

PUDDINGTON ANNUAL PARISH COUNCIL MEETING
Parish Clerk: Wendy Baldwin E-mail: puddingtonpc@gmail.com
[Website: https://middevonparish.co.uk/Puddington](https://middevonparish.co.uk/Puddington)

Minutes the Puddington Annual
Meeting on Tuesday 4th May 2021 following the Annual Parish Meeting, also held as a conference
call.

- 1) **Election of Officers**- Election of Chair and Vice Chair. The Chairman offered up the opportunity for others to come forward for the position. There were no other contenders and Cllr. Keatley proposed the current Chairman Roger Price remain in post, this was seconded by Cllr. Keeble and carried. The Chairman proposed Cllr. Keatley remain Vice Chairman, this was seconded by Cllr. Brick and Carried.
- 2) **Public Session** – Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part in the Parish Council meeting itself except with the Chairman’s permission – No comments.
- 3) **Apologies** – To receive apologies and approve reasons for absence. Cllr. Seward Folland, and Cllr. Margaret Squires sent apologies.
- 4) **Declarations of Interest** - To declare any personal interests and any prejudicial interests in items on the agenda and their nature. Item 8a Cllrs. R. Price and S. Brick declare an interest.
- 5) **Minutes** – To consider for approval the minutes of the Parish Council Meeting of 2nd March 2021. The minutes having been previously circulated. Minutes approved and adopted.
- 6) **Correspondence**
All electronic correspondence forwarded to Cllrs., no items from these circulations for discussion.
- 7) **Planning**
No planning items for discussion at this meeting.
- 8) **Matters arising from previous minutes.**
 - a) **Shipping Container – update Cllrs Price/Wainwright.** Cllr. E. Wainwright had informed the Parish Councillors prior to the meeting that an enforcement has been served upon the owners of Rose Cottage to remove the shipping container. The owners have until 19th July 2021 to remove the container.
 - b) **Digital banking – Update RFO Pending.** Chairman Price and Cllr. Keatley have accessed the online system in order to add the new Clerk, some details required changing before this could be completed, Cllr. Keatley will make the amendments and remove the previous clerk to allow the new Clerk access.
- 9) **Current Business**
 - a-c) **Financial report: Receipts and Payments since last meeting, Cash Book & Bank reconciliation.** The Clerk had forwarded these for review by the Cllrs. Clerk had added her hours from January to May and the reimbursement due to Cllr. Keatley. The Chairman proposed both payments were made, these were seconded by Cllr. Brick and carried.
 - d) **Adoption of the Annual Accounts and Audit Return** – These had not been completed in time for the meeting, they will be circulated once complete and displayed publicly once approved.
 - e-f) **Playground – update on plans** – Cllr. Keatley updated the group on the progress so far. The Chairman gave special thanks to Cllr. Keatley for all his support and hard work

with the community area. There was some discussion regarding the replacement of the slide in the play area and tables and their bases. The cost will be confirmed with an official quote although it is believed to be in the region of £1500 for the slide and the table and bases. The cost was supported with Cllr. Keatley proposing the funds be spent, seconded by Cllr. Brick which was carried.

10) **Councillors/Committee Reports** – The Chairman opened up to the Cllrs. for any comments. Cllr. Wainwright reported that activity had been limited due to the local elections and being in purdah. She reminded the Councillors of the Tree Scape Fund and to contact her with details of those who may be interested as the deadline for applications is the end of May.

11) **Confirm Date of next meeting.**

Parish Council Meeting to be held on Tuesday 6th July 2021 at 7.30pm

Chairman closed the meeting at 19.46 hrs.

170521 - Continuation of the meeting: The AGAR document was returned to the Clerk on 17th May, an extension to the meeting was had by way of email to confirm the following and the Chairman signed the documents with the Clerk present.

- To approve the final end of year accounts for the period ended 31st March 2021
- To approve and sign the Annual governance statement 2020/21 in section 1 of the Annual Return for the year to 31st March 2021.
- To approve the accounting statements 2020/21 in section 2 of the Annual Return for the year to 31st March 2021
- Annual Audit