

## Explanation of variances – pro forma

Name of smaller authority: CRUWYS MORCHARD PARISH COUNCIL

County area (local councils and parish meetings only): DEVON

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the **green boxes where relevant**:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2018/19 £	2019/20 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, <b>DO NOT OVERWRITE THESE BOXES</b>	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	5,239	6,193				Explanation of % variance from PY opening balance not required - Balance brought forward does not agree, query this	
2 Precept or Rates and Levies	4,163	4,500	337	8.10%	NO		
3 Total Other Receipts	374	7	-367	98.13%	YES		In year 2018/9 received VAT refund, only received bank interest in year 2019/20
4 Staff Costs	2,293	2,672	379	16.53%	YES		Clerk salary increased in year 2019/20 due to increase in hours worked each week
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	1,291	1,243	-48	3.72%	NO		
7 Balances Carried Forward	6,192	6,785			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	6,191	6,785				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	921	921	0	0.00%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable