

Morebath Parish Council

Minutes of Morebath Annual Parish Council Meeting held on Tuesday, 21 May 2019 in Morebath Village Hall on the rising of the Annual Parish Meeting.

Present:

Councillors J Westcott (Chair) (*), T Conway, Mrs P Reed (*).
(*) Cheque signatories.

Also present: County Councillor Mrs P Colthorpe.
Mrs S Squire, Parish Clerk

8 members of the public

- 1920-001** **Forms.**
Members brought their completed Register of Members Interests forms for 2019/20 and Declaration of Acceptance of Office forms.
- 1020-002** **Election of Chairman.**
Councillor Mrs Reed proposed Councillor Wescott. Seconded by Councillor Conway. There were no other nominations and Councillor Wescott was willing to stand. All agreed.
- 1920-003** **The Chairman read and signed the Declaration of Acceptance of Office.**
- 1920-004** **Apologies.**
District Councillors Moore and Stanley.
- 1920-005** **Declarations of Interest.**
None.
- 1920-006** **Dispensation to Councillors.**
None.
- 1920-007** **Annual Agreement.**
It was RESOLVED that all personnel matters are dealt with by full Council.
- 1920-008** **Councillors remuneration.**
It was RESOLVED that Councillors should claim reasonable expenses for attending training but not for attending meetings and that Councillors receive no expenses for carrying out their duties.
- 1920-009** **Annual Review of Governance and Accounts.**
a. Councillors confirmed they have copies of the Code of Conduct, Standing Orders and Financial Regulations.
b. **It was RESOLVED to continue membership of the Devon Association of Local Councils.**

Morebath Annual Parish Council Meeting 21.05.19

- c. Councillors reviewed and **approved** the Council's complaints procedure.
- d. Councillors reviewed and **approved** the Council's procedure for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act
- e. Councillors reviewed and **approved** the Council's policy for dealing with the press/media.
- f. The assets held by the Council were reviewed and noted.
- g. Councillors reviewed the insurance details and **RESOLVED to accept the Policy as set out in the renewal quote.**
- h. **Councillors RESOLVED to accept the Risk Register.**
- i. **Councillors RESOLVED to approve, following review, the following Policies:**
 - Equal Opportunities Policy
 - Grant Giving Policy
 - Safeguarding Policy
 - Data Protection Policy and Privacy Notice

All the above were proposed for approval by Councillor Mrs Reed, seconded by Councillor Wescott. Unanimously agreed.

1920-010 Approval of the accounts for the year ended 31 March 2019. Proposed by Councillor Conway, seconded by Councillor Mrs Reed. Unanimously agreed.

1920-011 2019 Annual Return.

- a. **Approval of the 2018/19 Annual Governance Statement.**
The Clerk read the questions to the meeting.
Proposed by Councillor Mrs Reed, seconded by Councillor Conway and unanimously agreed to complete and sign the Statement.
- a.1 **Proposed by Councillor Mrs Reed that the Exemption Certificate was signed. Seconded by Councillor Conway. Unanimously agreed.**
- b. **Approval of the 2018/19 Accounting Statement.**
Proposed by Councillor Conway, seconded by Councillor Mrs Reed and unanimously agreed to complete and sign the Statement.

General Council Business.

1920-012 Open Forum.

Whitehall Farm Gardens Planning Application.

Work was currently ongoing on the site and there was concerned it is outside of bounds of what is permitted. MDDC Enforcement Department had been made aware.

Vehicles had been causing obstructions. .

The forthcoming Planning Appeal was discussed.

The Inspector may award expenses if it was deemed that MDDC had behaved in an appropriate manner. MDDC had a good history of winning appeals.

Q: Should villagers reinforce the statements already made?

A: Unless some new details can be given, the response previously submitted will stand.

The meeting was advised that a water supply had created on the site and it was questioned if this had affected other properties.

There was a discussion on what the Council had informed the applicant, if the original consent could be called into question although the original Application had been approved, the fact that the building was described as a tree house which was felt a misrepresentation as there is a building on agricultural land, a Traffic Management Plan and concern that the planning permission already given would involve a large amount of people with associated noise.

Parishioners were advised to contact the planning inspectorate direct.

Action: Councillor Conway to draft a letter on behalf of Morebath Parish Council to the Planning Inspector.

Grass. The meeting was advised that a cut was required. The next cut was due on 28 May 2019.

**1920-013 Minutes of the meeting held on 19 March 2019.
Approved and signed as a correct record.**

Actions arising:

- Impact damage to speed limit sign. The Clerk had requested a dog leg sign to prevent future damage.
- Light switch at the car park was in hand
- Raised inspection cover at Lodfin had been reported
- Boundary commission inspection – the number of District Councillors being reviewed and a consultation is taking place. Changes will not be implemented until the next Election in 2023.
- Area outside the Village Hall. **Deferred to the next meeting.**

Morebath Annual Parish Council Meeting 21.05.19

- MDDC reply regarding the website and payments by cheque reply. The situation still stands and will not be changed. The Clerk to try the Parish Council's laptop to see if documents can be uploaded onto the website.
- Update on s106 for cricket club. There was some support but concern over the price of the fencing which was felt to be very expensive.
Councillor Conway proposed that the application was supported. Seconded by Councillor Mrs Reed.
Action: To reply that the Parish Council was unable to come to an agreement to support the application.

1920-014

Reports.

- a. County Councillor Mrs P Colthorpe.** Written Report received and noted at the Annual Parish Meeting held ahead of this meeting.
- b. District Councillors Moore and Stanley.** Apologies given.
- c. Police.** No report received.

1929-015

Planning. Councillors considered the following Application:

19/00532/FULL – Variation of Conditions 2 & 7 of Planning Permission 17/01292/FULL – to allow for the repositioning and reduction in size of the new dwellings at Veltham Barn, Morebath.
(Revised drawings)

It was RESOLVED to reply 'No comment'.

Planning Correspondence.

The following Planning Applications had been considered between meetings:

- 19/00532/FULL - Variation of Conditions 2 & 7 of Planning Permission 17/01292/FULL – to allow for the repositioning and reduction in size of the new dwellings at Veltham Barn, Morebath.
Reply submitted: No comments.
- 19/00514/FULL – Retention of extension to an agricultural storage building adjacent Moor Farm, Morebath.
Reply submitted: No comments.

Notification of Planning Appeal in respect of Application 18/01598/FULL – Erection of a self supporting tree house, replacement of existing summer house with cabin on stilts and change of use of existing shed site/adjoining garden for the siting of one cabin all for holiday use – Whitehall Farm Gardens, Morebath.

The deadline for comments, modification or withdrawal of previous representations by the Planning Inspectorate was 14 June 2019.

1920-016**Finance 2018/19.****a.** Current financial position:

Balances:

NatWest Current Account as at 1 May 2019: £18,959.75

NatWest Business Reserve Account as at 1 May 2019: £6,215.71

b. Allocation of reserves. No decision taken to allocate reserves.

Action: Councillor Conway to arrange for weed killing in the car park.

c. Clerk's salary review. Deferred until the new scales were known.**d. The following payments were approved and authorised:**

	Ch.No.	
• Mrs S Squire salary / HMRC	533/534	£254.25
• Mrs S Squire expenses	533	£ 17.70
• DALC 2019/120 subscription	535	£ 78.95
• Community First Insurance. Renewal due on 1/6/19	536	£319.59

£336.85 (one year) or £319.59 (3 years)

Councillor Conway proposed the insurance was renewed for three years, seconded by Councillor Mrs Reed. Agreed.

1920-017**Correspondence.****a.** Items for noting:

Plants at the old Railway Bridge and by the Village Hall.

Former Councillor Briden advised that he was no longer able to look after the plants at this location.

Action: To be an item on the next Agenda

b. MDDC Grass Cutting details. *Noted by Councillors.***1920-018**

Date of next meeting: Tuesday, 16 July 2019 at 8pm in Morebath Village Hall.

The meeting ended at 9.35pm.

Summary of Decisions:

- **Election of Chairman**
- **Personnel matters to be dealt with by full Council**
- **Position regarding Councillors claiming remuneration for attending training**
- **That the Council continues its subscription with the Devon Association of Local Councils**
- **Insurance details**
- **Risk Register**
- **Complaints Procedure**
- **Procedure of dealing with requests for information**
- **Procedure for dealing with the press/media**

- **Policies: Equal Opportunities, Grant Giving, Safeguarding, Data Protection and Privacy Notice**
- **Accounts for the year ended 31 March 2019**
- **Sections 1 and 2 of the 2019 Annual Governance and Accounting Statements together with the Exemption Certificate**
- **Minutes of the meeting held on 19 March 2019**
- **Planning**
- **Payments**

Signed as a correct record

Date
