

Shobrooke Parish Council

Minutes of the Parish Council meeting held in the Village Hall on Tuesday 12 April 2016

The meeting commenced at 7.30pm

Members Present:

Cllr R Ayre (Chairman)	Cllr C Furse
Cllr C Boulton	Cllr A Jones
Cllr B Curle	Cllr L Pitts

In attendance:

J Hole, Parish Clerk, Cllr P Hare-Scott, MDDC (left 8.20pm), Fred Harper, Footpath Warden (left 7.45pm)

Business to be Transacted Public Participation

There was no public participation

Formal Business

1/04/16 Apologies and resignation

Cllr J Lee (work), Cllr M Squires (personal). It was noted that Cllr R Steer had resigned.
Clerk to inform MDDC and post required notice

2/04/16 Declaration of Interest

Cllr L Pitts – 4.2 (DPI) but item for information only and Cllr C Furse - allotments

3/04/16 Minutes of the last meeting held on Tuesday 8 March 2016

These were agreed and signed as a true record

4/04/16 Mid Devon District Council

4.1 Planning Applications: None

4.2 Planning Decisions:

16/00173/HOUSE – Erection of a conservatory at 4 Queen's Park, Shobrooke – permission granted

4.3 Proposed development at Creedy Bridge – further information available on developer website at www.creedybridge.com

No further details were available at present.

5/04/16 Road and Footpaths

5.1 To consider report from Footpath Warden

A report from Fred Harper, Footpath Warden had been circulated. This noted the welcome additional financial support from DCC in the form of the provision of materials. To date 7 stiles had been replaced with gates leaving 3 outstanding, which it was hoped would be replaced during this financial year. Another 3 stiles required some advice from DCC before proceeding with any changes. **The Clerk will obtain** a pdf copy of the footpath map and place a link on the website. It was agreed to consider if and how a footpath map could be displayed in the village.

5.1 Outstanding Road and Footpath issues

I. Traffic speeding in the village – no update

- II. Footpath 5: Damaged waymarker post at the southern end near Lower Coombe needs replacing – inspected and no action necessary, **remove from list**
 - III. Footpath 6: The two large gateposts on the northern side of the stream at the midpoint of this path are loose - work completed, **remove from list**
 - IV. Footpath 13: Clarification on the handrail - Two hand rails referred to one handrail in two parts, rather than one handrail either side – **remove from list**
 - V. Footpath 22: The broken post in the gateway to the path opposite Shute Farm entrance needs to be fixed or replaced. Robert Ayre to action
 - VI. Blocked drains at Exeter Hill/ Exeter Hill Cross towards Shobrooke, Raddon Top to West Raddon, road by Rew Cross, Efford, by chapel, outside Setters and Church lane - reported to DCC
 - VII. Poor road surface by church – reported to DCC
 - VIII. Tractors/trailers mounting grass verge outside lane entrance to Moor Farm – MDDC will be installing bollards – Cllr P Hare-Scott will find out when this will be carried out.
- 5.2 New issues identified
None

6/04/16 Finance

6.1 To approve signatures for this month's cheques

Cllr C Furse and Cllr B Curle

6.2 Parish Council Payments Current Account:

These were agreed as:

Item	Payee	Purpose	Amount £
6.2.1	Playsafe Limited	Playground inspection	105.00
6.2.2	DALC	Membership	120.96
6.2.2	Country Matters	2 x stile replacement on FP16/17	299.70
6.2.2	J Hole	Salary and expenses - includes £143.25 grant website work	302.32
			£684.73

6.3 Parish Council Payments received:

Item	Payee	Purpose	Amount £
6.3.1	DCC	Locality grant for playground fencing (rec'ed 15/16)	500.00
6.3.2	DCC	P3 PROW grant (rec'ed 15/16)	1,500.00
6.3.3	DALC	Grant for work to website (rec'ed 15/16)	143.25
6.3.4	DCC	Precept	5,000.00
			£7,143.25

6.4 Balances

6.3a Parish Council Current Account balance: £6,732.66

6.3b Parish Council Footpath balance (in above current account figure): £882.46

6.3c Parish Council Reserve Account balance: £5,784.40

6.5 To note unaudited summary of receipts and payments for 2105/16

These were noted.

6.6 Financial Statement and Budget Monitor

These were noted

7/04/16 Matters raised by the Chair

None

8/04/16 Councillor's Reports

8.1 To consider any Councillor reports for areas of responsibility

Neighbourhood Watch to be taken over by Cllr L Pitts. **Clerk to ask** Cllr R Steer for any handover information.

9/04/16 Clerk's Report

- 9.1 Annual Parish Meeting, Tuesday 10 May – update on arrangements
PCSO Lisa Crocker had confirmed her attendance.
- 9.2 To note the new website and to consider if councillor photos should be added
The new website was up and running. It was resolved not to post councillor photos to the website

10/04/16 Parish Council

- 10.1 Playing Field
10.1a To consider latest Inspection Report
The annual safety inspection by Playsafe had been carried out and the report circulated. No major issues had been identified.
10.1b Cllr C Boulton wishes to clarify the policy regarding working dogs entering the playpark when working, following query raised when a working dog did enter the park
It was resolved that working dogs could enter the play park when working as long as they were well behaved, wore a fluorescent coat and any dog mess was picked up. **Clerk to write** a letter detailing the requirements to Creedy Court and send to Cllr C Boulton for delivery.
- 10.2 To consider any action regarding trees on the wall opposite pub
An e-mail from a parishioner had been received expressing concern that the two young oak trees growing on the wall opposite the pub were damaging the wall and should be removed. Cllr P Hare-Scott agreed to ask if the trees could be examined in MDDC upcoming estate walk.
- 10.3 To consider any activities for the Queen's Birthday
An email had been received from the Church Warden asking if the Parish Council had any plans for the Queen's birthday celebrations. After discussion it was resolved that the Clerk should reply offering a small donation, if required, towards any cost incurred.
- 10.4 War Memorial – to note that the War Memorial is now Grade II listed
Clerk to update website.

11/04/16 Miscellaneous Correspondence

An e-mail had been received from a parishioner regarding dog mess being put in the litter bin by the bus stop and requesting that the parish council purchase a dog mess bin. It was noted that whilst the Parish Council would purchase a dog mess bin, MDDC had stated that they would not empty any new bins whilst their survey was on going. However, Cllr P Hare-Scott agreed to press further for a new site to be approved. **Clerk to e-mail** the details.

12/04/16 Minor Matters and Items for Future Agenda

Complaints procedure
How/where to display a footpath map of the parish

13/04/16 Date of next meeting: Tuesday 10 May 2016 in the Village Hall – Annual Parish Meeting at 7.00pm followed by Annual Parish Council Meeting at 7.30 pm.

Part II

13/04/16 Playing fields

- 13.1 To consider the revised quotes for the South Fence at the playing fields
5 quotes had been received and a summary circulated.
- 13.2 To agree if S106 funding should be applied for and if so, resolved to formally endorse the scheme to allow an application to be made.
It was resolved to support the material amendment to the south fence and to apply for S106 funding. It was noted that there was £4,210.00 in the S106 funding pot. **Clerk to apply** and send the three lowest quotes with the application.
MDDC had asked to be notified of any small project for development on public open spaces in the next 3-5 years to allow their inclusion in future expenditure targets. Example project included improvements to park furniture or provision of play equipment. **Clerk to place** on a future agenda and ask Darren Fox for ideas on new equipment that might be needed.

End of formal business

The meeting closed at 8.35pm