

UPLOWMAN PARISH COUNCIL

Clerk to the Council : Robert Hodgson
Lower Beer,
Uplowman,
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15/01/21

All Parish Councillors

Dear Councillors,

UPLOWMAN PARISH COUNCIL - NOTICE OF MEETING THURSDAY 21st January 2021, starting at 7.30pm By ZOOM

The next meeting of this Council will be on **THURSDAY 19th November 2020**. This will be a **virtual meeting held on line using Zoom**, starting at 7.30pm with any comments from the public. **The meeting link is below and in the Agenda.**

Draft Minutes of the last meeting have been circulated and can be found at <https://middevonparish.co.uk/uplowman/>.

Following discussion of the budget for 2021-2, I have updated the summary of the past two years and a proposal for the coming year, as attached. We will need to confirm our requirements for the Parish precept, the money we get via the council tax, at this meeting.

The Parish Magazine has offered £550 for this year. As usual they wish it to be spent on some tangible item that would not otherwise have been bought. Please consider what this might be so that I can get back to them for approval.

Proposed meeting dates for 2021: 18 March, 20 May, 15 July, 16 Sept, and 18 Nov (all Thursdays).

Yours sincerely,

Robert Hodgson (Clerk to Uplowman Parish Council)

Zoom: Connection details:

<https://us02web.zoom.us/j/81813143994?pwd=b2s3WHFFS3JMOGE0UWUxYW9YZWc3Zz09>

Meeting ID: 818 1314 3994, Passcode: 357579

or call in on 0203 481 5240 and input details via keypad.

UPLOWMAN PARISH COUNCIL
AGENDA FOR MEETING TO BE HELD online by ZOOM,
ON THURSDAY 21st January 2021 at 7.30pm

Connection: <https://us02web.zoom.us/j/81813143994?pwd=b2s3WHFFS3JMOGE0UWUxYW9YZWc3Zz09>, **Meeting ID: 818 1314 3994, Passcode: 357579** or call in on 0203 481 5240 and input details via keypad. The meeting will start with an open session at which parishioners may raise matters of concern.

1. Attendance.
2. Procedural matters, including reports from DCC and MDDC:
 - 2.1 Apologies for Absence
 - 2.2 Review of meeting arrangements
3. Minutes of last meeting (19 Nov 2020).
4. Matters arising from Minutes of last meeting not covered elsewhere
Church survey
5. Finance and procedures
 - 5.1 Current position :

Bank balance at last meeting :	£6,511.54
Income since last meeting	£0.00
Expenditure authorised on 19 Nov:	£549.50
Current balance:	£5,962.04
 - 5.2 Payments for approval:
 - R Hodgson, Expenses (£11.85)
 - DALC: Training for Cllr Moore (£72.00) to be invoiced
 - 5.3 Set Precept for 2021
 - 5.4 Clerk's appraisal: arrangements.
6. Planning
 - 6.1 20/01378/CLU: Roselands, built 8m from agreed position in 1964. UPC no objection, MDDC approved.
 - 6.2 20/01250/FULL: Uplowman House. Convert outbuilding to residential. MDDC approved
 - 6.3 20/02162/HOUSE: 1 Chapel Cott, Whitnage: Convert existing bldg to 4 space garage – To be considered
7. Environment & Healthy living
 - 7.1 Covid-19 response in Uplowman
8. Correspondence (See attached list plus any correspondence received after this notice)
 - 8.1 Environment, SWW, etc:
 - 8.2 Local Plans and Surveys.
 - 8.3 General Correspondence
 - 8.5 Village projects
 - 8.6 Report by Cllr Moore on 'State of County' & community Energy seminars
9. Hall & Recreation Association
 - 9.1 Report.
10. Emergency Planning & Neighbourhood Watch
11. Community Projects and matters.
 - 11.1 Bus shelter progress, proposals for bicycle rack installation.
 - 11.2 Air Ambulance night landing – update. 8 offers of money received, incl one cheque for £25
 - 11.3 Parish broadband update
 - 11.4 Bench offered for Green
 - 11.5 Use of £550.00 offered by Parish Magazine
12. Parish Transport/Paths.
 - 12.1 Sign at East Mere X, and any other road issues
13. Date of next meeting (Thursday 18 March 2021, to be confirmed).

CORRESPONDENCE SINCE LAST MEETING (19 Nov 2020)

5. Finances

Ser No	Date received	From/to	Subject	Date replied/sent
528	19/11/20	PKF Littlejohn	Notification of Exempt status (for audit)	
528	30/11/20	UPCC	Receipt for £350 donation	
529	03/12/20	Citizens Adv	Thanks for £50 donation	
530	03/12/20	Mid Devon Mob	Thanks for £50 donation	
531	04/01/21	Parish Mag	£550 donation available	
	09/01/21	NatWest	Statement, balance=£6008.04	04/01/21

6. PLANNING

Ser No	Date received	From/to	Subject	Date replied/sent
904	01/12/20	MDDC	20/01378/CLU: Roselands Ceertificate of Lawful use granted	
905	17/12/20	MDDC	20/01250/Full: Uplowman Hse convert stable - granted	
906	06/01/21	MDDC	20/02162/HOUSE: 1 Chapel Cott, Whitnage: Conv bldg to garage.	

7.1 ENVIRONMENT, including Sewerage, Recycling, Roads & rivers, Healthy living

Ser No	Date received	From/to	Subject	Date replied/sent
362	09/12/20	DCC	Options for cast iron signpost at E Mere Cross	

7.2 LOCAL PLANS & SURVEYS, including HRA

Ser No	Date received	From/to	Subject	Date replied/sent
320	08/12/20	DCT	Consultation on Devon Carbon Plan – circulated in Hub news	
321	23/12/20	MDDC	Section 106 funding reports now on website	

7.3 GENERAL CORRESPONDENCE

Ser No	Date received	From/to	Subject	Date replied/sent
1652	02/12/20	MDDC	Town & Parish news - circulated	
1653	02/12/20	DALC	'State of County' by Zoom on 7 Dec - circulated	
1654	04/12/20	DCC	Avian Flu restrictions now in place for domestic birds	
1655	07/12/20	Lendology	Provide loans for home repairs	
1656	09/12/20	Cllr Slade	Annual Report from Police & Crime Commissioner	
1657	21/12/20	DCT	Covid update	
1658	22/12/20	Police	Call for more Special Constables	
1659	04/01/21	MDDC	Town & Parish news - circulated	
1660	06/01/21	DALC	New lockdown rules – circulated	
1661	09/01/21	C&CD	Clerks & Councils Direct magazine	
1662	11/01/21	MDDC	Update on Covid-related issues – put in Hub news	
1663	11/01/21	DALC	Training schedule - circulated	

7.5 Village projects.

Ser No	Date received	From/to	Subject	Date replied/sent
340			None this time	

Plus about **430** incoming emails.

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 Tiverton EX16 7PF
 13 Jan 2021

Actual Annual Expenditure 2019-21 (rounded to nearest £) and Budget 2021-22

Item	2019 to 2020		2020 to 2021		2021 to 2022	
	Income	Exp	Esti	mate	Bud	get
Precept	3000		3100		3100	
Grants and other income	1540		550			
HM Customs, VAT rebate	93					
Clerks' Salary		1130		1160		1200
Clerk's expenses / admin		56		60		100
Chairman's/other's expenses		0		0		
Hall Hire for regular meetings		108		0		100
Admin (m'rmojo, Zoom, training)		0		300		300
Insurance		192		182		190
Commun Projects ++		237		2340		1000
Parish Social & Neigh Plan		0		0		0
Devon Ass of Parish Councils sub+		79		77		80
Grass cutting/wasps		590		610		500
Election (uncontested)		127		0		0
Churchyard Grant, donation		350		350		350
Support local charities		75		146		75
TOTAL	4633	2944	3650	5225	3100	3895

+ DAPC subscription was deducted at source since 2000-2001. These figs adjusted as if it were not.

++ Community projects exp in 2020-21 include finish bus shelter makeover, repairs to school path, replace defibrillatro consumables, new sign at E Mere X.

Current year is estimated. There is now no charge for Annual Audit.

NOTE : A PRECEPT OF £1000 IS EQUIVALENT TO A COUNCIL TAX OF £6.45 ON A BAND 'D' PROPERTY IN UPLOWMAN.

Cash in hand at Year End March 2020 was £5768 (165% of the planned reserves). This estimate suggests that cash in hand is likely to reduce by about £1575 at year-end March 2021, giving cash in hand of £4193 (120% of reserves, or £693, of which £271 is designated).