

# Shobrooke Parish Council

## Minutes of the Parish Council meeting held in the Village Hall on Tuesday 8 September 2015

The meeting commenced at 7.30pm

### Members Present:

Cllr R Ayre (Chairman)  
Cllr B Curle

Cllr C Furse  
Cllr A Jones

### In attendance:

Cllr P Hare-Scott, MDDC (left 8pm), Cllr M Squires, DCC (arrived 8.20pm), J Hole Parish Clerk

### Business to be Transacted Public Participation

There was no public participation

#### 01/09/15 Apologies

Cllr L Pitts – holiday and Cllr J Lee - away

#### 02/09/15 Declaration of interest

Cllr R Ayre – 4.1 Planning application (DPI)  
Cllr C Furse – 10.2 Allotments (PI)

#### 03/09/15 Minutes of the last meeting held on Tuesday 14 July 2015

Agreed and signed as a true record

#### 04/09/15 Mid Devon District Council

##### 4.1 Planning Applications:

15/01194/MFUL- Erection of a solar farm 4.9MW, landscaping and associated infrastructure, access and underground cables at Dunscombe, Newton St Cyres (consultation as a neighbouring authority) – no comment

15/01387/FULL - Erection of a function/conference building and pergola, and formation of new vehicular access at Shute Farm, Shobrooke.

Cllr R Ayres left the room while this application was considered and Cllr C Furse took the Chair. No comment

##### 4.2 Planning Decisions:

15/00805/FULL – Erection of 3 extensions at Clyne, Shobrooke – permission granted

15/00812/PNAG - Prior notification for the erection of an agricultural storage shed at Wykes Hill Gardens – Prior notification granted

##### 4.3 To note MDDC consultation on the third review of the Gambling Act – Statement of Principles and to agree any comment

No comment.

#### 05/09/15 Roads and Footpaths

##### 5.1 Outstanding Road and Footpath issues

###### I. Traffic speeding in the village

A demonstration of speeding equipment had taken place in August and following this an advert had been placed in The Brooke asking for volunteers to be part of a Community Speedwatch. Three volunteers would be required each time. The equipment and training would be supplied free of charge. It

was resolved to discuss this again at the next meeting once the response is known.

- II. Footpath no. 8  
A new double gate had been supplied and fitted by DCC. **Clerk to write a note of thanks.**
- III. Poor road surface on the main road at the junction of Silverway and The Village. Clerk had re-reported.
- 5.2 Permissive path at allotments  
5.2a Update on installation of stone chippings/hardcore in-between the two small gates  
Jon Williams had given the Parish Council permission to carry this work out. Cllr J Lee had offered to provide the digger and Cllr R Ayre would assist. The work should take place shortly.  
5.2b To agree procedure for signing the new permissive path agreement  
The Clerk had circulated the final agreement. It was resolved to sign the agreement and Cllr R Ayre signed as Parish Council Chairman. **Clerk to pass signed agreement to Darren Fox for his signature.**
- 5.3 To note progress with the footpath consultation and to agree any further action  
The proposed changes had been published in The Brooke and notices had been put on up footpaths. An on-line survey was available. **Clerk to circulate any responses** to Cllrs for discussion at the next meeting.
- 5.4 New issues identified  
It had been reported that Footpath number 8 was blocked with manure and overgrown crops. The land owner was sorting the problem out.

#### 06/09/15 Finance

- 6.1 To approve signatures for this month's cheques  
Cllr C Furse and Cllr B Curle
- 6.2 Parish Council payments Current Account:  
These were agreed as:

Item	Payee	Purpose	Amount £
6.2.1	MDDC	Election cost	147.35
6.2.2	DALC	Healthcheck	72.05
6.2.3	Newton St Cyres PC	Training course for 2 Cllrs	37.70
6.2.4	S R Milton Ltd	Labour and materials for bench	312.00
6.2.5	Colin Dagnall	Wood for signs at permissive path	10.00
6.2.6	J Hole	Salary and expenses for July and August	269.25

**£848.35**

An invoice was presented to the meeting from Tom Lee Engineering for £75.00 for the new handrail at the War Memorial and it was resolved to pay this amount.

- 6.3 Parish Council receipts  
None
- 6.4 Balances  
6.4a Parish Council Current Account balance: £1,213.20  
6.4b Parish Council Footpath balance (included in the above current account figure: £196.32  
6.4c Parish Council Reserve Account balance: £7,282.21
- 6.5 Financial Statement and Budget Monitor  
These were noted.

#### 07/09/15 Matters raised by the Chair

None

## **08/09/15 Councillor's Reports**

8.1 There were no Councillor reports

## **09/09/15 Clerk's Report**

- 9.1 To consider the DALC Health Check report and to agree any actions necessary  
No major issues had been identified during the Health Check. Document security had been rated as a high priority. The Clerk had therefore implemented a system of regular backups and had archived old minutes and documents to the Devon Records office. The Health Check suggested that the Council should earmark reserves for specific projects and this will be considered as part of the budgetary process.
- 9.2 To consider training course request for Clerk  
It was resolved to pay for the DALC 1.5 day course at a cost of £120.00.

## **10/09/15 Parish Council**

- 10.1 Playing Field  
10.1a. To consider latest Inspection Report  
This had not been received. **Clerk to chase.**  
10.2b Update on minor repairs/maintenance, roundabout wood, removal of dead elm  
No update was available.  
10.3c. Update on repairs to perimeter fence  
No further quotes had been received. **Clerk to chase for next meeting.**  
10.4d Update on "residents only" parking sign  
Cllr P Hare-Scott reported that MDDC would not be able to install a sign. **Clerk to ask** Cllr C Boulton who owns the land.
- 10.2 Allotments  
10.2a To consider hedge maintenance and any other issues connected with the end of the agreement  
Cllr R Ayre reported that he does not have the necessary equipment to cut the hedge. **Clerk to confirm** with D Fox a height of approx. 10ft for the hedge. **Clerk to obtain two quotes** to cut to the middle of the hedge.
- 10.3 War Memorial  
**Clerk to arrange** for Cllr B Curle to meet with Steve Densham, MDDC at the war memorial to discuss DDA compliant access.
- 10.4 Dog Fouling – to note correspondence received regarding a request for a dog bin  
A letter had been received asking the Parish Council to consider a dog mess bin on the path by the allotments. This was agreed in principal subject to costs. **Clerk to obtain costs from MDDC.**

## **11/09/15 Miscellaneous Correspondence**

A request had been received from the Village Hall to provide a letter of support towards a grant for two new windows. **Clerk to provide.**

## **12/10/15 Minor Matters and Items for Future Agenda**

Bus Shelter – Cllr B Curle to obtain quotes

**13/10/15 Date for next meeting: Tuesday 13 October 2015 in the Village Hall 7.30pm**

The meeting closed at 9.05pm