

Shobrooke Parish Council

Notice of Meeting of Parish Council

Dear Councillors

I hereby give notice that a meeting of the above named Parish Council will be held in the Shobrooke Village Hall on Tuesday 9 March 2016 at **7.30pm.**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the Business to be transacted at the meeting set out hereunder.

Dated this 3 March 2016

Signed 
Clerk to the Parish Council

Jane Hole
shobrookepc@outlook.com 01392 851148

Business to be Transacted Public Participation

Members of the public are invited to give their views and ask questions on issues on this agenda or to raise issues for future consideration by the Parish Council. Limited to 15 minutes.

Formal Business

(Members of the public may not take part in the formal business of the Parish Council except under special circumstances)

1/03/16 Apologies

To receive apologies

2/03/16 Declaration of Interest

2.1 Register of Interests (ROI). Councillors to update as required

2.2 Personal Interests (PI). Councillors must declare any personal interest in items on the agenda and their nature.

2.3 Disclosable Pecuniary interest (DPI). Councillors must declare any pecuniary interest in items on the agenda and their nature and they must leave the meeting for that agenda item.

3/03/16 Minutes of the last meeting held on Tuesday 9 February 2016 (previously circulated)

To be agreed and signed as a true record

4/03/16 Mid Devon District Council

4.1 Planning Applications:

16/00224/FULL - Erection of a garden/storage shed with formation of adjoining hardstanding at Rivington Barn, Shobrooke

4.2 Planning Decisions: None

5/03/16 Road and Footpaths

5.1 Outstanding Road and Footpath issues (list attached for Cllrs)

5.2 New issues identified

Slippery steps reported opposite the Old Post Office – MDDC to investigate

6/03/16 Finance

6.1 To approve signatures for this month's cheques

6.2 Parish Council payments Current Account:

Item	Payee	Purpose	Amount £
6.2.1	Country Matters	Hand rail FP13/weld mesh to bridge	236.59
		Stile replacement FP21	293.15
		Stile replacement FP21	235.51
		Stile replacement FP21	155.74
6.2.2	J Hole	Salary and expenses	153.52
		Computer purchase	449.98

£1,524.49

6.3 Parish Council payments received:

Item	Payee	Purpose	Amount £
6.3.1	DALC	Transparency grant for computer purchase	478.33
			£478.33

6.4 Balances

6.3a Parish Council Current Account balance: £274.14

6.3b Parish Council Footpath balance (in above current account figure): (- £617.54 grant of £1,500 due from DCC)

6.3c Parish Council Reserve Account balance: £5,783.94

6.4 Financial Statement and Budget Monitor – attached for Cllrs

7/03/16 Matters raised by the Chair

None

8/03/16 Councillor's Reports

8.1 To consider any Councillor reports for areas of responsibility

8.1a To receive a report from Raddon Hills meeting (notes from meeting circulated separately)

9/03/16 Clerk's Report

9.1 Annual Parish Meeting, Tuesday 10 May – update on arrangements

10/03/16 Parish Council

10.1 Playing Field

10.1a To consider latest Inspection Report and note work required to repair wooden boards at top of slide.

10.1b To note playground inspection by RoSPA during March, cost £100.80

10.2 To note response from DCC re accessibility of bus services (see below)

10.3 To consider the cost of a litter bin with a lid (<https://www.glasdonlitterbins.com/outdoor-litter-bins/filter>)

11/03/16 Miscellaneous Correspondence

MDDC Landscape Implications of Solar PV proposals – supplementary planning document available at: <https://new.middevon.gov.uk/media/191651/landscape-sensitivity-assessment.pdf>

12/03/16 Minor Matters and Items for Future Agenda

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

13/03/16 Date of next meeting: Tuesday 12 April 2016 in the Village Hall at 7.30 pm.

Part II

(Members of the press and public will be excluded from Part II in order that commercially sensitive information can be considered confidentially)

13/03/16 Playing fields

To consider the revised quote to provide and install 23 galvanised angle iron posts for the east fence at the playing fields.

To consider the revised quotes received for the south fence.

End of formal business

This Notice must be left at or sent to the usual place of residence of every member of the Council, three clear days at least before the meeting.

Agenda Item 5.1

Outstanding issues for Roads and Footpaths

- I. Traffic speeding in the village – Police are conducting more evaluation to determine if a CSW would be justified
- II. Footpath 5: Damaged waymarker post at the southern end near Lower Coombe needs replacing Footpath Warden to action
- III. Footpath 6: The two large gateposts on the northern side of the stream at the midpoint of this path are loose. The posts need to be tightened up. Footpath Warden to action
- IV. Footpath 13: Two hand rails are needed at the southern end where it drops down onto Church Lane – work complete – remove from list
- V. Footpath 22: The broken post in the gateway to the path opposite Shute Farm entrance needs to be fixed or replaced. Robert Ayre to action
- VI. Blocked drain at Exeter Hill/ Exeter Hill Cross towards Shobrooke, Raddon Top to West Raddon and on the road by Rew Cross - reported to DCC
- VII. Poor road surface by church – reported to DCC
- VIII. Tractors/trailers mounting grass verge outside lane entrance to Moor Farm – MDDC will be installing bollards

Agenda Item 6.5

Shobrooke Parish Council

Financial Statement and Budget Monitor

Income/transfer

Current Account	Income
Opening balance (cf from 14/15)	£1,967.03
Precept	£4,499.52
Council Tax Reduction grant	£500.48
PROW grant	£500.00
VAT Refund	£493.65
Transfer from Deposit Account	£1,500.00
Grant for laptop	£478.33
	£9,939.01

Expenditure as at 8.3.16

Item	Budget	Spend to date	Balance	14/15 spend
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Grants	Parish Council Grants	£1,530.00	£1,530.00	£0.00	£530.00
	Churchyard	£430.00	£430.00	£0.00	£430.00
	Village Hall	£1,000.00	£1,000.00	£0.00	£0.00
	Community Transport	£100.00	£100.00	£0.00	£100.00

Admin & running costs	Total Admin & running costs	£3,546.36	£2,788.49	£757.87	£2,471.77
	Audit fees	£250.00	£32.95	£217.05	£248.00
	Election	£200.00	£147.35	£52.65	£0.00
	Expenses	£157.65	£55.51	£102.14	£66.89
	Clerk's Expenses	£107.65	£55.51	£52.14	£66.89
	Other Expenses	£50.00	£0.00	£50.00	£0.00
	Payroll incl PAYE	£1,988.71	£1,900.33	£88.38	£1,582.38
	Training (inc. ref materials)	£320.00	£181.70	£138.30	£59.50
	Training Clerk's	£70.00	£144.00	-£74.00	£59.50
	Training Councillors	£250.00	£37.70	£212.30	£0.00
	Fees and Subscriptions	£160.00	£153.30	£6.70	£151.95
	Room Expenses	£90.00	£60.00	£30.00	£45.00
	Insurance	£280.00	£257.35	£22.65	£270.05
	Publications	£50.00	£0.00	£50.00	£48.00
Newsletter	£50.00	£0.00	£50.00	£0.00	

Repairs & maint.	Total Repairs & Maintenance	£1,518.01	£2,871.95	-£1,353.94	£1,308.00
	Grass cutting in play park	£750.00	£700.00	£50.00	£700.00
	Playground inspections	£100.00	£96.00	£4.00	£96.00
	General Maintenance	£150.00	£278.40	-£128.40	£0.00
	Allotment rent	£0.00	£0.00	£0.00	£500.00
	Signs	£50.00	£26.00	£24.00	£12.00
	Footpaths (not P3)	£0.00	£186.00	-£186.00	
	P3 Footpaths	£468.01	£1,585.55	-£1,117.54	£411.21

Misc	Other expenses	£1,690.00	£2,474.43	-£784.43	£0.00
	PC equipment	£50.00	£449.98	-£399.98	£0.00
	War memorial	£1,640.00	£1,640.40	-£0.40	£0.00
	Non budgeted expenditure	£0.00	£384.05	-£384.05	
	Emergency spending		£0.00	£0.00	£0.00

Totals:	£8,284.37	£9,664.87	-£1,380.50	£4,309.77
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£346.35 Budget underspent - no more expenditure anticipated

Current Account 8.3.16

Total income YTD	£9,939.01
Withdrawn	£7,873.39
Less O/S Cheques	£1,791.48
Balance (incl Footpath):	£274.14

Footpath account deficit of £617.54

A grant of £1,500 from DCC is pending

Reserve Balance £5,783.94

P3 Path	
Grant received 12/13	£340.00
Grant received 13/14	£350.00
Grant received 14/15	£200.00
PC top up 15/16	£150.00
Additional funds 15/16	£500.00
Grant received 15/16	
Total income	£1,540.00
VAT reclaimed to date	£152.18
Income plus VAT	£1,692.18
Expenditure	£2,309.72
Balance	-£617.54
VAT to be re-claimed	£226.88

Grant £478
Grant £1,025 received in 14/15
Healthcheck/Bench

Agenda Item 10.2

Response from DCC Transport Co-ordinating Officer re bus accessibility

I appreciate the need for a larger accessible vehicle but can add the following. With many contracts for less well used rural services, we expect them to run the minimum of a 16 seater vehicle (as previously mentioned) that is licensed as a Public Service Vehicle (bus) and has a power operated door. With contracts requiring a larger vehicle that are generally more frequent services, we do also require a Low Floor accessible buses. Indeed our aspiration a few years ago was for all our contracts to be operated by such vehicles. So when the 870 to Tiverton last came up for re-tender, we awarded the contract on these grounds, so Turners should be using a low-floor vehicle on this contract that includes space for wheelchair (s).

Since the time the 870 service was re-tendered which was 2011, budgets have been reduced at Devon County Council due to the Government's Spending Review so we often no longer stipulate a low-floor bus when awarding new contracts for less frequent services that require a minimum seating capacity of 22 or less. This is also because whilst legislation under the Disability Discrimination Act now requires all single deck buses to be low-floor accessible, there is an exemption in the legislation for vehicles that can carry up to 22 passengers (including standing passengers). The contract for the 347 and 679 does not require a low-floor accessible bus.

So to conclude, whilst I know it would assist passengers if larger and accessible buses were used on these three services and we would expect Turners to use such a vehicle on the 870 service, it is not illegal to use a vehicle with steps on these services. I am sorry we are not in a position to change that with the 347 and 679 but having sustained cuts of £1.76 million to the Public Transport in 2015, our aim is to sustain what we can of the network in as cost effective a way as possible.

If you can relay that back to the concerned passengers, I would very much appreciate it. If you feel Turners are not using vehicles that are 16 seaters then I would be very interested. Many thanks.

Shobrooke Parish Council

Clerks wages and expenses breakdown

March 2016

Salary for February

13 hours x 9.551	£124.16
Additional hours 2.13 x 9.551	£ 20.34
	£144.50

Expenses

Item	Quantity	Charge
Home office allowance*		£6.00
Envelopes 2p each	2	£0.04
2 nd class stamp (53p)	2	£1.06
1 st class stamp		
Printing 4p per sheet	48 sheets	£1.92

* Shobrooke portion of 50/50 split with NSC

Expenses sub-total **£9.02**

Total **£153.52**