

UPLOWMAN PARISH COUNCIL

Clerk to the Council : Robert Hodgson
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11/09/20

All Parish Councillors

Dear Councillors,

UPLOWMAN PARISH COUNCIL - NOTICE OF MEETING THURSDAY 17th September 2020, starting at 7.30pm By ZOOM

The next meeting of this Council will be on **THURSDAY 17th September 2020**. This will be a **virtual meeting held on line using Zoom**, starting at 7.30pm with any comments from the public. **The meeting link is in the email and in the Agenda.**

Draft Minutes of the last meeting have been circulated and can be found at <https://middevonparish.co.uk/uplowman/>. Please note the change of UPC's web address!

I've attached a list of training modules run by the Devon Association of Local Councils (DALC). These are all 1 hour sessions and cost £15, which UPC will fund. Questions regularly arise during our meetings, especially with planning, that are likely to be answered by these courses. If anyone would like to join any of these (though it may be too late to book the first couple) then I can arrange. They will probably be repeated later in the year and MDDC also run trainings.

Meetings: The last meeting on 2020 is scheduled to be on 19 November. Provisionally this will be via Zoom. Following the usual pattern of meetings, the dates for 2021 will be 21 January, 18 March, 20 May, 15 July, 16 September, and 18 November. The present regulations allowing local authority meetings to be held remotely will expire on or before 7 May 2021 but we can hold face to face meetings before that when it is safe to do so. UPC should review its future meeting arrangements at each meeting and an agenda item is included for this purpose. Note also that until UPC meets face to face there is more flexibility over meeting dates as we are not constrained by other users of the Hall.

Yours sincerely,

Robert Hodgson (Clerk to Uplowman Parish Council)

UPLOWMAN PARISH COUNCIL
AGENDA FOR MEETING TO BE HELD online by ZOOM,
ON THURSDAY 17th September 2020 at 7.30pm

Connection details: <https://us02web.zoom.us/j/89188327032?pwd=WEJ6aFMNFVlVko2VWlibEljNWNVZz09>, Meeting ID: 891 8832 7032 Passcode: 733011 or call in on 0203 481 5240 and input details via keypad. The Meeting will start with an open session at which parishioners may raise matters of concern.

1. Attendance.
2. Procedural matters, including reports from DCC and MDDC:
 - 2.1 Apologies for Absence
 - 2.2 Co-option of Mary Moore as UPC councillor
 - 2.3 Review of meeting arrangements
3. Minutes of last meeting (16 July 2020).
4. Matters arising from Minutes of last meeting not covered elsewhere
5. Finance and procedures
 - 5.1 Current position :

Bank balance at last meeting :	£7,966.06
Income since last meeting	£0.00
Expenditure authorised on 16 July:	£699.12
Current balance:	£7,266.94

- 5.2 Payments for approval:
 - R Hodgson, Clerk's salary + expenses (£580.00+£4.65)
 - J Veen, grass cutting (£132.75)
 - M Stoneman, eradication of wasps in leat (£38.00)
6. Planning
 - 6.1 20/00675/FULL: Uplowman House erect 2 dwellings etc. UPC no objection, MDDC approved
 - 6.2 20/00509/FULL: Greenend Ho: replace garage . Revised plans received. UPC objected. No decision
 - 6.3 20/00728/FULL: Beer Down Lodge, change use agriculture to garden. MDDC approved
 - 6.4 20/00968/LBC: Stagg Mill replace kitchen and other modifications. UPC no object. MDDC granted.
 - 6.5 20/01120/FULL: Hill Kiln Fm, change use to horse arena. UPC no objection, decision awaited.
 - 6.6 20/01378/CLU: Roselands, built 8m from agreed position in 1964. UPC no objection, no decision.
 - 6.7 20/01250/FULL: Uplowman House. Convert outbuilding to residential. To be discussed.
7. Environment & Healthy living
 - 7.1 Covid-19 response in Uplowman – How to take it forward
8. Correspondence (See attached list plus any correspondence received after this notice)
 - 8.1 Environment, SWW, etc:
 - 8.2 Local Plans and Surveys.
 - 8.3 General Correspondence
 - 8.5 Village projects
9. Hall & Recreation Association
 - 9.1 Report.
10. Emergency Planning & Neighbourhood Watch
 - 10.1 Review process for emergency plan
11. Community Projects and matters.
 - 11.1 Bus shelter progress, proposals for bicycle rack installation.
 - 11.2 Air Ambulance night landing – update
 - 11.3 Parish broadband update
12. Parish Transport/Paths.
 - 12.1 Village sign, Sign at East Mere X, rails beside leat and kissing gate at Uplowman House.
13. Date of next meeting (Thursday 19 November 2020, to be confirmed).

CORRESPONDENCE SINCE LAST MEETING (16 July 2020)

5. Finances

Ser No	Date received	From/to	Subject	Date replied/sent
524	08/09/20	J Veen	Invoice for grass cutting (£132.75)	
525	09/09/20	M Stoneman	Invoice for wasp eradication (£38.00)	

6. PLANNING

Ser No	Date received	From/to	Subject	Date replied/sent
891	21/07/20	MDDC	20/00728/FULL: Beer Down Lodge change of use granted	
892	23/07/20	MDDC	20/00509/FULL: Greenend, replace garage. Revised plans	12/08/20
893	23/07/20	MDDC	20/00675/FULL: Uplowman House, replace sheds. granted	
894	12/08/20	MDDC	20/00968/LBC: Stagg Mill alterations: granted	
895	13/08/20	MDDC	20/01120/FULL: Hill Kiln Fm, change use to horse arena	10/09/20
896	26/08/20	MDDC	20/01378/CLU: Roselands, built in wrong location in 1964	10/09/20
897	07/09/20	MDDC	20/01250/FULL: Uplowman House. Convert outbuilding.	

7.1 ENVIRONMENT, including Sewerage, Recycling, Roads & rivers, Healthy living

Ser No	Date received	From/to	Subject	Date replied/sent
348	23/07/20	DCC Hiways	Village sign will be replaced	
349	11/08/20	DCC Hiways	Road past Spalsbury closed 4 Nov to replace poles	

7.2 LOCAL PLANS & SURVEYS, including HRA

Ser No	Date received	From/to	Subject	Date replied/sent
319	13/08/20	MDDC	Adoption of Local Plan Review 2013 – 2033. forwarded to UPC	

7.3 GENERAL CORRESPONDENCE

Ser No	Date received	From/to	Subject	Date replied/sent
1643	03/08/20	MDDC	Town & Parish newsletter, forwarded to councillors	
1644	03/08/20	MDDC	Website accessibility report	
1645	13/08/20	DALC	'Road back to physical meetings' forwarded to UPC	
1646	26/08/20	CHSW	Event for Children's Hospice SW	
1647	29/08/20	Littlethorpe	Hardwood bus shelters	
1648	01/09/20	MDDC	Town & Parish newsletter, forwarded to councillors	
1649	03/09/20	DALC	Newsletter forwarded to UPC	
1650	04/09/20	Mrs L Veen	Wasps in leat. UPC agreed to fund disposal	04/09/20

7.5 Village projects.

Ser No	Date received	From/to	Subject	Date replied/sent
339	10/08/20	CT Enterprises	Quotes for kissing gate (£131) and rail by leat (£1858)	

Plus about 400 incoming emails.

Devon Association of Local Councils

Forthcoming Courses

- 15/09/2020 [Webinar](#) | [Being a Good Councillor 1: Roles and Responsibilities](#) [Zoom Webinar](#)
- 17/09/2020 [Webinar](#) | [Changes in Planning Law](#) [Zoom Webinar](#)
- 21/09/2020 [Webinar](#) | [CiLCA Unit One: Core roles in local council administration](#) [Zoom Webinar](#)
- 22/09/2020 [Webinar](#) | [Being a Good Councillor 2: Powers, Duties and Precepts](#) [Zoom Webinar](#)
- 29/09/2020 [Webinar](#) | [Being a Good Councillor 3: Local Council Meetings](#) [Zoom Webinar](#)
- 05/10/2020 [Webinar](#) | [CiLCA Unit Two: Law and procedures for local councils](#) [Zoom Webinar](#)
- 06/10/2020 [Webinar](#) | [Being a Good Councillor 4: The Council and the Community](#) [Zoom Webinar](#)
- 19/10/2020 [Webinar](#) | [CiLCA Unit Three: Finance for local councils](#) [Zoom Webinar](#)
- 02/11/2020 [Webinar](#) | [CiLCA Unit Four: Management for local councils](#) [Zoom Webinar](#)
- 16/11/2020 [Webinar](#) | [CiLCA Unit Five: Community engagement](#) [Zoom Webinar](#)

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<http://www.devonalc.org.uk/>