

SHOBROOKE PARISH COUNCIL

Minutes of the Shobrooke Parish Council meeting held in the Parish Hall on Tuesday 11 November 2014

The meeting commenced at 7.30pm

Members Present:

Cllr C Furse (Chairman)
Cllr R Ayres
Cllr B Curle

Cllr R Dawkins
Cllr J Lee

In attendance:

Cllr P Hare-Scott MDDC (arrived 8.30pm)
Cllr M Squires DCC (arrived 8.40pm)

J Hole Parish Clerk
F Letch

Public Participation

There were no members of the public present

Formal Business

1/11/14 Apologies

Cllr C Boulton and Cllr H Evans. Cllr P Hare-Scott would arrive late

2/11/14 Declaration of Interest

Cllr C Furse and Cllr R Dawkins – item 10.2 Allotment

3/11/14 Minutes of the last meeting held on Tuesday 14 October 2014

Agreed and signed as a true record.

4/11/14 Mid Devon District Council

4.1 Planning Applications:

None

4.2 Planning Decisions:

None

4.3 To consider a request from MDDC to make a financial contribution to the upkeep of the toilets at St Lawrence Green, Crediton

It was resolved not to make any financial contribution. All were in agreement. **Clerk to advise MDDC.**

4.4 Review of Poling Place and Polling Stations

To consider views on location of polling stations and their suitability as requested by MDDC Electoral Services

It was resolved that the current location of the polling station in the Village Hall continued to be suitable. **Clerk to advise MDDC.**

5/11/14 Road and Footpaths

5.1 Outstanding issues

Footpath 15 – **The Clerk was given contact details and will write to the owners.**

Steps opposite village hall – These had been inspected and some wire meshing was scheduled to be installed. The rotten bottom step was still to be addressed and Cllr C Furse will discuss with the Footpath Warden.

Steps on permissive path – no action had been taken to date.

Road wardens Scheme – **Clerk to circulate** paper from Devon highways on Community Road Warden Scheme and Community Self Help Scheme.

- 5.2 New issues identified
The Footpath by the war memorial on the left hand side of the road down to the church requires some maintenance. **Clerk to write to Shelley family.**
Clerk to report blocked gully's at Exeter Hill and Raddon Cross.

6/11/14 Finance

- 6.1 To approve signatures for this month's cheques
Cllr J Lee and Cllr C Furse. It was noted that the bank required new forms to be completed by the signatories and in order to change the details for the Clerk.
- 6.2 Parish Council payments Current Account:
These were agreed as follows:

Item	Payee	Purpose	Amount £
6.2.1	Silverway Partnership	Allotment rent (paid by standing order)	250.00
6.2.2	Philip Keen	Sign for noticeboard	12.00
6.2.3	J Hole	Salary and Expenses	129.55
			£391.55

- 6.3 Parish Council receipts:
None.
- 6.4 Balances
6.4.a Parish Council Current Account balance – £1,888.00
6.4.b Parish Council Reserve Account balance – £7,729.40
- 6.5 Financial Statement and Budget Monitor
These were noted. **Clerk to clarify with John Hill the schedule for grass cutting.**

7/11/14 Matters raised by the Chair

- 7.1 Update on relocation of salt from School Close/Silver Way
Cllr R Dawkins had received a letter from MDDC stating that the salt should remain where it is until a new site had been approved by highways. This appeared to contradict the information received from Bob King at DCC who had stated in an e-mail to Cllr B Curle that the PC is able to choose the storage location. **Clerk to ask DCC if Shobrooke remains on the road gritting schedule.**

8/11/14 Councillor's Reports

- 8.1 Update on Neighbourhood Watch and Snow Warden vacant position
It was reported that Cllr H Evans had contacted Lisa Crocker re the Neighbourhood Watch scheme and was waiting to hear back. Cllr B Curle had contacted Bob King, DCC re the Snow Wardens scheme and Bob had provided some information which had been circulated to Cllrs. It was noted that once the salt had been used up, the Parish would have to buy more. As Cllr C Boulton had the relevant training he had agreed to take back the Snow Warden position. **Clerk to ensure** details of his training are recorded, that a risk assessment is on file and that he is happy with his personal protective equipment.
Clerk to find out how often Snow Warden training should be undertaken

9/11/14 Clerk's Report

- 9.1 Website update
Clerk to put website address in the Booke together with a note to encourage parishioners to attend the PC meetings.

10/11/14 Parish Council

- 10.1 Playing Field
To consider latest Inspection Report and to note any new issues
The latest Inspection Report was not available. **Clerk to write to Darren Fox** and state that the latest Inspection Report must be available for the December Parish Council

meeting, otherwise the Parish Council would have to consider closing the playing field as it is an insurance requirement that the playing fields are regularly inspected.

10.2 Allotments

Following the sale of the allotments to consider what involvement the Parish Council wish to have with the allotments.

The new owners of the allotments had been notified as Darren Fox and Michael Fox. The Clerk reported that Darren Fox had requested a copy of the agreement between the Parish Council and the previous owner. **Clerk to provide** a copy.

It was noted that the previous owners had issued notice to the Parish Council to expire in September 2015. It was proposed by Cllr J Lee and seconded by Cllr B Curle with Cllr R Ayres in favour that having secured the provision of allotments for the parish there was no longer any need for the Parish Council to continue to be involved. **Clerk to inform new owners** and state that if they wished to bring the existing notice forward this would be considered favourably. **Clerk to contact previous owners to find out to who the rent due in March should be paid.**

10.3 War Memorial

To consider information received regarding ownership of War Memorial and to consider request for additional work to the Memorial before listing

Details received from Len Darling stated the land on which the war memorial stands was given to the parish by the Shelley family and that parishioners raised the money to purchase the memorial. Cllr B Curle had inspected the war memorial and confirmed Len's report that the six names that were added most recently had been added in the wrong place and did not include rank. In addition, it was noted that some restoration of the memorial was required. Cllr B Curle had made some initial enquiries about possible grants to restore the memorial and will investigate this further. **Clerk to arrange a site meeting** and invite Len Darling together with representatives from the PCC. Cllr B Curle and J Lee to attend with a view to agreeing the work needed before listing is considered.

11/11/14 Miscellaneous Correspondence

A further e-mail had been received from Fred Harper. **Clerk to refer** Fred to the minutes of the extraordinary general meeting.

The Local Government Boundary Commission for England had formally commenced an electoral review of Devon County Council and details were on the PC noticeboard.

12/11/14 Minor Matters and Items for Future Agenda

None

13/11/14 Date of next meeting: Tuesday 9 December 2014 in the Village Hall at 7.30 pm

The meeting closed at 8.45pm.