

Shobrooke Parish Council

Minutes of the Parish Council meeting held in the Village Hall on Tuesday 13 June 2017

The meeting commenced at 7.30pm

Members Present:

Cllr R Ayre (Chairman)	Cllr A Jones
Cllr B Curle	Cllr J Lee
Cllr C Furse	Cllr L Pitts
Cllr J Ingham	

In attendance:

Fred Harper, Footpath Warden (left 7.55pm), J Hole, Parish Clerk

Business to be Transacted Public Participation

There was none

Formal Business

01/06/17 Apologies

Cllr A Ripper (personal), Cllr C Boulton (emergency call-out), Cllr P Hare-Scott, MDDC (ill) and Cllr M Squires, DCC

02/06/17 Declaration of Interest

Cllr R Ayres – item 4.1 (PI)

03/06/17 Minutes of the last meeting held on Tuesday 9 May 2017

Agreed and signed as a true record

04/06/17 Mid Devon District Council

4.1 Planning Applications:

17/00747/FULL - Conversion of redundant engineering workshop to two 3-bedroom holiday cottages at The Workshop, Shute Cross, Shobrooke -no comment

4.2 Planning Decisions:

None

4.3 Report from Cllr P Hare-Scott

No report

05/06/17 Road and Footpaths

5.1 Outstanding Road and Footpath issues

- I. Blocked drains at Exeter Hill/ Exeter Hill Cross towards Shobrooke, Raddon Top to West Raddon, road by Rew Cross, Efford, outside Setters and Church lane – no update
- II. Poor road surface by church and Zephyr – no update
- III. Backfilling of steps on FP14. The gate had been replaced. (The queries raised at the last meeting had been answered and payment had been made)
- IV. Pothole on Riverford Lane. This had been filled. As the other potholes on Exeter Hill Cross and Stump Cross had been reported, it was agreed to remove from list
- V. Broken directional signs – an estimate of £75.00 had been received for the cost of replacing lettering on the Camps Cross signpost. Cllr J Lee had e-mailed the Clerk photos of the broken signpost at Exeter Hill Cross. **Clerk to find** out the cost of repair to the Exeter Hill

Cross signpost and request a grant from Cllr M Squires for the cost of repair to both posts. There was a broken sign post by Shute Cross, but this was in Newton St Cyres parish. The Clerk had circulated a footpath report from Fred Harper. This noted that the last stile in the parish, at the North Lodge at the end of FP 27, had been replaced with a gate. The Parish Council would be responsible for installation cost only with DCC paying for the repair cost. The report detailed some future work for consideration on FP15. This proposal would involve raising the path, subject to land owner agreement, to allow better access in winter months. A quote was being obtained. Councillors agreed to consider the quote and depending on the cost, it may be necessary to obtain a second quote. It was hoped that a quote would be available for the next meeting so that the work could be progressed over the summer. Councillors thanked Fred for all his work and Fred left the meeting.

5.2 To note signs available from MDDC re dog fouling and to consider if the Parish Council wishes to erect signs

The Clerk had circulated an e-mail from MDDC which detailed the dog fouling legislation and three signs that could be used to try and prevent dog fouling. It was resolved that the **Clerk would laminate copies** of the MDDC signs and Cllr L Pitts would put on footpath gates using cable ties. MDDC would be informed of where the signs had been posted and the dog warden would visit these sites on their scheduled visits.

06/06/17 Finance

6.1 To approve signatures for this month's cheques

Cllr C Furse and Cllr J Lee

6.2 Parish Council receipts current Account:

None

6.3 Parish Council payments current account:

These were agreed as:

Item	Payee	Purpose	Amount £
6.2.1	Phil Keen	Sign for allotment path "dogs on lead"	18.00
6.2.2	J Hole	Salary and expenses	206.27

£224.27

A payment had been missed off the agenda for £480.00 for the maintenance of the churchyard and grass by the war memorial. This amount was in the budget and had been previously agreed. Councillors resolved to make this payment

6.4 Balances:

6.4a Parish Council Current Account balance: £6,396.38

6.4b Parish Council Footpath balance (in above current account figure): £1,069.58

6.4c Parish Council Reserve Account balance: £5,787.36

6.5 Financial Statement and Budget Monitor

These were noted

6.6 To consider a donation to the RNLI following presentation made at the Annual Parish Meeting.

It was resolved to make a donation of £25.00 to the RNLI as a thank you to the RNLI representative who had made a presentation at the annual the parish meeting. The Clerk advised that payment would be made using S137 legislation.

08/06/17 Councillor's Reports

8.1 To consider any Councillor reports for areas of responsibility

The Clerk reported that the next meeting for the Crediton Neighbourhood plan would be in October and Cllr B Curle should receive notification of the date of the meeting.

09/06/17 Clerk's Report

None

10/06/17 Parish Council

10.1 Playing Field

10.1a To consider latest Inspection Report

No new issues were identified

10.1b Update on minor works including signs

The minor works required were still outstanding and the **Clerk was asked to e-mail** Cllr C Boulton to ask him to arrange to meet with Cllr A Jones to make the necessary adjustments to the zip wire and the swing. Cllr B Curle circulated examples of rules to be observed in playparks, which were considered and after discussion, the wording was agreed. The Clerk would confirm this by e-mail to councillors before obtaining a quote for a sign 60cm by 30cm in aluminium.

10.2 To sign the updated documents as circulated to councillors:

10.2a Standing Orders – duly signed by the Chairman

10.2b Financial Regulations – duly signed by the Chairman

10.3c Risk Management Policy – duly signed by the Chairman

10.3 To note the adoption of the BT kiosk is complete.

10.3a To consider suggestions for future use – defibrillator and book swap

Parishioners suggestions were a defibrillator and a book swap. Councillors wished to find out more details about the benefit of having a defibrillator and the cost involved before making a decision and the **Clerk was asked** to find out if grants were available and if a speaker could attend the next meeting to provide some more information

10.4b to consider maintenance issues – missing pane of glass and painting (paint kit received from BT)

Cllr A Jones had temporarily repaired the missed pane of glass. Cllr B Curle suggested finding out if the Community Pay back team would be able to paint the kiosk. **Clerk to contact**

11/06/17 Devon County Council

11.1 Report from Cllr M Squires

There was no report

12/06/17 Miscellaneous Correspondence

A "Thank you" note have been received from the internal auditor for the gift received.

13/06/17 Minor Matters and Items for Future Agenda

Night time landing site for the Devon Air Ambulance

Parking on pavement by the bench and Cherry tree in School Close

14/06/17 Date of next meeting: Tuesday 11 July 2017 in the Village Hall at 7.30 pm.

The meeting closed at 9pm