

Shobrooke Parish Council

Minutes of the Shobrooke Parish Council meeting held in the Parish Hall on Tuesday 13 January 2015

The meeting commenced at 7.30pm

Members Present:

Cllr C Furse (Chairman)

Cllr R Ayre

Cllr C Boulton

Cllr B Curle

Cllr R Dawkins

Cllr H Evans

Cllr J Lee

In attendance:

Cllr P Hare-Scott MDDC (left 8pm)

Cllr M Squires DCC (arrived 8.30pm)

J Hole Parish Clerk

F Letch

Public Participation

There was no public participation

Formal Business

1/12/14 Apologies

There were no apologies

2/01/15 Declaration of Interest

Cllr C Furse and Cllr R Dawkins – Item 10.2 Allotments

Cllr R Ayre – Item 4.1 Planning (Rose Cottage)

3/01/15 Minutes of the last meeting held on Tuesday 9 December 2014

Agreed and signed as a true record

4/01/15 Mid Devon District Council

4.1 Planning Applications:

14/01695/Full – Conversion of barns to 5 two-bedroom dwellings at Furze Farm, Shute, Shobrooke – no comment

Two further planning applications had been received after the Agenda had been sent. Details had been circulated to Cllrs via e-mail and it was agreed to consider the applications at this meeting.

14/02093/FULL – Erection of two-storey rear extension and single storey side extension at Rose Cottage, Shute – no comment

15/00001/FULL – Erection of an extension and porch at The Old Bakery Shute Shobrooke Crediton – no comment

Planning Decisions:

None

4.3 To consider request from Crediton Town Council to send a representative to attend meetings re Crediton Neighbourhood Plan

Cllr C Boulton agreed to attend the next meeting which was on 4 February 2015. **Clerk to forward minutes** of previous meeting for information.

5/01/15 Road and Footpaths

5.1 Outstanding Road and Footpath issues

- I. Traffic speeding in the village – date to be confirmed re demonstration of speeding equipment – still waiting for a date

- II. Footpath 15 (path from river crossing up to Pennycott Farm) – letter written to owners – no reply received. **Clerk to check with Footpath Warden if this was still outstanding.**
- III. Steps opposite Village Hall – **Cllr C Furse to speak to Footpath Warden** regarding a repair to bottom step.
- IV. Steps on permissive path to allotments – **Clerk to circulate copy of agreement** for information to Cllrs. **Cllr C Furse to arrange an informal meeting** with Darren Fox, and circulate date to all Clls, to discuss the current agreement. Some damage to the latches on the gates to the allotments was noted.
- V. Blocked gullies along Exeter Hill and Raddon Hill – reported to DCC – noted as completed but reported by Cllr J Lee not to be – re-reported to DCC
- VI. Footpath 13 (near war memorial) – letter written to owners. **Clerk to write again**
- VII. Blocked drains on main road – these had been jetted but the problem was still there. Bob King had advised that further work would be carried out soon.
- VIII. Footpath no 8 – chained gate – The Footpath Warden had been informed and would check the gate to see what action could be taken.

5.2 New issues identified

Poor road surface on the main road at the junction of Silverway and The Village. **Clerk to report.**

The concrete steps leading to the war memorial needed to be repaired.

Cllr J Lee had received a letter from a parishioner offering to donate a bench to be placed by the war memorial. For security purposes this would need to be concreted in. **Clerk to contact parishioner** and accept the offer and suggest that a three-seater bench would be best. It was hoped that both the steps and bench could be concreted at the same time.

6/01/15 Finance

6.1 To approve signatures for this month's cheques

Cllr C Furse and Cllr B Curle. It was noted that the bank had updated their records.

6.2 Parish Council payments Current Account:

These were agreed as:

Item	Payee	Purpose	Amount £
6.2.1	J Hole	Salary and Expenses	176.16
			£176.16

6.3 Parish Council receipts:

None.

6.4 Balances

6.4.a Parish Council Current Account balance – £1,454.57

6.4.b Parish Council Reserve Account balance – £7,280.09

6.5 To agree precept for 2015

It was resolved not to increase the Precept which would remain at £5,000. **Clerk to advice MDDC**

7/01/15 Matters raised by the Chair

7.1 Update on relocation of salt from School Close/Silver Way

No further correspondence had been received.

8/01/15 Councillor's Reports

8.1 Update on Neighbourhood Watch and Snow Wardens

Cllr H Evans was waiting to hear from Lisa Crocker re Neighbourhood Watch.

9/01/15 Clerk's Report

9.1 Website update

A page had been added detailing the role of a Parish Councillor.

- 9.2 Report from Election Training course
The Clerk reported that nominations for election must be received by 4pm Thursday 9 April 2015. It was recommended that nominations were hand delivered to MDDC offices in Tiverton.

10/01/15 Parish Council

- 10.1 Playing Field
10.1a To consider latest Inspection Report
No inspection report had been received.
10.1b To consider work needed to wobbly bridge
Darren Fox had contacted the Clerk to report a rusty part on the wobbly bridge. Cllr C Boulton had checked the bridge and was satisfied that the part was serviceable.
10.1c To consider signs needed at playing fields
The signs required were details of who owns the playground and contact details together with a "No Dogs" sign. **Cllr C Furse will check the signs** and find out where the key for the gate and noticeboard are kept.
10.1d. To consider the grass cutting schedule
Details of the grass cutting schedule used by Crediton Town Council had been circulated. **Clerk to obtain two further quotes based on this schedule.** It was noted that John Hill's quote for the 2015 season remained unchanged at £700.00.
- 10.2 Allotments
To consider latest Inspection Report from Allotment Association and to receive any updates from correspondence with new owners
No correspondence had been received.
- 10.3 War Memorial
To consider quotations received and agree action to be taken
Cllr B Curle had met with the second contractor who had subsequently increased his original quote. **Cllr B Curle to meet with the third contractor** to check his quote, which was cheaper than the other two. The cheapest quote would be accepted as long as we could be assured that the work would be carried out to the detailed specification and to a high standard. **Clerk to action grant application** which needs to be submitted by 30 January 2015.
- 10.4 To consider publicity for recruiting Parish Councillors
Two posters were circulated and it was agreed to use both.
- 10.5 Meeting dates 2015
To agree meeting dates for 2015 and to confirm date and consider arrangements for Annual Parish Meeting including speakers (if required)
A list of dates had been circulated. It was agreed that the Annual Parish meeting would take place on Tuesday 12 May, starting at 7.00pm. **Clerk to invite Lisa Crocker and Bob King to attend.** This would be followed by the Council's Annual Parish meeting which would be a separate meeting.

11/01/15 Miscellaneous Correspondence

A grant request for Crediton & District Community Transport had been received. It was agreed to grant £100. **Clerk to action for next meeting.**
S137 funding had increased to £7.36 per elector for 2015-2016
Nominations for a Garden Party at Buckingham Palace were considered and agreed.
Clerk to arrange nomination.

12/01/15 Minor Matters and Items for Future Agenda

Clerk to write to Mel Stride re rural broadband.

13/01/15 Date of next meeting: Tuesday 10 February 2015 in the Village Hall at 7.30 pm

The meeting closed at 8.50pm.