

The members of Morebath Parish Council are summoned to the following meeting of

Morebath Parish Council
to be held by Zoom on Tuesday, 22 September 2020 at 8pm
(a week later than planned)

Due to the on-going coronavirus epidemic, public gatherings are not being held, for the safety of all.

Joining instructions:

<https://zoom.us/j/95142417841?pwd=eWNTbFdOeENmNjV2aXB0RWdJY3VjUT09>

Meeting ID: 951 4241 7841

Passcode: 774995

Dial by your location: 0330 088 5830 United Kingdom

Meeting ID: 951 4241 7841

Passcode: 774995

Find your local number: <https://zoom.us/u/aecuUOSF>

MEMBERS: Cllr John Westcott (Chairman), Cllr Tony Conway, Cllr Peggy Reed, Cllr L Hagenbrock, Cllr Mrs S Shaw, Cllr Sandra Shipperley, Cllr A Wilson.

Clerk: Sue Squire

Invited

Cllr Polly Colthorpe	-	County & District Council Representative
Cllr Ray Stanley	-	District Council Representative
Cllr Andrew Moore	-	District Council Representative

Members of the public are also invited to attend and have the opportunity to speak in Item 6 only.

AGENDA

Meeting protocol.

1. Apologies.

2. Declarations of Interest

3. Dispensation to Councillors

4. Minutes of the Parish Council Meeting held on 21 July 2020

To be agreed as a correct record.

To be signed by the Chairman when meetings are held around the table again.

Actions Arising:

4.1 Annual Parish Council Meeting incorporating Election of Chairman.

The Clerk has been in dialogue with Councillors and those who replied felt that this should be deferred to May 2021, and that the September meeting should be held by Zoom, the public having been given the opportunity to attend a face to face meeting in July.

A list of future Parish Council meetings to May 2021 has been provided for the notice board and will be included in the next edition of Signpost.

4.2 Picnic Bench and Seat.

Councillor Wilson to provide a written quote from McVey Parker.

Councillor Conway to confirm that he has contacted the land owner for permission to site the bench and seat on the land.

4.3 Defibrillator in The Anchor Inn, Exbridge.

Brushford Parish Council has been advised that the Parish Council felt the cost of the defibrillator was high and that a grant of £500 from County Councillor Mrs Colthorpe's Locality budget would be applied for towards it.

A reply had been received that Brushford Parish Council did not wish to work with Morebath Parish Council over the matter and it had been decided that Brushford Parish Council would pay for the defibrillator.

4.4 Definitive Map Review.

Councillor Conway to advise if historic Parish Minutes are stored at the Bampton LARC.

A letter has been received from the Definitive Map Review Officer giving details of the Consultation on Proposals for Change and the details will be forwarded to Councillors to study ahead of the meeting.

4.5 Councillor Advocate Scheme registration (Office of the Police and Crime Commissioner).

The Clerk has advised the organisation of Councillor Wilson's nomination and it was understood he would be contacted direct.

4.6 Off roading vehicles.

Councillor Wescott will advise if the lane in which vehicles became stuck is a Bridleway or Byway Open To All Traffic (BOAT).

4.7 Overgrown vegetation at Roundhouse, Exebridge.

This had been reported to Highways by the Clerk.

Councillor Conway to confirm that the work has been done.

4.8 Website.

Documents have been sent to the MDDC IT Department to bring the details up to date.

5. Open Forum: Members of the public are limited to three minutes per item.

5.1 Sign on Timewell Hill.

Representations from two parishioners requesting a 'concealed entrance' sign for safety purposes.

5.2 Plans for a Pop Up Pub. A resident has supplied details which will be forwarded separately to Councillors for their thoughts.

6. Reports. Written Reports are requested for circulating to Councillors ahead of the meeting.

6.1 County Councillor (PC)

6.2 District Councillors (RS) (AM)

7. Planning.

7.1.1 Planning Applications to consider. At the time of preparing the Agenda, there were no Applications to consider.

7.2 Planning Correspondence:

7.2.1 The following Planning Applications had been received between meetings, considered by Councillors and a response sent under the terms of the Business Continuity Plan.

- **Application 20/00969/FULL – widening of gate entrance at Fourwinds, Hukeleyhead Cross, Morebath.**
A reply of ‘no objections’ was submitted to MDDC by the deadline date of 12/8/20.
- **Application 20/01151/FULL – Change of use of agricultural land to domestic garden to include the erection of a stable block/shed and widening of gateway at 1 West Timewell Cottage, Morebath.**
A reply of ‘no objections’ was submitted to MDDC by the deadline date of 3/9/20.

7.2.2 To note the following MDDC Planning Approval Decision Notices:

- **20/00800/FULL – conversion of storage building to studio / holiday let at Whitehall Farm, Morebath.**
- **20/00807/FULL – conversion of building to dwelling at Store, Morebath.**

8. Finance.

8.1 Balances and reserves will be tabled.

8.2 Payments to approve:

- | | |
|---|---------|
| • Mrs S Squire Salary and Expenses * | £265.95 |
| • HMRC | £ 50.80 |
| • Mr S J Kelland 2 grass cuts on 7 & 28 May. £50 & £60 each | £132.00 |

* The increase in photocopying and postage is due to additional paperwork being sent to Councillor Mrs Reed as a result of communications in connection with the coronavirus epidemic.

8.3 To address items raised in the 2019/20 Audit.

- **Financial Regulations document adoption date clarified**
- **Standing Orders to be reviewed.** Copy will be sent to Councillors to study with a view to agreeing at the November meeting, it being a large document to review
- **Website.** In hand
- **Income and Expenditure headings on the accounts changed to Receipts and Payments for the accounts ending on 31 March 2021**
- **General Data Protection Regulations (GDPR).** Data Privacy Notice recommended – a copy will be circulated to Councillors for studying with a view to agreeing and adopting.

8.4 2020/21 Audit.

To approve the internal auditor for the 2020/21 financial year.

A quotation of £100 has been given from Mrs Julie Snooks, ex employee of the Audit Commission and South West Internal Audit and current auditor for numerous District, Town and Parish Councils and Northern Devon Healthcare Trust, who audits the Clerk’s other Parishes.

8.5 Information Commissioner’s Office.

To note that the Data Protection Fee renewal of £35.00 is due on 21/9/20 and has been collected by direct debit. The renewal Certificate up to September 2021 has been received.

9. Correspondence.

9.1 Devon Association of Local Councils Board of Directors. Councillors had been informed that further information may be received in connection with voting, but as no further details have been received, this matter may not require discussion.

9.2 MDDC. Adoption Statement: Mid Devon Local Plan Review 2013 – 2033.

Details had been circulated to Councillors on 14/8/20. To consider a response.

9.3 DCC Public Consultation of the updated Local Flood Risk Management Strategy. The email dated 24/8/20 was forwarded to Councillors on 1/9/20 after the Clerk's leave.

To consider making a response to the consultation which ends on 15/10/20.

9.4 What3Words. Email received highlighting this facility.

- What3Words is a geocode system for the communication of locations with a resolution of three metres.
- What3Words encodes geographic coordinates into three dictionary words - the encoding is permanently fixed.
- What3Words is an App that can be downloaded onto a phone and can easily identify precise locations which could be useful if anyone became lost or, more importantly, save a life. It is free for both iPhones and Android devices.

9.5 Buy Less Wear More Campaign. To consider promoting this initiative.

Email dated 7/9/20 refers.

10. Items raised by Councillors/Clerk:

10.1 Grit Salt. The Clerk will ask if a further supply is required in preparation for the Winter.

10.2 Clerk's Autumn Leave – Thursday 8/10/20 – Monday 12/10/20.

No other items have been requested for inclusion.

11. Next meeting: Tuesday, 17 November 2020 at 8pm by Zoom.

Sue Squire (Clerk) Dated: 17 September 2020