

Shobrooke Parish Council

Notice of Meeting of Parish Council

Dear Councillors

I hereby give notice that a meeting of the above named Parish Council will be held in the Shobrooke Village Hall on Tuesday 12 September 2017 at **7.30pm.**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the Business to be transacted at the meeting set out hereunder.

Dated this 7 September 2017

Signed



Clerk to the Parish Council

Jane Hole

shobrookepc@outlook.com

01392 851148

Business to be Transacted

Public Participation

Members of the public are invited to give their views and ask questions on issues on this agenda or to raise issues for future consideration by the Parish Council. Limited to 15 minutes.

Formal Business

(Members of the public may not take part in the formal business of the Parish Council except under special circumstances)

01/09/17 Apologies

To receive apologies

02/09/17 Declaration of Interest

2.1 Register of Interests (ROI). Councillors to update as required

2.2 Personal Interests (PI). Councillors must declare any personal interest in items on the agenda and their nature.

2.3 Disclosable Pecuniary interest (DPI). Councillors must declare any pecuniary interest in items on the agenda and their nature and they must leave the meeting for that agenda item.

03/09/17 Minutes of the last meeting held on Tuesday 12 July 2017 (previously circulated)

To be agreed and signed as a true record

04/09/17 Mid Devon District Council

4.1 Planning Applications:

None

4.2 Planning Decisions:

17/00474 - Conversion of redundant engineering workshop to two 3-bedroom holiday cottages at (The Workshop), Shute Cross, Shobrooke, Devon – permission granted

4.3 Report from Cllr P Hare-Scott

05/09/17 Road and Footpaths

5.1 Outstanding Road and Footpath issues (list attached)

5.2

5.3 Update from Cllr L Pitts regarding posting of dog fouling signs

06/09/17 Finance

6.1 To approve signatures for this month's cheques

6.2 Parish Council receipts current Account: £200

6.3 Parish Council payments current account:

Item	Payee	Purpose	Amount £
6.2.1			

6.2.2			
6.2.2	J Hole	Salary and expenses	140.38
			£370.58

*From Footpath balance

- 6.4 Balances:
6.4a Parish Council Current Account balance: £6,025.80
6.4b Parish Council Footpath balance (in above current account figure): £864.38
6.4c Parish Council Reserve Account balance: £5,787.36
6.5 Financial Statement and Budget Monitor - attached

08/09/17 Councillor's Reports

- 8.1 To consider any Councillor reports for areas of responsibility

09/09/17 Clerk's Report

- 9.1
9.2 To note the Clerks holiday Friday 28 July to 4 August 2017

10/09/17 Parish Council

- 10.1 Playing Field
10.1a To consider latest Inspection Report
10.1b Update on minor works
10.1c To note response from insurance company regarding posting a sign (see below). To consider two quotes received for sign (circulated separately)
10.2 To consider applying for a TAP grant towards the purchase of a defibrillator and cabinet. Estimated cost £1,200.00. Cllr M Squires will grant £250.00 from her locality grant
10.3 To consider quote for a replacement bench by the war memorial
10.4 BT Kiosk
10.4a Update on maintenance issues.
10.4b Update from Community Payback.
10.5 Update on night time landing site at the playing fields for Devon Air Ambulance Trust
10.6 Parking on pavement by the bench and Cherry tree in School Close

11/09/17 Devon County Council

- 11.1 Report from Cllr M Squires

12/09/17 Miscellaneous Correspondence

A list of any other correspondence will be available at the meeting

13/09/17 Minor Matters and Items for Future Agenda

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

14/09/17 Date of next meeting: unless required in August for planning, the next meeting will be Tuesday 10 October 2017 in the Village Hall at 7.30 pm.

End of formal business

This Notice must be left at or sent to the usual place of residence of every member of the Council, three clear days at least before the meeting.

Agenda Item 5.1

Outstanding issues for Roads and Footpaths

- I. Blocked drains at Exeter Hill/ Exeter Hill Cross towards Shobrooke, Raddon Top to West Raddon, road by Rew Cross, Efford, outside Setters and Church lane - checked with DCC and all these sites are on the list for jetting as and when funds are available.
- II. Poor road surface by church – waiting for patching

- III. Broken directional signs – estimate of £75.00 for cost of replacing lettering at Camps Cross
Exeter Cross – waiting for measurements

Shobrooke Parish Council

Clerks wages and expenses breakdown

September 2017

Salary for July	13 hours' x £9.647	£125.41
Salary for August	13 hours' x £9.647	£ 125.41
		£125.41

Expenses

Item	Quantity	Charge
Home office allowance*		£ 9.00
Envelopes 4p each	3	£ 0.12
Large envelope	1	£ 0.59
2 nd class stamp (56p)	2	£1.12
2 nd class stamp large	2	£1.98
Printing 4p per sheet	24 sheets	£0.96
Laminating pouches		£ 1.20

* Shobrooke portion of 50/50 split with NSC

Expenses sub-total **£14.97**

Total **£140.38**