

Council Name:
Date of application:
Award level applied for:

Shobrooke Parish Council
December 2020
Foundation

The council confirms by resolution at a full council meeting that it publishes online:

Criteria	Do you meet these criteria?	Where are these published online?
1 Its standing orders and financial regulations	Yes	https://www.middevonparish.co.uk/shobrooke/parish-council-policies/
2 Its Code of Conduct and a link to councillors' registers of interests	Yes	https://www.middevonparish.co.uk/shobrooke/parish-council-policies/
3 Its publication scheme	Yes	https://www.middevonparish.co.uk/shobrooke/parish-council-policies/
4 Its last annual return	Yes	https://www.middevonparish.co.uk/shobrooke/finance/
5 Transparent information about council payments	Yes	https://www.middevonparish.co.uk/shobrooke/finance/
6 A calendar of all meetings including the annual meeting of electors	Yes	https://www.middevonparish.co.uk/shobrooke/agendas-for-parish-council-meetings-2020-1/
7 Minutes for at least one year of full council meetings and (if relevant) all committee and sub-committee meetings	Yes	https://www.middevonparish.co.uk/shobrooke/minutes-from-2019-parish-council-meetings/
8 Current agendas	Yes	https://www.middevonparish.co.uk/shobrooke/agendas-for-parish-council-meetings-2020-1/
9 The budget and precept information for the current or next financial year	Yes	https://www.middevonparish.co.uk/shobrooke/finance/precept-and-budget/
10 Its complaints procedure	Yes	https://www.middevonparish.co.uk/shobrooke/parish-council-policies/
11 Council contact details and councillor information in line with the Transparency Code	Yes	https://www.middevonparish.co.uk/shobrooke/parish-councillors/
12 Its action plan for the current year	Yes	https://www.middevonparish.co.uk/shobrooke/parish-council-action-plan/
13 Evidence of consulting the community	Yes	https://www.middevonparish.co.uk/shobrooke/parish-consultations/

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14	Publicity advertising council activities	Yes	Noticeboard Website Regular contributions to Parish Magazine
15	Evidence of participating in town and country planning	Yes	https://www.middevonparish.co.uk/shobrooke/planning/

The council also confirms by resolution at a full council meeting that it has:

Criteria	Do you meet these criteria?	Where are these published? Can they be provided electronically?
16 A risk management scheme	Yes	https://www.middevonparish.co.uk/shobrooke/risk-assessments/
17 A register of assets	Yes	https://www.middevonparish.co.uk/shobrooke/finance/
18 Contracts for all members of staff	Yes	Can be sent
19 Disciplinary and grievance procedures	Yes	See resolution 9.1 of November 2016 meeting here
20 A policy for training new staff and councillors	Yes	https://www.middevonparish.co.uk/shobrooke/parish-council-policies/
21 A record of all training undertaken by staff and councillors in the last year	Yes	Can be sent
22 A clerk who has achieved 12 CPD points in the last year	Yes	Can be sent