

PUDDINGTON PARISH COUNCIL

Parish Clerk: Wendy Baldwin E-mail: puddingtonpc@gmail.com

[Website: https://middevonparish.co.uk/Puddington](https://middevonparish.co.uk/Puddington)

Minutes the 271st Puddington Parish Council
Meeting on Tuesday 5th January 2021 at 7.30pm, to be held as a conference call.

- 1) **Public Session** – Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part in the Parish Council meeting itself except with the Chairman’s permission – No comments.
- 2) **Apologies** – To receive apologies and approve reasons for absence. Cllr. Seward Folland sent his apologies.
- 3) **Declarations of Interest** - To declare any personal interests and any prejudicial interests in items on the agenda and their nature. Item 7a Cllrs. R. Price and S. Brick declare an interest.
- 4) **Minutes** – To consider for approval the minutes of the Parish Council Meeting of 3rd November 2020. The minutes having been previously circulated. These will be signed at a later date. Minutes approved and adopted.
- 5) **Correspondence**
No correspondence forwarded to Cllrs. for discussion.
- 6) **Planning**
No planning items for discussion at this meeting.
- 7) **Matters arising from previous minutes**
 - a) **Shipping Container – update Cllrs Price/Wainwright.** MDDC are still in the processing legal action on this. Cllr. E. Wainwright will chase up on the progress of the enforcement order, Cllr. Squires added that these orders can take time to resolve.
 - b) **HMRC PAYE – Update RFO Cheques signed and paid for Payroll and HMRC NI/Tax to end December 2021. HMRC PAYE system to be updated for 2020/2021.** New Clerk checked, all updated however cheques not issued yet due to waiting further instruction from HMRC.
 - c) **Digital banking – Update RFO Pending.** New Clerk to check progress.
- 8) **Current Business**
 - a) **Resignation of clerk. Appointment of new clerk.** The Chairman introduced the new Clerk Wendy Baldwin and confirmed her appointment.
 - b) **Financial report: Receipts and Payments since last meeting, Cash Book & Bank reconciliation.** The Chairman had forwarded these for review by the Cllrs. Clerk to add her hours completed to the next meetings cash book for review and approval.
 - c) **Draft budget for 2021-2022 for approval.** The Chairman invited comments from the Cllrs. He also explained the limited funds available in such a small Parish. Cllr. Keatley commented that this can be reviewed and amended if required, he then proposed the draft budget be adopted, this was seconded by Cllr. Brick, which was carried.
 - d) **Precept level at £1,695.00 to be approved.** Following a brief discussion, Cllr. Keatley proposed the precept be adopted, seconded by Cllr. Brick, which was carried.
 - e) **Approval of the revised Financial Regulations** – These had not been circulated, Clerk to find and circulate accordingly.
 - f) **Approval of the revised Standing Orders** - These had not been circulated, Clerk to find and circulate accordingly.

- g) Playground – update on plans** – The Chairman was pleased to confirm the Village Hall agreed on the extra money for the improvement of the playground. Cllr. Keatley explained the plan with the orchard and the planting of approximately 12 apple trees, estimated at £110. There will also be a post and rail fence between the play area and the orchard. The approximate cost for this is between £210 - £250, however, the quote from Pennymoor Timber has not yet been confirmed. Cllr. Keatley will confirm costs and report at the next meeting. Action for the Clerk to report on funding total for the playground. The Chairman gave thanks to the Womens’ Institute and asked the Clerk to email Cllr. Sue Brick so she can pass on the PCs gratitude in an official format. Thanks were also given to Cllr. Keatley who kindly donated 29 native trees to the playground before Christmas including Maple, Oak, Birch, Rowan and Cherry Trees. The Chairman updated the Cllrs on the progress of the S106 monies and that Steve Densham from MDDC would be confirming an exact figure and when this will be received. Cllr. Squires added that there may be an approximate amount of £2k that could be allocated to the playground; this cannot be confirmed until nearer to the end of the financial year, however, £750 of funds are definitely available for donation for which thanks were given. Finally the Chairman added that offers to take the rubber surface of the play area have been received, however no offers have been made for the concrete and hardcore underneath. MDDC’s contractor has included to remove both rubber and concrete.
- 9) **Councillors/Committee Reports** – The Chairman opened up to the Cllrs. for any comments. Cllr. Keatley gave assurance that the footpaths although a bit wet, were still in order.
- 10) **Confirm Date of next meeting**
Parish Council Meeting to be held on Tuesday 3rd March 2021 at 7.30pm

Chairman closed the meeting at 20.12hrs.