

Shobrooke Parish Council

Minutes of the Parish Council meeting held in the Village Hall on Tuesday 8 December 2015

The meeting commenced at 7.30pm

Members Present:

Cllr C Furse (Chairman)	Cllr A Jones
Cllr C Boulton (arrived 7.40pm)	Cllr J Lee
Cllr B Curle	

In attendance:

Cllr M Squires, DCC (left 8.10pm), Cllr P Hare-Scott, MDDC (left 8.15pm), J Hole Parish Clerk

Business to be Transacted

Public Participation

There was no public present

Formal Business

1/12/15 Apologies

Cllr R Ayres (holiday), Cllr R Steer (working), Cllr B Boulton (illness)

2/12/15 Declaration of Interest

Cllr C Furse – allotment (P) and Cllr J Lee, Planning application for Uppincott (P)

3/12/15 Minutes of the last meeting held on Tuesday 10 November 2015

Agreed and signed as a true record

4/12/15 Mid Devon District Council

4.1 Planning Applications:

15/01704/FULL – erection of a general purpose agricultural building at Efford, Shobrooke – no comment

15/01719/FULL - Erection of a polytunnel to house sheep at Uppincott Farm, Shobrooke – no comment

4.2 Planning Decisions:

15/01387/FULL – erection of a function/conference building and pergola, and formation of new vehicular access at Shute Farm – permitted with conditions to discharge

5/12/15 Road and Footpaths

5.1 Outstanding Road and Footpath issues

I. Traffic speeding in the village – no update

II. Poor road surface on the main road at the junction of Silverway and The Village – reported to DCC – noted as assessed on 18 September. The Clerk had e-mailed Cllr M Squires, who would try and inspect with Steve Tucker on their next inspection.

III. Footpath 3: Stile through holly hedge at the top of the hill from Great Gutton, broken left-hand upright needs replacing. The stile had been replaced with a new pedestrian gate. An invoice for £238.13 had been received and DCC had issued a reimbursement to the Parish Council for £250.00

- IV. Footpath 5: Damaged waymarker post at the southern end near Lower Coombe needs replacing Footpath Warden to action
- V. Footpath 6: The two large gateposts on the northern side of the stream at the midpoint of this path are loose. The posts need to be tightened up. Footpath Warden to action
- VI. Footpath 13: Two hand rails are needed at the southern end where it drops down onto Church Lane – on hold until after Footpath consultation. **Clerk to contact** Jack Shelley and enquire what action, if any, would be taken following the footpath consultation.
- VII. Footpath 22: The broken post in the gateway to the path opposite Shute Farm entrance needs to be fixed or replaced. Robert Ayre to action
- VIII. Footpath 57: Damaged waymarker – Footpath Warden to action
- IX. Blocked drain at Exeter Hill – Cllr J Lee reported that he had lifted the drain and removed the mud. However the drain was blocked and would require jetting. **Clerk to report to DCC.**
- 5.2 Permissive path at allotments
 - 5.2a Update on installation of stone chippings/hardcore inbetween the two small gates
The work had been completed by Cllr J Lee and Cllr R Ayres.
- 5.3 New issues identified
The Footpath Warden was walking the paths and had two more to complete. DCC had secured the land owner agreement to replace another stile with a pedestrian gate on FP3 at the western end of the path. The work would be carried out and the Parish Council invoiced with a reimbursement to follow from DCC.
The road surface outside the church up to the war memorial required attention. **Clerk to report.**

6/12/15 Finance

- 6.1 To approve signatures for this month's cheques
Cllr C Furse and Cllr B Curle
- 6.2 Parish Council payments Current Account:

Item	Payee	Purpose	Amount £
6.2.1	Crediton Tool Hire	Hire of digger	144.00
6.2.2	J Hole	Salary and expenses September	122.37
			£266.37

Two additional invoices had been received since the agenda had been sent out and it was resolved to pay both. DALC, for the training course attended by the Clerk - £144.00 and Country Matters, for the replacement stile - £238.13.

- 6.3 Balances
 - 6.3a Parish Council Current Account balance: £1,841.05
 - 6.3b Parish Council Footpath balance (included in above current account figure): £279.71
 - 6.3c Parish Council Reserve Account balance: £5,782.83
- 6.4 Financial Statement and Budget Monitor
These were noted.
- 6.4 To consider grant request for 2016/17 from Shobrooke Cricket Club
Details had been circulated. Cllrs resolved not to make a grant for 2016/17 due to other demands on the budget such as the new perimeter fencing. **Clerk to inform club**
- 6.5 To consider the budget for 2016/17
A draft budget had been circulated and was noted.

7/12/15 Matters raised by the Chair

None

8/12/15 Councillor's Reports

- 8.1 To consider any Councillor reports for areas of responsibility
Cllr C Boulton reported that he had re-registered his name as Snow Warden with DCC

9/12/15 Clerk's Report

- 9.1 To consider applying for a grant under the Transparency Code
It was resolved that the **Clerk should apply** for a grant for a laptop and scanner.

10/12/15 Parish Council

10.1 Playing Field

10.1a To consider latest Inspection Report

The latest Inspection report had not been received

10.1b To agree the grant applications for the perimeter fencing

It was noted that Cllr M Squires would grant £500.00 towards the fencing cost. Cllr B Curle had spoken to Steve Densham, MDDC, who would support a S106 funding request if the work comprised a material enhancement such as an increase in the height of the fencing and an extension to the existing fence on the south side. **Cllr B Curle will ask** contractors to requote to the new specification. It was resolved that the **Clerk should apply** for funding for Viridor and the Lottery for all

10.2 Update on DDA compliant access at the war memorial

Cllr B Curle had met with Steve Densham, MDDC who had advised two options for a DDA compliant ramp which would be either 15 meters long or 10 meters long. Cllrs considered that such a big structure would not enhance the war memorial, or the open space and resolved not to proceed. It was suggested that details or pictures of the war memorial be displayed either by the bench or possibly in the Church porch. This would decrease the need for people to access the war memorial. **Clerk to contact** Church Warden to enquire if this would be possible.

11/12/15 Miscellaneous Correspondence

A letter had been received from Crediton & District Community Transport asking for financial support. **Clerk to find out** details of charitable and financial status.

12/12/15 Minor Matters and Items for Future Agenda

The Clerk was requested to find out the bus specification for Shobrooke. It was reported that different sized busses were being used and this sometimes resulted in passengers not being able to board the bus.

13/12/15 Date of next meeting: Tuesday 12 January 2016 (precept) in the Village Hall at 7.30 pm.

Part II

14/12/15 To consider the quotes received with regard to the perimeter fencing at the playing fields and to agree further action

A second quote had been received and a third was awaited.

The meeting closed at 8.45pm