

Shobrooke Parish Council

Minutes of the Parish Council meeting held in the Village Hall on Tuesday 11 October 2016

The meeting commenced at 7.30pm

Members Present:

Cllr R Ayre (Chairman)	Cllr A Jones
Cllr B Curle	Cllr J Lee
Cllr C Furse	Cllr L Pitts
Cllr J Ingham	Cllr A Ripper (arrived 7.40pm)

In attendance:

Cllr P Hare-Scott, MDDC, J Hole, Parish Clerk

Business to be Transacted Public Participation

There were no public present

Formal Business

01/10/16 Apologies

Cllr C Boulton (waiting for a phone call), Cllr M Squires, DCC (other parish meetings)

02/10/16 Declaration of Interest

None

03/10/16 Minutes of the last meeting held on Tuesday 13 September 2016

Agreed and signed as a true record

04/10/16 Mid Devon District Council

4.1 Planning Applications:

Consultation by BT on proposed removal of public payphone at School Close, Shobrooke
To consider if the Parish Council should "adopt" the kiosk.

It was resolved that the Parish Council would apply to adopt the BT Kiosk subject to agreement with BT and MDDC. **Clerk to ask parishioners** for suggested uses for the kiosk via the next edition of The Brooke.

16/01365/FULL - Erection of 2 dwellings for security staff; part change of use of agricultural building to form sentry office on mezzanine level and formation of an elevated walkway at Trew Farm, Chilton – no comment

16/01473/LBC Listed Building Consent at Shute Manor, Shute, Shobrooke LBC for the erection of an Orangery extension to side elevation - no comment

4.2 Planning Decisions:

None

05/09/16 Road and Footpaths

5.1 Outstanding Road and Footpath issues

- I. Green traffic signs. An example green sign stating "20 is plenty" had been circulated. After discussion it was resolved to purchase two signs, one for each end of the village.

Clerk to purchase and arrange delivery as soon as possible. Councillors would put the signs up at the same time as the Neighbourhood Watch sign.

- II. Blocked drains at Exeter Hill/ Exeter Hill Cross towards Shobrooke, Raddon Top to West Raddon, road by Rew Cross, Efford, outside Setters and Church lane - reported to DCC – no update
 - III. Poor road surface by church and Zephyr– reported to DCC. It was noted that the road surface by the church had deteriorated further and was now preventing disabled access to the church. **Clerk to e-mail** Cllr M Squires and Stephen Tucker (DCC Highways) and copy to David Whitton, Head of Highways requesting an inspection with a possible site meeting.
 - IV. Broken gate closer on Footpath 57 – with Footpath Warden to action
 - V. Rail required to Footpath 14 - with Footpath Warden to action
 - VI. Replacement gate posts at allotments – the contractor had visited the site and quoted £200 for wood or galvanised metal replacement gate posts. However, he had advised that it would be difficult to fit galvanised metal posts if re-using the existing gates. It was resolved to go ahead with two new wooden posts. **Clerk to advice** contractor.
 - VII. To note that the padlock has been fitted to the allotment gate. The Clerk had been advised of the padlock code
 - VIII. “No parking” signs for footpath near playing fields – with Cllr C Boulton
- 5.2 New issues identified
Cllr J Lee reported that a lorry had taken a wrong turn whilst following its Satnav and had become stuck on the bridge which had been damaged as a result. Cllr J Lee to inform Cllr M Squires and request that road signage is reviewed to ensure its clear which roads are not suitable for lorries.

06/10/16 Finance

6.1 To approve signatures for this month’s cheques
Cllr C Furse and Cllr J Lee

6.2 Parish Council Payments Current Account:
These were agreed as:

Item	Payee	Purpose	Amount £
6.2.1	Country Matters	Replace stile with gate at Jerry Brook and John Reid (labour/travel only)	138.07 143.96
6.2.2	J Hole	Salary and expenses	169.32
			£451.35

6.3 Parish Council Payments received:
None

6.4 Balances:

6.4a Parish Council Current Account balance: £4,538.46

6.4b Parish Council Footpath balance (in above current account figure): £1,450.43

6.4c Parish Council Reserve Account balance: £5,785.38

6.5 Financial Statement and Budget Monitor
These were noted

07/10/16 Matters raised by the Chair

7.1 None

08/10/16 Councillor’s Reports

8.1 To consider any Councillor reports for areas of responsibility
None

09/10/16 Clerk’s Report

9.1 None

10/10/16 Parish Council

10.1 Playing Field

10.1a To consider latest Inspection Report

The latest report raised no new issues.

10.1b To formally approve the work to replace the wood surrounding the soft matting around the roundabout

A quote had been supplied and it was resolved to agree this work which should take place in the next few weeks.

- 10.2 Report from Cllr A Jones re new councillor training course attended
Cllr A Jones gave a brief report on the course which he had found both useful and informative.
- 10.3 To consider attendance at new councillor training course for Cllr A Ripper – next course 15 November, in Exeter 10 -12.30pm
Cllr A Ripper was unable to attend on this date. **Clerk to advise** when future dates become available.
- 10.4 To consider the council's action plan
An action plan was necessary as part of the application for Foundation status under the Local Council Award Scheme. Cllr L Pitts and the Clerk had met to draw up one up and this had been circulated. This was agreed subject to minor amendments. **Clerk to re-circulate** once amended.
- 10.5 To note the consultation on the 2017/18 Local Government Finance Settlement – proposal to cap higher spending parish and town councils at 2% or up to £5 (whichever is higher)
This was noted.

11/10/16 Miscellaneous Correspondence

There was a Footpath Warden walk on 4 November 9.30 at Morchard Bishop and two members for each parish could attend. If anyone wished to attend with the Footpath Warden, they should let the Clerk know.

12/10/16 Minor Matters and Items for Future Agenda

Information had been received from MDCC on support available for litter picking
Weather dependent, it was hoped that the repairs to the bus shelter would start on 15 October. The clerk had e-mailed DCC Highways to ask for advice on procedures that should be followed and would draft a risk assessment. **Clerk to inform** bus companies of the work and request the use of electricity from a parishioner. Cllr B Curle would store the parish council noticeboard and Cllr R Ayres would store the chairs.

13/10/16 Date of next meeting: Tuesday 8 November 2016 in the Village Hall at 7.30 pm.

End of formal business

The meeting closed at 8.25pm