

UPLOWMAN PARISH COUNCIL

Clerk to the Council : Robert Hodgson
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12/05/16

Messrs Grant Thornton UK LLP
Hartwell House
55-61 Victoria St,
Bristol BS1 6FT

SIGNIFICANT VARIANCE EXPLANATION

Please find attached summary sheets explaining significant variations plus a summary of Receipts & Payments with a Bank Reconciliation and a copy of our year end bank statement.

All these funds are held in a single account and we hold no petty cash.

The Annual Governance and Accounting Statements have been published on line today, 12 May 2016, at <https://parish.middevon.gov.uk/upplowman/parish-council/finances/2015-to-2016/>

The period for the Exercise of Public Rights has been set as 3rd June to 14th July inclusive. The notice is appended.

I trust that this clarifies the Statement.

Yours faithfully,

Robert Hodgson, Clerk

UPLOWMAN PARISH COUNCIL 2015-6

Box Number: 2, Precept	£
Figure in 2015 column	2329
Figure in 2016 column	2803
Variance (2016 less 2015)	474
Reasons (all apply to 2016):	£Amount
Total Precept + Council Tax Reduction (CTR) grant request was increased by £400 from £2500 in 2014/5 to £2900 in 2015/6 to mitigate the potential expenses of a contested PC election in May 2015. The election proved to be uncontested and the additional Precept will be held in reserves for future election expenses.	474
The CTR has reduced in 2015/6 and therefore the difference in Precept is more than the £400 allowed allowed by Uplowman PC for the 2015 election	
Therefore, unexplained=	Nil
Confirm that 'unexplained is less than 15% of 2015 figure	2016 now = 2015 = NIL

Box Number: 3, Other Receipts	£
Figure in 2014 column	1061
Figure in 2015 column	1077
Variance (2015 less 2014)	16 (1.5%)
Confirm that 'unexplained is less than 15% of 2014 figure	16/1061 = 1.5%

UPLOWMAN PARISH COUNCIL 2015-16

Box Number: 6 All other Payments	£
Figure in 2015 column	3749
Figure in 2016 column	2613
Variance (2016 less 2015)	-1136 (-30.3%)
Reasons :	£Amount
In 2010/11 Uplowman PC funded the construction of a permissive footpath to reduce traffic at Uplowman Primary School and to provide a safe walk to school for the children. £1800 remained in hand from grants received at the time, which was spent in 2014/5 on improvements to the Village Hall car park, used by parents taking children to school.	-1800
A dog waste bin was erected during 2014/5	-455
Catering was provided for a Social event/Annual Parish Meeting in 2014/5	-150
Sports equipment was bought for use in the village recreation ground (2015/6)	358
The historic cast iron village sign post was repaired and refurbished in 2015/6	805
Unexplained/remaining expenditure	£-1242 in 2015/6
Confirm that 'unexplained is less than 15% of 2015 figure	Variance now=-1242+1136=106 106/3749=2.8%

UPLOWMAN PARISH COUNCIL

UPLOWMAN PARISH COUNCIL
 NOTICE OF DATE OF COMMENCEMENT OF PERIOD FOR THE
 EXERCISE OF PUBLIC RIGHTS

ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2016

The Accounts and Audit Regulations 2015 (SI 2015 No.234)
 The Local Audit and Accountability Act 2014

NOTICE	NOTES
<p>1. Date of announcement <u>13th MAY 2016</u> (a)</p> <p>2. Sections 26 and 27 of the Local Audit and Accountability Act 2014 provide for:</p> <ul style="list-style-type: none"> Any person interested has the opportunity to inspect and make copies of the Annual Return and all books, deeds, contracts, bills, vouchers and receipts etc. relating to them. For the year ended 31 March 2016 these documents will be available on reasonable notice on application to the person in paragraph 3 below. Local Government Electors and their representatives have rights to: <ul style="list-style-type: none"> question the auditor about the accounts; and object to the accounts or any item in them. Written notice of an objection must first be given to the auditor and a copy sent to the Smaller Authority. <p>The auditor can be contacted at the address in paragraph 5 below for this purpose.</p> <p>3. Person to which you can apply to inspect the accounts (b)</p> <p>Name: <u>ROBERT HODGSON</u></p> <p>Position: <u>CLERK, UPLOWMAN PC</u></p> <p>Address: <u>Lower Beer, Uplowman</u></p> <p>Tel no: <u>01884 821239</u></p> <p>Email: <u>UplowmanPC@btconnect.com</u></p> <p>4. Any rights of inspection, objection, and questioning of the auditor may only be exercised within a single period of 30 working days:</p> <p>commencing on (c) <u>3rd June</u> 2016</p> <p>and ending on (d) <u>14th July</u> 2016</p> <p>5. Your appointed auditor is:</p> <p>Barrie Morris Grant Thornton UK LLP Hartwell House 55 – 61 Victoria Street Bristol BS1 6FT Tel: 0117 305 7600</p> <p>For more detailed guidance on electors' rights and the special powers of auditors, copies of the publication Council Accounts – A Guide to Your Rights are available from the National Audit Office website.</p>	<p>(a) Insert date of placing of this notice</p> <p>Sections 26 and 27 of the Local Audit and Accountability Act 2014 must be published with this Notice</p> <p>(b) Insert name, position, address and contact details such as telephone and email of the Clerk or other person to which any person may apply to inspect the accounts, and the details of the manner in which notice should be given of an intention to inspect the accounting records and other documents</p> <p>(c) Insert date at least 1 working day after the Date of announcement in paragraph 1 above and between 3 June 2016 and 1 July 2016.</p> <p>(d) The inspection period between (c) and (d) must be 30 consecutive working days and must include the first 10 working days of July. Exclude weekends</p>