

# Shobrooke Parish Council

## Minutes of the Parish Council meeting held in the Village Hall on Tuesday 13 October 2015

The meeting commenced at 7.30pm

### Members Present:

Cllr R Ayre (Chairman)

Cllr B Curle

Cllr C Furse

Cllr A Jones

Cllr J Lee

Cllr R Steer

### In attendance:

Cllr P Hare-Scott, MDDC (left 8.05pm), J Hole Parish Clerk

### Business to be Transacted

#### Public Participation

There were no public present. The Clerk had received a request from Tom Shelley to read out a note about the footpath consultation. This stated that following some of the comments received from the questionnaire, the proposal to remove path E to F on the plans, the diagonal route from the village to the church across Gratton, would be withdrawn. The questionnaire had generated another suggestion namely to move Footpath 13 adjacent to the road edge above the park to produce a safer route than walking along the road. The path would end opposite the war memorial. Councillors held a brief informal discussion and agreed that having facilitated the questionnaire, posted notices and put the proposals in the Brooke, there was no further action the PC should take and it was now up to the various landowners whether or not to take the proposals forward.

### 1/10/15 Apologies

Cllr C Boulton – illness, Cllr L Pitt - away and Cllr M Squires (DCC) - operation

### 2/10/15 Declaration of Interest

Cllr C Furse – 14/10/10 Allotment (PI)

### 3/10/15 Minutes of the last meeting held on Tuesday 8 September 2015

Agreed and signed as a true record

### 4/10/15 Mid Devon District Council

4.1 Planning Applications:

None

4.2 Planning Decisions:

None

### 5/10/15 Road and Footpaths

5.1 Outstanding Road and Footpath issues

I. Traffic speeding in the village – update on volunteers for Speedwatch

Following the article in The Brooke, Cllr C Furse had received no expressions of interest for Speedwatch. A parishioner had circulated an e-mail to various other parishioners expressing concern about speeding vehicles in the village and detailing a conversation held with PCSO Lisa Crocker who would be willing to set up speed traps to assess the extent of the problem. **Clerk to contact** the originator of the e-mail and explain the Parish Councils involvement and endeavours to date.

II. Poor road surface on the main road at the junction of Silverway and The Village – reported to DCC – noted as assessed on 19 March – no update

5.2 Permissive path at allotments

5.2a Update on installation of stone chippings/hardcore inbetween the two small gates  
 Cllr J Lee reported that it would cost £120.00 to contract a company to dig the area out. It was resolved to meet this cost. Cllr J Lee to arrange. **Clerk to e-mail** Jon Williams and advise him the Parish Council would be proceeding with the work shortly. Cllr J Lee to phone Jon Williams to let him know the date for the work so that he could be present if he so wished. The newly installed drain cover needed to be raised up slightly to prevent any trip hazard and this would be done at the same time.

5.3 To note responses to the footpath consultation and to agree any further action  
 Details of four responses had been circulated to Councillors, Tom Shelley and the Footpath Warden. The Clerk reported that another two responses had also been made: one objected to the proposals but did not make any comments and the other objected to the removal of path E to F on the plans. As resolved in the public session, the Parish Council would take no further action on this matter. **Clerk to advice Tom Shelley**

5.4 To consider the Footpath Warden's report and consider any action necessary  
 The quarterly report from the Footpath Warden had been circulated and was considered by Councillors. The following was noted:  
 Footpath 3 – broken upright on stile – Footpath Warden to find out if there if DCC are replacing stiles with disability compliant access  
 Footpath 5 – waymarker needs replacing – Footpath Warden to obtain cost  
 Footpath 6 – post to be adjusted – Footpath Warden to obtain cost  
 Footpath 7 – needs cutting back – **Clerk to write** to landowner  
 Footpath 13 – handrail needed. On hold until after conclusion of footpath consultation  
 Footpath 15 – **Cllr R Steer to contact** owner to request path is cleared  
 Footpath 22 – **Cllr R Ayre to repair/replace** the broken post  
 Footpath 57 – **Clerk to confirm** with Footpath Warden the exact location of the damaged waymarker for consideration at the next meeting  
**Clerk to request** that Footpath Warden notifies the costs to the Parish Council before the work is carried out.

5.5 New issues identified  
 No new issued had been identified

#### 6/10/15 Finance

6.1 To approve signatures for this month's cheques  
 Cllr C Furse and Cllr B Curle

6.2 Parish Council payments Current Account:  
 These were agreed as:

Item	Payee	Purpose	Amount £
6.2.1	J Hole	Salary and expenses September	135.32
			<b>£135.32</b>

6.3 Parish Council receipts:  
 None

6.4 Balances  
 6.4a Parish Council Current Account balance: £1,002.88  
 6.4b Parish Council Footpath balance (included in above current account figure): £196.32  
 6.4c Parish Council Reserve Account balance: £7,282.83

6.5 Financial Statement and Budget Monitor  
 These were noted.

6.6 To consider moving a sum of money from the Reserve Account to the Current Account  
 It was resolved to move £1,500.00 from the Reserve Account to the Current Account

7/10/15 **Matters raised by the Chair**  
 None

#### 8/10/15 Councillor's Reports

8.1 To consider any Councillor reports for areas of responsibility  
 There were no Councillor reports

## 9/10/15 Clerk's Report

None

## 10/10/15 Parish Council

### 10.1 Playing Field

10.1a To consider latest Inspection Report

Inspection Reports up to 6 September 2015 had been received. No new issues had been identified.

10.1b. Update on repairs to perimeter fence and minor repairs and to note response from MDDC re use of S106 funding

MDDC had stated that new perimeter fencing is considered to be a maintenance issue and S106 funding could only be put towards capital works concerned with the creation and improvement of public open space. It was resolved to also obtain a quote to replace all the fencing including the chain linking. One company was due to visit the site to provide a quote shortly. **Clerk to arrange** for another company to quote. **Clerk to investigate** grant funding from "Awards from all"

10.1c Update on "residents only" parking sign and to consider if any further action can be taken

Cllr C Boulton had reported that the land/road is MDDC, the wall is Shobrooke Park and that some of the residents had to pay for the upkeep of the road. It was resolved that the Parish Council could take no further action with regard to a sign.

It was reported that a van was parking in front of the Playing Fields gate. **Clerk to write** and explain that access to the playing fields must be maintained.

### 10.2 War Memorial

10.2a Update on meeting with MDDC re DDA compliant access

Cllr B Curle had met with Steve Densham (MDDC), who had advised that it might not be necessary to put in a ramp to allow disability compliant access. He would arrange a survey, the results of which should be available for the December Parish Council meeting.

10.2b To note e-mail from Church

The Church Warden had advised that the war memorial would be rededicated at the November Remembrance Service.

10.2b Update on progress with listing

The Clerk had completed the application for listing.

### 10.3 Dog Fouling – to note MDDC reply re installation of dog bins and to consider any action.

MDDC were not installing any new dog bins pending the results of a survey that was being carried out. **Cllr C Furse to update** the sign at the allotments

### 10.4 To consider request for letter of support for Shobrooke Cricket Club to help with a Viridor grant for a replacement cricket net and to consider request for a grant

It was resolved to provide a letter of support. However there was no budget provision for a grant and spending for this year had already been determined. **Clerk to advise.**

### 10.5 To consider repairs to the bus shelter

Cllr B Curle had obtained an offer from a parishioner to undertake repair work to the bus shelter free of charge, with the Parish Council to provide the materials required and volunteers to help. The work would be carried out in the Spring. **Clerk to write** and confirm with parishioner and to thank them for the offer.

## 11/10/15 Miscellaneous Correspondence

The parishioner who had expressed an interest in becoming a Councillor would re-consider when he was fully retired.

The Village Hall was holding a Grand Opening on 24 October.

## 12/10/15 Minor Matters and Items for Future Agenda

None

**13/10/15 Date of next meeting: Tuesday 10 November 2015 in the Village Hall at 7.30 pm.**

## Part II

**14/10/15** To consider the quotes received with regard to cutting the allotment hedge and to agree further action  
Three quotes had been obtained. It was resolved to accept one of the quote. **Clerk to inform contractors** accordingly

The meeting closed at 8.45pm