

# Shobrooke Parish Council

## Minutes of the Parish Council meeting held in the Village Hall on Tuesday 9 February 2016

The meeting commenced at 7.30pm

### Members Present:

|                        |              |
|------------------------|--------------|
| Cllr R Ayre (Chairman) | Cllr C Furse |
| Cllr C Boulton         | Cllr A Jones |
| Cllr B Curle           | Cllr J Lee   |

### In attendance:

Cllr P Hare-Scott, MDDC (left 8pm), J Hole, Parish Clerk

### Business to be Transacted Public Participation

There was no public participation

### Formal Business

#### 1/02/16 Apologies

Cllr L Pitts (family commitment), Richard Steer (work commitment), Cllr M Squires, DCC (away)

#### 2/02/16 Declaration of Interest

Allotments – Cllr C Furse

#### 3/02/16 Minutes of the last meeting held on Tuesday 12 January 2016

These were agreed and signed as a true record

#### 4/02/16 Mid Devon District Council

##### 4.1 Planning Applications:

16/00173/House – Erection of a conservatory at 4 Queens Park, Shobrooke – no comment

##### 4.2 Planning Decisions:

15/01194/MFUL- Erection of a solar farm 4.9MW, landscaping and associated infrastructure, access and underground cables at Dunscombe, Newton St Cyres (consultation as a neighbouring authority) – refuse permission

15/01719/FULL - Erection of a polytunnel to house sheep at Uppincott Farm, Shobrooke – permission granted

#### 5/02/16 Road and Footpaths

##### 5.1 Outstanding Road and Footpath issues

- I. Traffic speeding in the village – **Clerk to request an update** from Lisa Crocker, PCSO
- II. Poor road surface on the main road at the junction of Silverway and The Village – reported to DCC – noted as assessed on 18 September – no update. Reported to Cllr M Squires.
- III. Footpath 5: Damaged waymarker post at the southern end near Lower Coombe needs replacing. Footpath Warden to action
- IV. Footpath 6: The two large gateposts on the northern side of the stream at the midpoint of this path are loose. The posts need to be tightened up. Footpath Warden to action
- V. Footpath 13: Two hand rails are needed at the southern end where it drops down onto Church Lane. Footpath Warden to action
- VI. Footpath 22: The broken post in the gateway to the path opposite Shute Farm entrance needs to be fixed or replaced. Cllr R Ayre to fit a gate

- VII. Blocked drain at Exeter Hill - reported to DCC
  - VIII. Poor road surface by church - reported to DCC who had carried out an inspection.
  - IX. Tractors/trailers mounting grass verge outside lane entrance to Moor Farm. The Clerk had written to the contractor asking them to stop driving over the grass. The grass verge was the property of MDDC and Cllr P Hare-Scott will enquire about the possibility of erecting bollards, as this had been agreed previously.
- 5.2 New issues identified  
Blocked drains at Efford and outside Setters and opposite Church Lane – **Clerk to report**  
Potholes on A3072 between Great Gutton and Asleigh – **Clerk to report**

**6/02/16 Finance**

6.1 To approve signatures for this month's cheques  
Cllr C Furse and Cllr J Lee

6.2 Parish Council payments Current Account:  
These were agreed as:

| Item  | Payee                                   | Purpose                     | Amount £       |
|-------|---|-----------------------------|----------------|
| 6.2.1 | Tiverton & District Community Transport | Grant                       | 100.00         |
| 6.2.2 | J Hole                                  | Salary and expenses January | 166.99         |
|       |   |                             | <b>£266.99</b> |

6.3 Balances

6.3a Parish Council Current Account balance: £1,320.30

6.3b Parish Council Footpath balance (included in above current account figure): £303.45

6.3c Parish Council Reserve Account balance: £5,782.44

6.4 Financial Statement and Budget Monitor

These were noted

6.5 To note new external audit sector-led body (SLB) arrangements effective from 2017 – the SLB will appoint an external auditor, estimated cost £100.00. The council may choose to opt out of these arrangements and appoint its own external auditor.  
Cllrs resolved to remain within the scheme and have an auditor appointed by the SLB and to monitor the cost incurred.

**7/02/16 Matters raised by the Chair**

None

**8/02/16 Councillor's Reports**

8.1 To consider any Councillor reports for areas of responsibility

In the recent cold weather, Cllr C Boulton had requested highways put ice signs out, however this had not happened

**9/02/16 Clerk's Report**

9.1 Annual Parish Meeting, Tuesday 10 May – to receive suggestions for a speaker

**Clerk to ask** PCSO Lisa Crocker to attend to speak about speed watch and possibly sign up volunteers depending on the progress made with the evaluation process. **Clerk to put a note** in The Brooke asking parishioners to suggest a speaker.

9.2 Update on new MDDC website provision. Clerk has attended training and the new website will need to be set up by end of March. Advice from DALC suggests that an additional grant can be claimed for the work involved.

It was resolved to apply for a grant for the extra work involved in setting up the new website. **Clerk to action** The previous grant application for a new laptop had been successful and £478 had been received. .

**10/02/16 Parish Council**

10.1 Playing Field

10.1a To consider latest Inspection Report

The latest inspection report did not identify any new issues.

10.1b Update on perimeter fencing

The preferred contractor had confirmed the quote previously received for repairs to the east fence. An amended quote had been requested for galvanised posts. All four contractors had been sent a pricing schedule to complete for the enhanced work to the south fence. The £500.00 grant from Cllr M Squires had been received. Once the quotes had been received applications for S106 funding and possibly TAP funding would be considered.

- 10.2 Update on bus services – DCC state that bus routes 347/870/679 are contracted to provide a minimum seat number of 16.

**Clerk to enquire** about disability access and the internal height of the buses.

- 10.3 To note correspondence from a parishioner regarding dog mess being placed in the litter bin by the bus shelter and to note response from MDDC Dog Warden stating dog mess may be disposed of in any litter bin or private black sack. To note that the survey of dog mess bins is still ongoing.

Cllr P Hare-Scott confirmed that the survey of dog mess bins included monitoring the usage of the bins and no dog bin would be moved without prior consultation. **Clerk to find the cost** of a litter bin with a lid.

- 10.4 To consider support for a TAP fund request from Thorverton Parish Council for Thorverton Memorial Hall – Security and Protection Project  
The application form had been circulated and it was resolved to support the Project.

**11/02/16 Miscellaneous Correspondence**

MDDC – draft corporate plan consultation available at:

<https://new.middevon.gov.uk/your-council/consultation-involvement/current-consultations>

To note final recommendations from the electoral review of Devon. This division to be renamed Creedy, Taw and Mid Exe. <https://consultation.lgbce.org.uk/node/4141>

**12/02/16 Minor Matters and Items for Future Agenda**

None

**13/02/16 Date of next meeting: Tuesday 8 March 2016 in the Village Hall at 7.30 pm.**

**End of formal business**

The meeting closed at 8.30pm