

UPLOWMAN PARISH COUNCIL

Clerk to the Council : Robert Hodgson
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15/05/21

All Parish Councillors

Dear Councillors,

UPLOWMAN PARISH COUNCIL - NOTICE OF ANNUAL MEETING THURSDAY 20TH MAY 2021, starting at 7.30pm IN UPLOWMAN VILLAGE HALL

The next meeting of this Council will be on **THURSDAY 20TH MAY 2021 IN THE VILLAGE HALL, UPLOWMAN**, starting at 7.30pm with any comments from the public.

Social distancing will be in operation and the hall will be well ventilated so please wrap up warm. Face coverings will be worn and please sanitise hands on arrival.

Draft Minutes of the last meeting have been circulated and can be found at <https://middevonparish.co.uk/uplowman/>.

We will need to agree our annual governance and accounting statements at this meeting. The accounts have been completed and examined by Richard Clark as our internal auditor. The various sections of the statements that must be agreed at the meeting are attached, together with the explanation of variances from last year

We await the decision on the planning application for the air ambulance light. DCC heritage section will undertake an archaeological watching brief at no cost to UPC. Discussions are ongoing with Openreach about the parish broadband scheme and whether properties in the Fair oak area can be included.

Proposed meeting dates for 2021: 15 July, 16 Sept, and 18 Nov (all Thursdays).

Yours sincerely,

Robert Hodgson (Clerk to Uplowman Parish Council)

UPLOWMAN PARISH COUNCIL
AGENDA FOR ANNUAL MEETING, THURSDAY 20TH MAY 2021
To be in Uplowman Village Hall, starting at 7.30pm

The meeting will start with presentation of UPC's annual report, when parishioners may raise matters of concern.

1. Attendance, Apologies for absence and Election of Chair for 2021-2
2. Reports from DCC and MDDC.
3. Minutes of last meeting (18 March 2021).
4. Matters arising from Minutes of last meeting not covered elsewhere
5. Finance and procedures
 - 5.1 Current position :

Bank balance at last meeting :	£6,371.59
Income since last meeting (Precept + DAAT light)	£6,136.88
Expenditure authorised on 18 Mar:	£1,371.65
Current balance:	£11,136.82
 - 5.2 Payments for approval:
 - R Hodgson, expenses (£13.00), Plus Membermojo and Zoom subscriptions (£75.00 + £143.88)
 - J Veen, grass cutting (£60.50)
 - Community First, Annual Insurance, (£182.41)
 - 5.3 Agree and Approve UPC Annual Governance Statement
 - 5.4 Agree and Approve UPC Annual Accounting statement
 - 5.5 Agree and Approve UPC Certificate of Exemption and dates of public right to inspect (14/06-23/07)
 - 5.4 Clerk's appraisal: arrangements.
6. Planning
 - 6.1 21/00658/LBC: Shapcott, replace timber lintel
 - 6.2 21/00460/FULL: UHRA Field, DAAT night landing light will need archaeology watching brief
 - 6.3 21/00796/FULL: 2 dwellings to rear of Stonebridge, to be discussed
7. Environment & Healthy living
 - 7.1 Reducing Uplowman's carbon footprint
8. Correspondence (See attached list plus any correspondence received after this notice)
 - 8.1 Environment, SWW, etc:
 - 8.2 Local Plans and Surveys.
 - 8.3 General Correspondence
 - 8.5 Village projects
9. Hall & Recreation Association
 - 9.1 Report.
10. Emergency Planning & Neighbourhood Watch
11. Community Projects and matters.
 - 11.1 Proposed village celebration 21 August
 - 11.2 Bus shelter completion, proposals for bicycle rack installation.
 - 11.3 Air Ambulance night landing – Archaeology brief needed
 - 11.4 Parish broadband update.
 - 11.5 Bench on Green & Kissing Gates - update
 - 11.6 Telephone box upgrade, proposal for new shelves (£100).
 - 11.7 Proposal from PCC to stabilise headstones in churchyard
 - 11.8 Community assets – identifying and protecting.
12. Parish Transport/Paths.
 - 12.1 Lands Mill footbridge won't be repaired this year.
 - 12.2 Uplowman Hill resurfaced.
13. Date of next meeting (Thursday 15 July 2021, to be confirmed).

CORRESPONDENCE SINCE LAST MEETING (18 March 2021)

5. Finances

Ser No	Date received	From/to	Subject	Date replied/sent
537	02/04/21	Nat West	Statement, bal = £8018.14	
538	08/04/21	MDDC	Precept (£3200 less DALC sub = £3118 . 68)	
539	09/04/21	DALC	Invoice for 2021-2 sub (£81.32).	
540	11/05/21	Comm First	Annual Insurance Subscription (£182.41)	
541	13/05/21	W J Veen	Invoice for grass cutting (£60.50)	

6. PLANNING

Ser No	Date received	From/to	Subject	Date replied/sent
912	06/04/21	MDDC	21/00658/LBC: Shapcott, replace timber lintel	
913	19/04/21	MDDC	DAAT light will need archaeology watching brief	20/04/21
914	12/05/21	MDDC	21/00796/FULL: 2 dwellings to rear of Stonebridge	

7.1 ENVIRONMENT, including Sewerage, Recycling, Roads & rivers, Healthy living

Ser No	Date received	From/to	Subject	Date replied/sent
367	09/04/21	DCC	Lands Mill footbridge won't be fixed this summer	
368	16/04/21	DCC	Grip test to be made on slippery surface, Uplowman Hill	
369	27/04/21	DCC	Road past Spalsbury to be closed 7 June	

7.2 LOCAL PLANS & SURVEYS, including HRA

Ser No	Date received	From/to	Subject	Date replied/sent
323	09/04/21	Devon Fire Service	Survey of risks – circulated via Community News	

7.3 GENERAL CORRESPONDENCE

Ser No	Date received	From/to	Subject	Date replied/sent
1667	06/04/21	MDDC	Town & Parish News - forwarded	
1668	09/04/21	Tiv Gazette	Any records of HRH Prince Philip in Parish? (No)	10/04/21
1669	28/04/21	DALC	confirmed CoronaVirus Act 2020 expires. Meet f2f.	
1670	05/05/21	Chieflowman	Quote for shelves for phone box (£100 +VAT)	

7.5 Village projects.

Ser No	Date received	From/to	Subject	Date replied/sent
345			Emails to and from DAAT re landing light	

Plus about 520 incoming emails.