

# **HITTISLEIGH PARISH COUNCIL**

Minutes of the Parish Council Meeting held on Tuesday 31<sup>st</sup> July 2018 at 7.30 pm  
in the Village Hall

Present: Cllrs Mark Brown, Bernard Curtis, Gill Fisher, Richard Gard (chairman), Libby Turrell (vice chair) and Ruth Curtis (clerk); MDDCllr Derek Coren and Peter Heal

1. **Apologies:** Cllrs Cathy Wetherden, Brian Howell; DCCLr Nick Way
2. **Declarations of interest:** Cllr Brown declared an interest in 5.4 as a neighbour
3. **Minutes of the last meeting held on 29<sup>th</sup> May 2018** were approved and signed as a true record.
4. **Matters Arising**
  - 4.1 Highways
    - Update on current matters
    - New surfacing from Swallow Tree to Road Down - tar has melted in the recent hot weather and heavy vehicles caused it to break up. The road warden arranged to collect a trailer load of chippings and these have now been spread. This has been appreciated by Highways. Highways are meant to be coming back with smaller equipment to finish the surfacing which were not completed previously.
    - Two areas where there are serious fall aways – on the road past Easterbrook (both sides) and on the road before Coltsfoot from ford direction.
    - Highway Maintenance Community Enhancement Fund (HMCEF)- £1580 has been received, this was originally funds to cover work needed on the area below the church where it floods and work at West Studham. Area below the church: Cllr Brown has rodded the drain under the road but the ditches either side are silted up and still need digging out. We are waiting to hear from the flooding team re: West Studham so cannot do anything further at present. Cllr Gard suggested some funds be used to fence off the two areas where the road is falling away (see above) as a safety measure. DCCLr Way recommended we get Highways approval before proceeding.
    - Adopt a Drain – Cllr Fisher has looked at drains around Hittisleigh Mill, there are 4 at Trenna, some of which are silted up and need clearing. Cllr Brown will take a look and make an initial assessment and clear with help if possible.
      - Water leak at Binneford – Cllr Coren reported the leak, which is in the field, to SWW. It took about 8 weeks for it to be attended to with engineers digging in the road despite being informed the leak was in the field. Cllr Gard wrote to the chairman of SWW regarding the situation and the huge amount of wasted water. Their reply clarified that SWW don't routinely have authority to repair a mains pipe on private land without the landowners' permission.
      - New signpost now erected at Binneford – Crediton Hamlets PC have helped finance the new sign and various members of the community have been involved making, painting and erecting it. A real collaboration!
  - 4.2 Community Garden S106 project – a working party have met and cleared the garden area. The sub group have also met with the garden designer and the plans are due mid August.

# **HITTISLEIGH PARISH COUNCIL**

- 4.3 GDPR update – a data audit is underway and the clerk will keep councillors updated with progress and necessary actions to fulfil obligations under the new act.
- 4.4 Other matters arising
- Speed signs & lorry restriction signs – MDDCllr Heal will raise the matter of siting the lorry restriction sign with Cheriton Bishop PC. The 'slow down please' signs are due this week/early next.
  - Outside notice board – Cllr Howell to make repairs once cork board is available.
  - Friends of St Andrew's Church Hittisleigh (FOSACH) meeting - no parish councillors attended the meeting in June, the next meeting is 1<sup>st</sup> October. Councillors agreed a £100 donation and asked for more details from FOSaCH as to how the parish council can help in future.
  - Flag pole – Cllr Curtis asked whether a flagpole is something the community might want, possibly could be a part of the new community garden.
  - MDDC hedge trimming - Cllr Brown commented on good job by MDDC on recent hedge trimming and clearing of public footpaths.

## **5. Planning**

- 5.1 VB Farms Retail Ltd 1255/18/FUL shop & café and soft play Whiddon Down (West Devon) – withdrawn. Cllr Coren has asked for more information.
- 5.2 Erection of field shelter at Fursham Down, 18/01092/FULL and erection of a stable block at Fursham Down, 18/01093/FULL - response by 6<sup>th</sup> Aug. HPC response: Hittisleigh Parish Council discussed the application and have no objection.
- 5.3 Erection of a domestic 6kWh turbine Coombe Lodge, Coleford 18/00764/HOUSE – response by 31<sup>st</sup> July (50 feet high). HPC response: Hittisleigh Parish Council discussed the application noting it will be prominent on the skyline. Any councillors or members of the community who wish to respond will do so individually.
- 5.4 Listed buildings consent for alternation of roof and interior of lean-to at Barton Farm 18/00960/LBC – extension for response 1<sup>st</sup> Aug. HPC response: Hittisleigh Parish Council discussed the application and recommended it be approved.

## **6. Payments**

- Internal audit for year ending 31 March 2018 - £25
- Clerk salary Jan-June £400
- HMRC PAYE Jan-June £80
- Friends of St Andrew's Church Hittisleigh (FOSACH) donation – £100

## **7. Correspondence**

- 7.1 For response
- MDDC Town & Parish council communication questionnaire – response 31<sup>st</sup> July. Cllrs completed the questionnaire at the meeting.
  - MDDC Licensing Act licencing policy consultation – response 31<sup>st</sup> Aug. HPC response: as Hittisleigh only has one licenced premises within our parish, we have little experience of the Licensing Act.
  - MDDC Hackney carriage & private hire licensing policy consultation – response 30<sup>th</sup> Sept. Cllrs had no comments.
- 7.2 For information – no comments on items circulated.
- 7.3 New correspondence - none

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**Next parish council changed to Weds 26<sup>th</sup> September from Tues 25th**