

# UPLOWMAN PARISH COUNCIL

Clerk to the Council : Robert Hodgson  
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15/11/19

All Parish Councillors

Dear Councillors,

## **UPLOWMAN PARISH COUNCIL - NOTICE OF MEETING** **THURSDAY 21<sup>st</sup> November 2019**, starting at 7.30pm in Uplowman Village Hall

The next meeting of this Council will be on **THURSDAY 21<sup>st</sup> November 2019**, starting at 7.30pm in Uplowman Village Hall with any comments from the public. Draft Minutes of the last meeting have been circulated and can be found at <https://parish.middevon.gov.uk/Uplowman>.

MDDC have circulated a revised Code of Conduct, which they recommend we adopt. I have already circulated their email.

Further discussion on the use of the Playing Field as a night landing zone for the Air Ambulance is included on the Agenda. Some of you met Toby Russell of DAA on 1<sup>st</sup> Oct and it was agreed to take this forward. His follow-up notes have been circulated.

As requested, I asked SOL Electrical to make a presentation about installation of electric vehicle charge points at the Hall. I'm awaiting their confirmation that they can do so.

Sampford Peverell Parish Mag have offered us another grant, this time of £490, which they would like spent on a community project that might otherwise not be funded. Please give thought to what this might be.

It's that time of year when we consider our budget for next year. I attach, as usual, a summary of the present and of last financial years plus a suggested budget for 2020-21 to guide your discussions.

The set of historic Minutes online now extends from the start of UPC in 1894 up to 1932. You can find them [here](#). \*

The following dates are booked for 2020 (all Thursdays): 16 January, 19 March, 21 May, 16 July, 17 September and 19 November.

Yours sincerely,

Robert Hodgson (Clerk to Uplowman Parish Council)

\* for those who don't get this electronically, the full web address is:  
<https://parish.middevon.gov.uk/uplowman/parish-council/parish-minutes/historic-minutes/>

# UPLOWMAN PARISH COUNCIL

## AGENDA FOR MEETING TO BE HELD AT THE VILLAGE HALL, UPLOWMAN, ON THURSDAY 21<sup>st</sup> November 2019 at 7.30pm

*The evening will start with an open session at which parishioners may raise matters of concern.*

1. Attendance.
2. Procedural matters, including reports from DCC and MDDC:
  - 2.1 Apologies for Absence
3. Minutes of last meeting (19 Sept 2019)
4. Matters arising from Minutes of last meeting not covered elsewhere
5. Finance and procedures
  - 5.1 Current position :
 

Bank balance at last meeting :	<b>£6,831.63</b>
Income since last meeting (DCC Locality)	£630.00
Expenditure authorised on 19 Sept:	£859.95
<b>Current balance:</b>	<b>£6,601.68</b>
  - 5.2 Payments for approval:
    - R Hodgson, Clerk's expenses (£9.45)
    - Cllr N Branton, reimbursement for bike racks (£136.75)
    - MDDC, for uncontested election (£127.35p)
    - UPCC, contribution to functioning burial ground (£350.00p)
    - Cllr Milner, reimburse donation to RBL for remembrance wreath (£20.00)
    - Tiv & District CTA, support for Ring & Ride (£25.00)
    - Citizen's Advice, Donation (£25.00).
  - 5.3 Clerk's Biennial appraisal - report
  - 5.4 Annual Budget for 2020-21
  - 5.5 Revised Code of Conduct for approval
6. Planning
  - 6.1 19/00912/OUT: Crosses Farm, erect 8 dwellings. Application rejected by MDDC
7. Environment & Healthy living
  - 7.1 To consider long term environmental sustainability; desirable services; communications within the parish
8. Correspondence (See attached list plus any correspondence received after this notice)
  - 8.1 Environment, SWW, etc:
  - 8.2 Local Plans and Surveys.
  - 8.3 General Correspondence
  - 8.5 Village projects
9. Hall & Recreation Association
  - 9.1 Report.
10. Emergency Planning & Neighbourhood Watch
  - 10.1 Neighbourhood Watch Report.
11. Community Projects and matters.
  - 11.1 Bus shelter progress & proposals for bicycle rack.
  - 11.2 Repairs to school path – Funding obtained.
  - 11.3 Proposals for projects for SP Magazine donation of £490.
  - 11.4 Use of playing field as night landing zone for Air Ambulance (Correspondence previously circulated)
12. Parish Transport/Paths.
  - 12.1 Potholes Coombe lane (Letter from Mr R Maunder)
  - 12.2 Subsidence on Whitnage/SP road (Cllr N Branton). Mud on road at Widhayes (Cllr N Branton)
  - 12.3 Putson Lane diversion issues (Cllr T Milner)
13. Date of next meeting (Thursday 16 January 2020, to be confirmed).

## CORRESPONDENCE SINCE LAST MEETING (19 Sept 2019)

### 5. Finances

Ser No	Date received	From/to	Subject	Date replied/sent
498	20/09/19	Cllr CN Branton	Invoice for purchase of bike racks (£136.75 inc VAT)	
499	03/10/19	MDDC	Invoice for uncontested election (£127.35)	
500	09/10/19	NatWest	Statement. Balance = £6131.68	
501	21/10/19	DCC	Award of Locality fund £630 for school path repairs.	

### 6. PLANNING

Ser No	Date received	From/to	Subject	Date replied/sent
670	25/09/19	MDDC	19/00912/OUT: Crosses Fm field, 8 dwellings - Refused	

#### 7.1 ENVIRONMENT, including Sewerage, Recycling, Roads & rivers

Ser No	Date received	From/to	Subject	Date replied/sent
335		Cllr C Slade	UPC concerns regarding Putson Cross road diversion	23/09/19
336	28/10/19	Cllr C Slade	Reply to further concerns expressed by parishioners	
<b>337</b>	<b>05/11/19</b>	<b>DCC</b>	<b>Consultation on Bridleway along Redgate Lane</b>	
<b>338</b>	<b>07/11/19</b>	<b>R Maunder</b>	<b>Potholes in Coombe Hill</b>	

#### 7.2 LOCAL PLANS & SURVEYS, including HRA

Ser No	Date received	From/to	Subject	Date replied/sent
315			Nothing this time	

#### 7.3 GENERAL CORRESPONDENCE

Ser No	Date received	From/to	Subject	Date replied/sent
1617	27/09/19	Citizens Adv	Request for funds	
<b>1618</b>	<b>05/11/19</b>	<b>SP &amp; U Magazine</b>	<b>Offering donation of £490.00 for community project</b>	
1619	06/11/19	Dev Communities	Offering support with emergency planning	
1620	06/11/19	C&CD	Clerks & Councils Direct magazine – section on Dog Law	

#### 7.5 Village projects.

Ser No	Date received	From/to	Subject	Date replied/sent
336	16/09/19	D Air Amb	Info on proposed landing site in Uplowman	

Plus about 290 incoming emails.

# UPLOWMAN PARISH COUNCIL

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Lower Beer,  
Updownman,  
Tiverton EX16 7PF

10 Nov 2019

## Actual Annual Expenditure 2018-29 (rounded to nearest £) and Budget 2020-21

Item	2018 to 2019	2019 to 2020	2020 to 2021
Income	Exp	Est imate	Bud get
Precept	2880		3100
Council Tax Reduction Grant	20	0	0
Churchyard Grant, donation		350	350
HM Customs, VAT rebate	0	95	
Grants and other income	420	910	3000
Clerks' Salary		1100	1160
Clerk's expenses / admin		108	100
Chairman's/other's expenses		0	0
Hall Hire for regular meetings		70	70
Book-keeping & Admin		0	200
Insurance		192	200
Commun Projects ++		435	3169
Parish Social & Neigh Plan		134	0
Devon Ass of Parish Councils sub+		77	81
Grass cutting		359	700
Election (uncontested)		0	0
Support local charities		50	70
<b>TOTAL</b>	<b>3320</b>	<b>2875</b>	<b>6100</b>

+ DAPC subscription was deducted at source since 2000-2001. These figs adjusted as if it were not.

++ Community projects exp in 2019-20 was bus shelter makeover plus project funded by grants of £910 from SP magazine. £3000 projected for next year is playing field lights.

**Current year is estimated.** There is now no charge for Annual Audit.

**NOTE : A PRECEPT OF £1000 IS EQUIVALENT TO A COUNCIL TAX OF £6.41 ON A BAND 'D' PROPERTY IN UPLOWMAN.**

Cash in hand at Year End March 2018 was £3990 (114% of the planned reserves). This estimate suggests that undesignated cash in hand is likely to increase by about £200 at next March (2020).