

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** column headed "Year ending 31 March 2019" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered in figures.

Name of smaller authority: Hittisleigh Parish Council

County area (local councils and parish meetings only):

Financial year ending 31 March 2019

Prepared by (Name and Role): Ruth Curtis, RFO

Date: 17/05/2019

	£	£
Balance per bank statements as at 31/3/19:		
account 1	5,482.3	
account 2		
account 3		
account 4		
[add more accounts if necessary] account 5		
account 6		
account 7		
account 8		5,482.3
 Petty cash float (if applicable)		-
 Less: any unpresented cheques as at 31/3/19 (enter these as negative numbers)		
181	(400.00)	
182	(80.00)	
185	(400.00)	
186	(80.00)	
[add more lines if necessary] 189	(50.00)	
item 6		
item 7		
item 8		(1,010.00)
 Add: any un-banked cash as at 31/3/19		-
 Net balances as at 31/3/19 (Box 8)		4,472.3