

Shobrooke Parish Council

Minutes of the Shobrooke Parish Council meeting held in the Parish Hall on Tuesday 10 March 2015

The meeting commenced at 7.30pm

Members Present:

Cllr C Furse (Chairman)
Cllr R Ayre
Cllr C Boulton
Cllr B Curle

Cllr R Dawkins
Cllr H Evans
Cllr J Lee

In attendance:

Cllr P Hare-Scott MDDC (left 8.10pm)
Carole Maher, Footpath Warden (left after Item 5)

J Hole Parish Clerk
F Letch

Public Participation

There was no public present

Formal Business

1/03/15 Apologies

Cllr M Squires

2/03/15 Declaration of Interest

Cllr J Lee – Item 4.1, Cllrs H Evans and C Boulton – Licence Application, Cllr R Dawkins and Cllr C Furse – Item 10.2 Allotments

3/03/15 Minutes of the last meeting held on Tuesday 10 February 2015

Agreed and signed as a true record

4/03/15 Mid Devon District Council

4.1 Planning Applications:

15/00090/LBC - Listed Building Consent for the lowering of ground along front elevation and replacement of window with double doors at Uppincott Farm, Shobrooke – no comment.

4.2 Planning Decisions:

14/01695/FULL – Conversion of barns to 5 two-bedroomed dwellings at Furze Farm, Shute – Application withdrawn

15/0001/FULL - Erection of an extension and porch at The Old Bakery, Shute – grant permission

4.3 To consider Local Plan Review Proposed Submission and Community Infrastructure Levy (CIL) Draft Charging Schedule Consultation

The Local Plan did not contain any specific reference to Shobrooke therefore there was no comment.

5/03/15 Road and Footpaths

5.1 Outstanding Road and Footpath issues

- I. Traffic speeding in the village – date to be confirmed re demonstration of speeding equipment. **Cllr R Dawkins and Cllr C Furse to contact Bob Wright**
- II. Steps opposite Village Hall – repair needed to broken step – Repair will take place in the better weather.
- III. Steps on permissive path to allotments – The Footpath Warden will obtain an estimate for the repair needed to the steps. Discussion took place on whether the repair cost could

come out of the Footpath budget and this would depend on who the owner was. **Cllr C Boulton to obtain details** of the Community Payback Scheme.

- IV. Blocked gullies along Exeter Hill and Raddon Hill – still outstanding. The drains were blocked at the junction of Exeter Hill and at Moor Farm. **Clerk to report.**
- V. Footpath no 8 – chained and dropped gate – reported to Footpath Warden. **Clerk to report to DCC.**
- VI. Poor road surface on the main road at the junction of Silverway and The Village – reported to DCC. Also at the junction of School Close – **Clerk to report to DCC.**
- VII. Pot holes near Westacott Cottages – reported to DCC – these had been done – remove from list.

5.2 Permissive path - to agree action to be taken with regard to the future of the permissive path on the allotments and to consider upkeep of boundary hedges
It was essential to agree on whether or not the Parish Council wished to retain the lease for the permissive path and it was agreed that a meeting was necessary with the allotment owner Darren Fox. **Clerk to obtain dates** when Darren Fox is available to meet and circulate date to Cllrs.

5.3 New issues identified
It was noted that the road between School Close and Silverway had been closed for 3 days under an emergency highways notice for a problem that was reported in January.

5.4 To receive the Footpath Wardens report
The Footpath Warden had completed the annual survey and report which had been submitted to DCC. The report noted that a parishioner had been attacked on a footpath.

6/03/15 Finance

6.1 To approve signatures for this month's cheques
Cllr C Furse and Cllr J Lee

6.2 Parish Council payments Current Account:
These were agreed as:

Item	Payee	Purpose	Amount £
6.2.1	Darren Fox	Allotment rent	250.00
6.2.2	J Hole	Salary and Expenses	127.02
			£377.02

6.3 Parish Council receipts:

Item	Payee	Purpose	Amount £
6.3.1	Shobrooke Allotment Association	Allotment rent	250.00
			£250.00

6.4 Balances

6.4a Parish Council Current Account balance – £909.22

6.4b Parish Council Footpath balance - £271.87

6.4c Parish Council Reserve Account balance – £7,280.09

6.5 Financial Statement and Budget Monitor
These were noted.

7/03/15 Matters raised by the Chair

None.

8/03/15 Councillor's Reports

8.1 Update on Neighbourhood Watch and Snow Wardens

Cllr H Evans was waiting for further information and will contact Crediton Police again.

8.2 Report from Raddon Hills meeting

Broadband would be available in Shobrooke by the end of this week.

9/02/15 Clerk's Report

9.1 To consider the Publications Scheme

The standard publication scheme which councils are required to have had been circulated and was duly noted.

10/03/15 Parish Council

10.1 Playing Field

10.1a To consider latest Inspection Report, including review of frequency of Inspection

The latest Inspection Reports had been circulated together with details of a damaged piece of wood on the climbing frame. Cllr C Boulton reported that the wood had now been replaced and the slippery surface around the roundabout had been jetted. It was agreed that the inspection period would be reduced to once a month. **Clerk to inform Darren Fox.** It was noted that a fallen tree needed to be removed and Cllr C Boulton would arrange this. Cllr C Boulton had offered to work with Darren Fox to carry out the monthly inspections. A live mole trap had been found at the playing fields by a child who had acted responsibly by making the trap safe and informing an adult. **Clerk to write letter of thanks.** The trap had been reported to the Police.

10.1b Update on signs required at playing fields

Contact details had been updated and a new sign produced which Cllr C Boulton will put up on the Playing Fields noticeboard

10.1c. To confirm safety inspection by RoSPA

RoSPA would carry out a safety inspection in March at a reduced rate of £65.00 for up to 5 items with over 5 items charged at an extra £3.00 per item.

10.2 Allotments

To consider latest Inspection Report from Allotment Association and to receive any updates from correspondence with new owners

No Inspection Report had been received. **Clerk to write** formal letter to Allotment Association stating that the Parish Council will not be retaining the lease for the allotments after September 2015.

10.3 War Memorial - Update on grant application, bench and minor repairs

£106 monies could not be used for concreting the bench and the minor repairs to the steps and handrail. The grant application for the work and cleaning of the war memorial had been successful and a grant of £1,025 had been awarded. **Clerk to liaise with Rosemary Barber** regarding the donation of the bench.

10.4 To consider if repairs to the wall opposite Red Lion can be made from a heritage/preservation point of view rather than a safety point of view.

As MDDC had sent engineers to check the safety of the wall **Clerk to advise parishioner to take the matter up with MDDC**

11/03/15 Miscellaneous Correspondence

A parishioner had e-mailed regarding the democracy of local councils – **Clerk to circulate e-mail and reply**

A Licence application had been received after the Agenda had been sent. It was for an event at Shobrooke Park on 6/7 June 2015. Cllrs had no comment. It was noted that the traffic licence had already been granted.

12/03/15 Minor Matters and Items for Future Agenda

Bus consultation

13/03/15 Date of next meeting: Tuesday 14 April 2015 in the Village Hall at 7.30 pm

End of Formal Business

The meeting closed at 8.40pm