given to the boundary between Mid Devon and East Devon.
- 10.5 To review letter re road closure at Station Road
Details of the road closure from 25 February to 27 February 2015 for drainage works had been circulated to Cllrs.

11/12/14 Budget and Precept

- 11.1 To consider budget and set precept
A draft budget and precept had been circulated to Cllrs. After discussion it was agreed to set the Precept for 2015/16 at £12,518.00. Proposed by Cllr J Enright, seconded by Cllr R Cashmore with all in favour. **Clerk to advice MDDC.**

12/12/14 Miscellaneous Correspondence

Details had been circulated to Cllrs on a consultation to deregulate alcohol sales by community organisations.

Notification had been received of a scheduled road closure between Rew Cross to Langford Lane on 8 – 10 December 2014

13/12/14 Minor Matters and Items for Future Agenda

None.

14/12/14 Date of next meeting: The amended date of Monday 26 January 2015, in the Clubroom, Parish Hall, 7.30pm was agreed.

End of Formal Business

Public Participation

Paul Taylor stated he would be able to help on the cycle/footpath working group.

The meeting closed at 9.40pm