

SHOBROOKE PARISH COUNCIL

Minutes of the Shobrooke Parish Council meeting held in the Parish Hall on Tuesday 9 September 2014

The meeting commenced at 7.30pm

Members Present:

Cllr C Furse (Chairman)
Cllr R Ayres
Cllr C Boulton
Cllr B Curle

Cllr R Dawkins/ F Letch
Cllr J Lee

In attendance:

Cllr P Hare-Scott MDDC (arrived 8pm) J Hole Parish Clerk
Cllr M Squires DCC (arrived 8pm, left 8.05pm)
1 member of the public

Business to be Transacted

Public Participation

Cllr C Furse introduced Jane Hole as the new Parish Clerk

1. Public Questions

There were no public questions.

It was noted that Huw Evans was willing to stand as a Parish Councillor. Proposed Cllr J Lee and seconded Cllr C Bout. **Clerk to action.**

2. Apologies for absence

Cllr N Dyson, Cllr M Squires

3. Minutes

3.1 Minutes of the last meeting held on 8 July 2014

The following corrections were agreed:

Item 4 Declarations of Interest: amend Boulton to Cllr C Boulton

Item 7. Allotments: Cllr Lee distributed the minutes and report from the meeting held by *three* "independent" councillors who had met, *as requested by the Parish Council with Mr David Boulton to hear his accusations regarding the running of Shobrooke Allotment Association. Cllr Lee went on to thank Cllr Dyson for agreeing to minute the meeting held on June 25th 2014 as it was felt the clerk had compromised his impartiality on the matter. The three independent members had all agreed the report of the meeting.*

The corrected minutes were duly signed.

3.2 Minutes of the extraordinary meeting of the Parish Council held on 14th July in the Red Lion.

The following corrections were agreed:

Present: delete Cllr from F. Letch

Apologies for absence: Cllr F Harper

Declaration of interest: Cllr C Boulton

Various additional amendments were proposed by Cllr J Lee and it was agreed that the Clerk would re-type the minutes with the proposed amendments and circulate to

all Cllrs for approval. Once approved by e-mail the Clerk will publish as draft minutes which would then be formally signed at the next Parish Council meeting.

4. Declarations of Interest

Item 7 Allotment: Cllr R Dawkins, Cllr C Boulton and Cllr C Furse.

5. Roads and Footpaths

5:1 Update on any developments on Camps Bridge.

No further update had been received and no further work had taken place.

5:2 Suggested safety improvements in the village – to consider any updates

It was noted that the proposed warning signs for elderly residents and children crossing the road, together with the request for a painted footpath leading to the Village Hall were too expensive.

5:3 Traffic speeding in the village – to consider any updates.

Cllr C Boulton reported that Bob Wright had offered to give a demonstration of the speeding equipment. Cllr C Furse suggested that all Cllrs should attend where possible. **Cllr C Boulton to obtain dates and circulate.**

5.4 To consider report from Footpath Warden regarding Footpath 15

The Clerk read out a report from the Footpath Warden concerning Footpath 15 which is overgrown and should be cut back. **Cllr R Ayes to e-mail landowners contact details to Clerk for Clerk to contact.**

5.5 To consider any new road or footpath issues

Possible road closure from Langford to Creedy Bridge – **Clerk to check**

Potholes between Camps Bridge and East Lodge – **Clerk to report to DCC**

The steps opposite the Village Hall were reported as rotten in several places. **Cllr C Furse to report to Footpath Warden.**

The steps on the permissive path to the allotments need some attention. **Cllr C Furse to obtain quotes for the work to be carried out.**

6. Playing Field

6.1 To receive report of any current issues

It was noted that the inspection schedule was posted on the noticeboard by the playing fields. **Cllr C Furse to ask the Co-ordinator to supply a copy of the inspection report to the Parish Council on a regular basis. Cllr C Furse to update Co-ordinator contact details for The Brooke.** Cllr M Squires arrived at the meeting and gave a brief update on roads, before leaving for another meeting.

7. Allotments

7.1 Report from Extraordinary General Meeting held on 14 July 2014

The minutes from this meeting had been considered earlier. It was noted that the Allotment Association had held a meeting on Sunday 7 August 2014 and had elected a new Secretary and Chairman.

Clerk to write to Fred Harper and explain that the minutes from the July meeting were to be re-drafted and would be circulated once the draft had been agreed. It was hoped that the re-drafted minutes would answer some of the queries.

7.2 To receive report of any current issues

Fred Harper had written a letter to the Parish Council which had not been answered.

Cllr C Furse to draft a response and circulate to Cllrs for agreement. Cllr C Furse had spoken to Silverway Partnership, the land owners of the allotments, about the future of the allotments but they could not tell her who had acquired the land until the deal had been signed. It was agreed that once the new owner is known Cllrs will need to consider if they should continue to be the licensee for the allotments.

A letter dated 12 August 2014 had been received from a parishioner regarding the allotments and the minutes of the July 14 meeting which had been published before they were agreed by Cllrs. **Clerk to reply** that minutes of the Extraordinary Meeting were to be re-drafted and would be circulated once the draft had been agreed. Cllr C Furse thanked Cllr B Curle for his help and support with this issue over the last few months.

8. Finance

8:1 Annual audit – update

Cllr C Furse stated that the previous clerk had reported that the annual return queries had been answered and the paperwork had been re-submitted to the external auditor. The query was reported to be concerning the grant for the playground equipment and whether this was a Parish Council asset or not. **Clerk to look into question of council assets.** Cllr C Furse passed the bank statements and cheque books to the Clerk.

8:2 John Wilkinson - Clerk's final pay for August 2014: £126.71 This was approved for payment.

8:3 To consider any other financial issues There were no other financial issues to consider

9. Planning

9.1 Planning Applications: none received.

9.2 Planning Decisions:

14/00632/FULL - Installation of a 4KWp ground mounted photovoltaic system, West of Parish Hall Cruwys Morchard, Pennymoor. Courtesy copy proposal for adjoining parish – permission granted

14/01038/FULL - Installation of dormers and increase in roof pitch Mill View, Shobrooke – permission granted

14/00513/FULL - Change of use of agricultural land for the formation of residential vehicular access, Bridel Cottage Shobrooke – permission granted

10. Snow Warden and Community Watch

10.1 Update on vacant positions.

Huw Evans volunteered to act as Neighbourhood Watch co-ordinator. **Clerk to re-instate the scheme with the police.** The Snow Warden position was still vacant. It was noted that supplies of salt were available.

11. Correspondence

11.1 To review any correspondence received since the last meeting

DALC AGM and Conference is taking place on Saturday 11 October at Westpoint
The Openness of Local Government Bodies Regulations 2014 required the Parish Council to amend their standing orders to reflect the fact that parish meetings could now be filmed and recorded. **Clerk to draft amendment for next meeting.**

MDDC had notified the Parish that the Council Tax Reduction Scheme will be reduced in 2015/16. This will mean that more of any precept increase will be passed on to parishioners.

12. Sale of Allotment Land

12.1 Update on future of Allotment site. This was covered under item 7.

13. Chairman's Reports

Matters of immediate concern or for inclusion in the November meeting.

Cllr B Curle had asked Phil Keen to produce a sign to go above the Village Noticeboard and **Cllr C Furse will put a note** in The Brooke stating that the Parish Council Noticeboard is in the bus shelter.

The Clerk will work on updating the website and future agendas and minutes will be available on the website.

It was agreed to go ahead with the Vodafone Rural Open Sure Signal project and Phil Keen had agreed to be the Village Champion. Five locations were required in the village to host the Sure Signal boxes and Phil will try and arrange locations in principle ahead of the application deadline of 14 October 2014.

It was agreed to put contact details for Cllrs in The Brooke from after the May 2015 elections.

It was proposed by Cllr J Lee and seconded by Cllr B Curle that with effect from next month, Parish Council meeting would be held monthly rather than every other month. All were in favour. **Cllr C Furse to check hall availability.**

It was noted that Fred Harper had resigned on 21 July 2014 and it was reported that Cllr N Dyson had resigned with effect from today, 9 September 2014. **Clerk to write and thank them** for their work and to state that Cllrs hoped they would consider re standing at some point in the future.

14. Date of next meeting

This was amended to **Tuesday 14 October 2014, 7.30pm** in the Village Hall (if available)

The meeting closed at 8.45pm