

COLDRIDGE Parish Council

Minutes of Coldridge Parish Council Annual General Meeting May 10th 2018

Present: Councillors, Andrew Green (Chairman), John Smith, Marion Born, Jim Sampson, Jeff Burrows, Chris Burrows, John Daw

Apologies: none

Clerk: Keyth Richardson

Open Forum 7:30

About 15 members of the public attended the Open Forum. Speeding on Church lane was raised with a recent example of a near miss. The Chairman explained that there was no chance of having a speed limit in the village. He requested details of incidents including the time, place, registration number and owner of vehicle, if known or sign written to be passed on. This would also be mentioned in the Calendar and on the web page.

It was reported that the local branch of Carmel has the bus contract back, and as a result a bus with the ability to lower the entrance floor will be used in the near future.

The Open Forum closed at 7:45 and was followed by the Annual Parish Meeting, which closed at 8:30

Minutes of the Parish Council started at 8:30

	Item	Decision
2018/19-01	Election of Chairman	The Clerk took the chair for this part of the meeting. Andrew Green was proposed by Jim Sampson, seconded by John Smith and elected unanimously
2018/19-02	Election of Vice-Chairman	John Smith was proposed by John Daw, seconded by Andrew Green and elected unanimously
2018/19-03	Recording of Council meetings	The Chairman requested that anyone recording the meeting inform the Council of this. No-one was.
2018/19-04	Apologies	none
2018/19-05	Declarations of interest	None
2018/19-06	Minutes	The minutes of the meeting on March 15 th were approved and signed
2018/19-07	Annual Governance Statement 2017/18 and Internal Audit Report	These were discussed and it was noted there no issues arising from the internal auditor's report, and he had corrected his own error in ticking the wrong box in line F, as there is no petty cash. The Annual Governance Statement was agreed by the Council and signed by the Chairman and Clerk
2018/19-08	Certificate of Exemption	The changes which the Government has made to the external auditing process were explained by the Clerk. The RFO and Chairman signed the Certificate of Exemption to confirm the Parish Council met the requirements for this.
2018/19-09	Accounting Statements of the Annual Return	The RFO had signed Section 2 prior to the meeting, on 14 th April 2018. Copies of these were circulated, discussed and were accepted by the Council. The Chairman signed Section 2. The RFO had also produced a more detailed summary of the Parish Council accounts for 2017/18, as per previous years,

		which the Chairman and RFO signed
2018/19-010	Village Hall Representatives	Chris Burrows and Keyth Richardson were elected unanimously
2018/19-011	GPDR	The Clerk reported on the DALC Conference he had attended on the changes and circulated three documents for the Members to consider for adoption at the next Parish Council Meeting. These were a Privacy Notice for Staff Councillors and Role Holders; a General Privacy Notice; and a Consent Form. If any Councillors would like any aspects of these explained further they are asked to contact the Clerk before the next meeting.
2018/19-012	Update of Standing Orders	Advice from NALC was for parish councils to review their SO in the light of legislative changes, and the council asked to Clerk to investigate this and produce new SO for consideration and possible adoption at the next meeting.
2018/19-013	NJC pay scales	The Clerk withdrew for this item. The Council agreed to implement the revised NJC pay scales for the Clerk as from April 1 st 2018.
2018/19-014	Visit of Devon and Cornwall Crime Commissioner	John Smith had spoken to her and was originally led to believe she would be willing to attend an open meeting in the Village Hall, with invitations extended to neighbouring parishes. This has proved not to be the case, with a visit from Sgt Vicky Grimwood of the Neighbourhood Policing Team being a possibility. There is a possibility of the establishment of Neighbourhood Special Constables, or Neighbourhood Community Support Officers The Chairman suspended the meeting to allow for parishioners to contribute to the discussion. The meeting felt there was noticeable reduction in the police presence in the parish, and a corresponding lack of confidence in the police by residents. They tend to turn to the Neighbourhood Watch representative for advice and were grateful for the updates and emails sent out by him. The meeting was reconvened and it was decided to ask John Smith to pursue the idea with the hope of a meeting in late October or November with all parishes in the MDDC Ward being invited.
2018/19-015	Clerk's report on Urgent Decisions since the last meeting.	None
2018/19-016	Clerk's progress report	<ul style="list-style-type: none"> • The defibrillator training session on May 3rd was well supported with 21 residents attending. • Clerk confirmed he had received a formal letter confirming the outcome of the PROW meeting on March 15th, as reported at the last meeting. • The Clerk reported that the Council had been awarded the Foundation Quality Award, and the panel had been impressed with the quality of the documents submitted from such a small Parish Council. The Clerk will ensure this is well publicised.
2018/19-017	Request for funds form Victim support	It was agreed to leave this on the table.
2018/19-018	Finance	The following payments were agreed Clerk's wages £243.70

		<p>Clerks expenses £181.33 DALC £48.00 [GPDR course] As Foundation Award gives a discount on Insurance the council agreed to pay up to £174.66 insurance but expected to pay 5% less than this.</p>
2018/19-019	Highways	<p>John Daw reported that, after the Civic Service in Morchard Bishop, he had taken the Leader of Devon County Council on a tour of several miles around Coldridge and neighbouring parishes to allow him to fully understand the poor quality of many minor roads. Potholes which had been filled had not lasted, with the potholes re-appearing within months in some cases. It was noted that Kelland Hill will be closed for work, which is much needed. It was felt that although Central Government had provided £4.5m to help with C and D roads, this may prove to be insufficient. It was felt the new contractor was no better than the previous one.</p>
2018/19-20	Planning	<p>The Clerk was asked to enquire of the Enforcement Officer when the container at Green Acres Farm will be removed, since the appeal was lost.</p>
2018/19-21	Councillors' reports and items for future agenda	<p>John Smith reported the take up of the on-line Calendar was good, following his request to all recipients to confirm they still wish to have it. He also reported that the Civic Service at Morchard Bishop was very good. The War Memorial requires attention to some of the corner posts, and a working party was arranged for May 30th at 10.00 [later changed to 10.30]</p> <p>Marion Born reported the Frogbury Cross visibility splays are inadequate when approaching from the south, but it was noted that one resident had cut some foliage back to improve these.</p>
2018/19-22	Date of next meeting	<p>July 19, Sept 20, Nov 22</p> <p>7:30 Open Forum 8:00 Parish Council Meeting</p>

Meeting closed at 21:30