

Bank reconciliation – pro forma

This reconciliation should include all bank and building society accounts, including short term investment accounts. It must agree to Box 8 in the column headed "Year ending 31 March 2021" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: Puddington Parish Council

County area (local councils and parish meetings only): Mid Devon

Financial year ending 31 March 2021

Prepared by (Name and Role): Wendy Baldwin/Clerk

Date: 5/5/2021

		£	£
Balance per bank statements as at 31/3/21:			
Current		4,849.0	
[add more accounts if necessary]			
 Petty cash float (if applicable)			-
Less: any unpresented cheques as at 31/3/21 (enter these as negative numbers)			
Item 1		0.00	
Item 2			
Item 3			
Item 4			
Item 5			
Item 6			
Item 7			
Item 8			
[add more lines if necessary]			
 Add: any un-banked cash as at 31/3/21			-
 Net balances as at 31/3/21 (Box 8)			4,849.0