

MINUTES OF A MEETING OF BOW PARISH COUNCIL HELD ON 11 MARCH 2020 AT 7.30P.M.  
IN THE COMMUNITY ROOM OF BOW VILLAGE HALL

**Present:** Mr C D Nicks in the Chair,  
Mrs D M Pritchett-Farrell and Mrs L A Hamilton,  
Mr R P Edworthy, Mr C R McAllister, Mr V Steer and Mr G R Willis.  
Cllr N Way and Cllr A White (part only).  
Clerk: Miss B D Ware.  
Members of the Public: Nil

**Apologies:** Mr T J Vanstone

**PARISH COUNCIL**

1. **Public Open Forum.** No members of the public present; nothing raised.
2. **Minutes.** The minutes of the meeting held on 12 February 2020, having been circulated in advance, were taken as read, approved as a complete and accurate record, and signed by the Chairman.
3. **Matters Arising:-**
  - (i) Jackman Car Park, Bow. MDDC had issued Non-Domestic Rate invoices for 2017/18 at £456.68, for 2018/19 at £470.40 and for 2019/20 at £481.18, all with Small Business Rate Relief equal to the sums due, thereby reducing the Amount Due for each of the years to £0.00.
  - (ii) 1<sup>st</sup> Bow Scouts archery project, request for Sect. 106 funding. The completed Section 106 Application for funding with accompanying information and quotations, in the sum of £4,535.14, had been submitted to MDDC in February. A letter of thanks from 1<sup>st</sup> Bow Scouts' Treasurer, for Parish Council's donation of £240.00 to fund the Scout leaders' training to obtain permits, had been received.
  - (iii) Alternative (to cheque issue) payment method options, changing Current Account to Lloyds Bank. The Clerk had spoken with Lloyds Bank (Crediton) and the Bank's Internet Banking Team – the four signatories would have full internet access and the Clerk could have a View Only facility. Clarification on financial regulations was sought from DALC (it was unclear whether Lloyds provided a facility whereby the Clerk could be appointed as Service Administrator, setting up payments online for two signatories to remotely log-in to authorise, etc.) Two local town/parish councils were understood to be in the process of changing to Unity Trust Bank. Members favoured continuing changing to Lloyds Bank.
4. **Planning**  
APPLICATION(S)  
Nil  
  
M.D.D.C. APPROVAL  
[19/02067/HOUSE](#)  
*Proposal:* Erection of extension, conservatory and replacement garage  
*Location:* Hampson Cottage, Bow, Crediton EX17 6LA  
*Site Vicinity Grid Ref:* 271338 / 101765
5. **Bow Conservation Area.** M.D.D.C. Conservation Officer, Mr Marsh, was willing to attend a Parish Council meeting but only to hear Parish Council's views on benefits/disbenefits (Parish Council had wanted the Officer to attend for the purpose of explaining more about advantages and disadvantages of having a conservation area, ahead of reaching a conclusive viewpoint). Mr Marsh had suggested he visit and with members of the Parish Council walk around Bow's Conservation Area, enabling discussion of any issues. He requested that Parish Council suggest a few date options for a walk, late March/early April. Members preferred that Mr Marsh be invited to suggest a few dates/times also enquiring whether an evening visit might be possible.
6. **Code of Conduct, New Code of Conduct Being Adopted by Bow Parish Council.** Members agreed that section 7, Gifts and Hospitality, of the new Code of Conduct being adopted be updated to show an amount of £0.00, over which parish councillors would be required to disclose the details of any gifts or hospitality. The accompanying Gifts and Hospitality Form for disclosing the details would be adopted. Copies of both documents would be supplied to each Member.

7. **D. C.C. Highways Matters.**

*Speeding, A3072 western approach to village (proposed extension of 30mph limit), request for Departure from DCC policy on Local Speed Limits.* Cllr Way had made the submission, the item was on the published agenda for the HATOC meeting on 19/03/2020. Parishioners could attend and speak at that HATOC meeting. Cllr Way said he hoped that the submission would get recommended for DCC Cabinet consideration/approval (HATOC did not itself have authority). Mr Willis enquired whether an appeal process existed should the submission not be successful. Cllr Way said that he supported the case. It was reported that traffic counts and speeds had been checked in 2007 and 2010. A DCC budget for the scheme would likely be allocated as part of any approval. The requested pedestrian crossing, nr Burston House/bus stop on the north side of the carriageway, was discussed with it suggested that a pedestrian refuge island in the centre of the carriage-way being a compromise. If the submission was unsuccessful, after an interval of perhaps a year, Parish Council could try again.

*Proposed Community Speedwatch.* An article had been submitted for publishing in the April issue of the Bow and Arrow. Two, of the previous four local residents who had expressed an interest in being actively involved in a new CSW scheme, remained interested (the other two now had too many other commitments).

*Vehicle Activated Speed Signs (V.A.S.) acquisition.* Cllr Way had sent a copy of DCC TMT-02 traffic management fact sheet (Parish Council already had a copy on file), TMT-02 stated "Community funded VAS can be considered at sites where there has been a SCARF (Speed Compliance Action Review Forum) assessment that VAS are appropriate". The Clerk queried whether, given the case's failure at the SCARF stage (SCARF outcome No Action) because there hadn't been evidence of a speed problem, that was why DCC was not responding to Parish Council's request for V.A.S. Cllr Way advised that other County Members were also unhappy with the difficulty in securing VAS and a motion was being put to DCC Cabinet.

*Residents' petition for pedestrian crossings.* Cllr Way had offered to meet petition organiser(s), with representatives of Bow Parish Council, offering possible dates, 25/03/2020, 26/03/2020 & 27/03/2020 daytime/evening which would be conveyed to the petition organiser. Cllr Way would endeavour to get a Highways officer to also attend but any officer would probably be unavailable evening time. Consideration of requests for pedestrian crossing installation was generally based on measured footfall.

*Nymet Tracey, small parcel of land south of Bow church, west of St Martins Cottage.* A resident had contacted Bow PCC and Parish Council as the plot which appeared not to be owned but which contained a storm water drain pipe running from Walson Road, across the plot and via Nymet Barton farmyard, had recently had mature trees felled, despoiling a rich wildlife habitat. Seemingly, permission had been given by a local resident who did not own the plot, for the trees to be felled. It had been mooted that the resident might be attempting to claim the plot which was not on his deeds (confirmed by HM Land Registry records). Whether any deeds to St Bartholomew's Church, delineating extent of the curtilage, might be available was queried. Cllr Way suggested that the DCC Highways officer might inspect the area if/when he attended to meet with petition organiser(s). The matter was felt to be civil between parishioners, rather than Parish Council.

*Hittisleigh parish, road from Quince Cross to Dennis Down Cross.* Cllr Way advised that the very badly potholed road might need to be closed to traffic given it's very poor state (vehicles being damaged). He further commented that DCC was struggling to keep up with both the work and financially.

*Godfreys Garden estate road.* Cllr Way said that he was watching the situation.

*Station Road, standing flood water south of Bow Pound.* Water extending far across the road had been present for most of the winter. Cllr Way was aware of the situation, which needed resolving, saying that some easements were not being maintained.

*Streetlighting, A3072, junction with Bow Mill Lane to Co-op shop.* Mr Edworthy enquired whether any new information on the suggested low-level lights was available, whether a scheme had been costed, etc. Cllr Way suggested deferring it until after the HATOC meeting on 19/03/2020.

8. **Monitoring of Services**

D.C.C. Service satisfactory – comment would not be submitted.

M.D.D.C. Service satisfactory – comment would not be submitted.

9. **Correspondence.**

Local Government Boundary Commission, Electoral Review of Mid Devon: Draft Recommendations, information. Cllr White said that a group was making a submission.

M.D.D.C. Scrutiny Committee, 24/02/2020, agenda.

M.D.D.C. Full Council, 26/02/2020, agenda.

M.D.D.C. Grand Western Canal Joint Advisory Committee, 03/03/2020, agenda.

M.D.D.C. Environment Policy Development Group, 10/03/20, agenda.

M.D.D.C. Planning Committee, 11/03/20, agenda.  
M.D.D.C. Economy Policy Development Group, 12/03/20, agenda.  
M.D.D.C. press release, Council keeps its fingers crossed as Land Charges team is once again shortlisted in national awards  
M.D.D.C. press release, Association of Electoral Administrators: "Every branch needs someone like Jackie Stoneman!"  
M.D.D.C. press release, Local solicitor (at Mid Devon District Council) shortlisted for national award.  
M.D.D.C. press release, Fingers crossed for Mid Devon residents at Recycle Devon's Thank you Awards!  
M.D.D.C. press release, Did you know the Council provides a Commercial Waste Collection Service?  
M.D.D.C. press release, Have your say on the future of Cullompton, public consultation 25/02/2020-15/04/2020. M.D.D.C. press release, Public consultation for Tiverton's Eastern Urban Extension, 27/02/2020-09/04/2020.  
M.D.D.C. press release, Mid Devon man pleads guilty to operating a minibus without an operator's licence.  
M.D.D.C. press release, Publican fined £6,700 following successful Council prosecution.  
M.D.D.C. press release, Devon has launched a new multi-agency task force to combat fly tipping.  
D.C.C. Media and Public Relations Manager, update (February 2020) from the Devon Climate Emergency team.  
Healthwatch Devon, Colebrook Housing Society Ltd to be managing the Healthwatch Devon contract from 1 April 2020.  
Alert, Neighbourhood Watch Supporting Communities Affected By Flooding.  
Alert, Neighbourhood Alert, launching this year's livestock worrying campaign in Devon and Cornwall.  
Involve, Voluntary Action in Mid Devon, Funding News February 2020.  
Involve, Age Concern Crediton hosting a talk on loan sharking, 19/02/2020 at Deep Lane Crediton.  
Involve, invitation to Crediton Area Health & Wellbeing Alliance Forum, 18/03/2020 at Crediton Hospital, agenda.  
M.D.D.C. Town and Parish newsletter, March 2020.  
D.A.L.C. newsletter, Legal Updates (Proof of Life certificates and the use of Council Seals; website accessibility; Carer's Allowance: call for evidence), Finance, Events (NALC Spring conference; upcoming DALC Training), etc.  
D.A.L.C. newsletter, Broadhempston Parish Council planting a community orchard; Devon Community Resilience Forum info; Clean Devon Partnership (tackling litter & fly tipping) info; ongoing consultations; NALC's Lobby Day; Crowdfunding community projects, etc.  
D.A.L.C. newsletter, Coronavirus (COVID-19) information. (Info. publicised via Bow News Desk.)  
M.D.D.C. Devon Climate Emergency Team, update February 2020.  
Devon Communities Together, National Village and Community Halls Survey 2020.  
Devon Communities Together, Supporting town/parish councils, re. joining Devon Communities Together as a member, with membership application form.  
EDF Energy, price increase (standing charge and unit cost), effective 01/04/2020.  
*Publications:* Clerks & Councils Direct and DCC Connectme (Explore Devon this half-term; Farm visits – wash your hands! Hundreds of health and care jobs available; Grants available to establish new work hubs; CDS launches new procurement process; Hand washing tips; Latest info. on coronavirus COVID-19; Dept. for Education coronavirus helpline; Every Mind Matters).

#### 10. **Finance.**

Bank balances brought forward: Deposit a/c £7,939.77, Current a/c £18,574.13  
ACCOUNTS AUTHORISED FOR PAYMENT  
GDM Cleaning (bus shelter glass clean 05/03/2020) £6.00  
Clerk (salary £749.00 + admin/expenses £140.64 qtr. ending 31/03/20) £889.64  
H.M.R. & C. (P.A.Y.E. income tax) £187.25

#### 11. **Any Other Business.**

(i) Covid-19 coronavirus. Cllr Way commented on the emerging global virus situation, saying that DCC's website carried a lot of information reference the epidemic/pandemic, with information for communities.  
(ii) Devon Rail Forum. Cllr Way reported, regarding the Okehampton-Exeter line it was still hoped to get a service, a government decision was currently awaited, however leaseholders had gone into liquidation which complicated matters.  
(iii) Locality budget. Cllr Way said that it had finished for the 2019/20 financial year but would be available again from the beginning of May 2020. There had been an underspend in 2019/20. Applications could still be submitted.

(iv) Covid-19 coronavirus. Mrs Hamilton said that Parish Council could be contacted for assistance if anyone needed help during the epidemic. The Clerk to publicise Parish Council's offer of help via Bow News Desk, etc.

12. **Date of Next Meeting (Annual Assembly)**. Wednesday 8 April 2020 at 7.30p.m. at the Community Room of Bow Village Hall. (Subject to the emerging outbreak of Covid-19 novel coronavirus.)

This concluded the business and the Chairman declared the meeting closed at 8.50p.m.