

# Shobrooke Parish Council

## Minutes of the Shobrooke Parish Council meeting held in the Village Hall on Tuesday 14 April 2015

The meeting commenced at 7.30pm

### Members Present:

Cllr C Furse (Chairman)

Cllr R Ayre

Cllr C Boulton (arrived 7.45pm)

Cllr B Curle

Cllr J Lee

### In attendance:

Cllr P Hare-Scott MDDC (left at 7.45pm), Cllr M Squires DCC (left at 8pm)

J Hole Parish Clerk

### Public Participation

There was no public present

### Formal Business

#### 1/04/15 Apologies

Cllr R Dawkins

#### 2/04/15 Declaration of Interest

Cllr C Furse – Item 10.2 Allotments

#### 3/04/15 Minutes of the last meeting held on Tuesday 10 March 2015

Agreed and signed as a true record

#### 4/04/15 Mid Devon District Council

##### 4.1 Planning Applications:

15/00315/FULL - Conversion of barns to 5 dwellings at Furze Farm, Shute, Shobrooke

No comment

15/00363/FULL – erection of a stable block at Moor Farm, Moor Lane Shobrooke

No comment

##### 4.2 Planning Decisions:

None

##### 4.3 To note Section 106 Agreement Pooling Restrictions and means of funding public open space projects

Details from MDDC of the proposed scheme amendments had been circulated. **Clerk to find out exactly what S106 funding can be used for.**

#### 5/04/15 Road and Footpaths

##### 5.1 Outstanding Road and Footpath issues

I. Traffic speeding in the village. **Cllr C Furse to get contact details from Cllr R Dawkins,**

II. Steps opposite Village Hall – a repair had been carried out to two steps, although anti-slip mesh had not been re-installed. The contractor had not repaired the bottom step due to its proximity to the highway. It was noted that the existing handrail is insufficient as it does not come down to the bottom of the steps and is only on one side. **Cllr B Curle to speak to the contractor** to see what action could be taken in order that the bottom step could be replaced.

III. Steps on permissive path to allotments – The Clerk had written a letter to the Shelleys asking for permission to carry out repairs to the steps. No reply had been received to date. **Clerk to send e-mail.**

IV. Blocked gullies along Exeter Hill and Raddon Hill – Cllr J Lee to see if he can clear gully.

- V. Footpath no 8 – chained and dropped gate – Clerk had reported to Ros Davies at DCC who had said she would speak to the Footpath Warden. **Cllr C Furse to ask Footpath Warden** if this has happened.
- VI. Poor road surface on the main road at the junction of Silverway and The Village – reported to DCC. Also at the junction of School Close – **Clerk to re-report to DCC.**
- 5.2 Permissive path – to consider report from meeting with Darren Fox and to agree action needed re permissive path including putting stone chippings/hardcore down. A meeting had taken place with Darren Fox and the notes of the meeting had been circulated. It was agreed that the Parish Council would maintain the permissive path after the expiry of the allotment agreement. **Clerk to draw up the agreement** which would run for 10 years, from September 2015, with a month's notice on either side. It had been agreed at the meeting that the hedges would be cut in September, weather permitting. However, **Cllr C Furse will check with the Allotment Association** if the allotment holders are in favour of this. Discussion took place on the piece of land in between the two gates regarding putting stone chippings/hardcore down to help with the drainage problems. **Clerk to contact Jon Williams** to ask if it is his land. Clerk had written to Jon Williams to request that maintenance to be carried out on the fence between the allotment and the adjacent field.

At this point Cllr M Squires left the meeting but encouraged the Council to object to the proposed bus cuts.

- 5.3 New issues identified  
Cllr J Lee had reported a problem road surface to Cllr M Squires.

#### 6/04/15 Finance

- 6.1 To approve signatures for this month's cheques  
Cllr C Furse and Cllr B Curle
- 6.2 Parish Council payments Current Account:  
These were agreed as:

Item	Payee	Purpose	Amount £
6.2.1	Country Matters (already paid)	Repairs to Pennycott path	312.04
6.2.2	Playsafety Ltd	Playground safety inspection March	96.00
6.2.3	DALC	NALC & DALC Affiliation fee	118.30
6.2.4	J Hole	Salary and Expenses	193.81
			<b>£720.15</b>

A cheque for Country Matters for £98.30 was presented at the meeting and it was agreed to sign the cheque for the work carried out to the steps opposite the Village Hall.

- 6.3 Parish Council receipts:

Item	Payee	Purpose	Amount £
6.3.1	Devon Communities Together	War memorial grant	1,025.00
6.3.2	DCC	PROW – Footpaths	200.00
6.3.3	DCC	Precept	5,000.00
			<b>£6,225.00</b>

- 6.4 Balances  
6.4a Parish Council Current Account balance – £6,382.43  
6.4b Parish Council Footpath balance – £176.49  
6.4c Parish Council Reserve Account balance – £7,280.99
- 6.5 Summary Receipts and Payments 2015  
These were noted.
- 6.6 Financial Statement and Budget Monitor  
These were noted.

**7/04/15 Matters raised by the Chair**

Bus Consultation – DCC were consulting on proposed cuts to the 347 bus service which would mean a reduction in service from Monday to Saturday running to Monday and Thursday only. Cuts were also proposed to the evening service between Exeter and Crediton. **Clerk to object to both these proposed cut**

**8/04/15 Councillor's Reports**

8.1 Update on Neighbourhood Watch and Snow Wardens  
The Police Commissioner would be available for consultation in Tesco's next week

**9/02/15 Clerk's Report**

Update on Annual Parish Meeting

**Clerk to post notice and check that Lisa Crocker is able to attend.**

Internal Audit

**Clerk to ask if Newton St Cyres internal auditor would be able to audit Shobrooke**

**10/04/15 Parish Council**

10.1 Playing Field

To consider recommendations of safety inspection report – new swing seat, gate mechanism and roundabout speed reducer (outstanding since last year)

The Safety Inspection Report had been circulated and there were no high risks identified. The recommendations in the report were considered. A new swing seat was required – **Clerk to order** (£38.99 plus VAT). The problems with the gate mechanism were noted but no solution was proposed. A trip hazard had been identified round the roundabout and it was agreed to remove the wood to reduce the trip hazard. **Cllr C Furse to ask John Hill** to strim around the roundabout to ensure that the matting is not damaged. The rotten wood on the slide would be replaced. It was agreed that a speed reducer for the roundabout was no longer required as roundabout speed had not been identified as a hazard.

10.2 Allotments

To consider latest Inspection Report from Allotment Association and to receive any updates from correspondence with new owners

**Clerk to inform Allotment Association** that the Parish Council will continue to maintain the permissive path agreement after September.

10.3 War Memorial

Update on work scheduled, bench and minor repairs

The parishioner had purchased a bench and this was being stored by Cllr J Lee. **Clerk to write a letter of thanks.** Four large flagstones and a chain were required in order to place the bench at the war memorial - **Clerk to send a request** to the manager at Jewsons. Once the bench is in place a plaque would be considered.

It was resolved to get three quotes for repairs to the existing steps up to the war memorial. In addition to get quotes to install new steps on the opposite side of the memorial. **Clerk to action.**

10.4 To consider invitation to the Mayor's Reception 28 April 2015

**Clerk to accept invitation** for Cllr C Furse and guest.

10.5 To consider feedback from Parishioners re precept

A letter had been received from a parishioner regarding the increase in the precept. The Clerk had replied to explain that although the precept had remained unchanged at £5,000 the council tax support grant had been reduced which had meant an increased amount of precept had been passed on to parishioners. The parishioner comments were noted.

**11/04/15 Miscellaneous Correspondence**

None had been received.

**12/04/15 Minor Matters and Items for Future Agenda**

It was noted that the Parish Council election were uncontested and that five people had been elected. Cllrs were asked to think about who could be co-opted.

Cllr C Furse stated her intention to stand down as Chair at the Annual Meeting.

To consider purchasing the Health Check service from DALC

**13/04/15 Date of next meeting: Annual Parish Council Meeting - Tuesday 12 May 2015 in the Village Hall at 7.30 pm**

The meeting closed at 9.00pm