

Minutes of Morebath Parish Council Meeting held on Tuesday, 5 February 2019 in Morebath Village Hall at 7.30pm.

The meeting had been re-scheduled from Tuesday, 15 January 2019.

Present: Cllr J Wescott (Chair) (*), Cllr J Andrew, Cllr J Briden, Cllr T Conway, Cllr B Hatton, Cllr Mrs P Reed (*), Mrs S Squire (Clerk). * Cheque signatories

Also present: County Councillor Mrs P Colthorpe
District Councillor R Stanley
5 Members of the public

1819-069 Apologies. Councillor M Adams

1819-070 Declarations of Interest. None.

1819-071 Dispensation to Councillors. None.

1819-072 Minutes of the meeting held on 20 November 2018.
Approved and signed as a correct record.

1819-073 Actions Arising.

Slabs to the notice board and planting.

This had been completed and thanks were expressed to Councillor Conway for organising the work.

Impact damage to speed limit sign.

It was noted the sign had been hit again.
County Councillor Mrs Colthorpe will ask Devon Highway Officers for suggestions to prevent constant impact by large vehicles.

Action: County Councillor Mrs Colthorpe

Raised inspection cover on the B3190 between Chilthorne Farm and Blights Road/ Lodfin Farm junction.

To be reported by the Clerk. **Action: Clerk**

Surface of Parish Council car park.

Spraying would be carried out in March and September.

Protective cover to light switch in the Parish Council car park.

It was suggested a local electrician does the work.

Action: Councillor Conway to organise.

Citizens Advice.

Following a request for a request for financial assistance and the Parish Council's reply, a response had been received informing that funding prohibited the organisation providing a service in Morebath.

1819-074 Open Forum.

Representations were heard after Minute No. 1819-072.

Whitehall Farm (Garden). A letter from the applicant was on the MDDC website giving reasons against refusal of the Application.

The Planning Officer had made an articulated response to all representations and the Council would need to consider objections which would have to be defended if the applicant went to appeal.

District Councillor Stanley advised that the DCC Engineer had concern regarding the access.

Councillor Hatton felt no further points could be made by the Parish Council and at the MDDC Committee Meeting the following day, members of the public would be able to ask questions.

District Councillor Moore would put the case on behalf of the Parish Council.

1819-075 Report of the County Councillor. Written Report received which focused on climate change, education, highways and recyclable items.

1819-076 Report of District Councillor Stanley.

- There is a slight under spend from last year's budget.
- The 2019/20 budget is balanced. Council Tax will increase by 2.99%
- Details given about the Local Government Boundary Commission for England's review briefing in connection with MDDC Wards. Any recommendation would be implemented at the 2023 Election and a consultation would take place.
- Tiverton regeneration – a Planning Application to demolish a shop in Fore Street to be replaced by houses at the rear will be submitted to the Planning Department in March. Market Walk is being relandscaped and the Premium Inn development is ahead of schedule and expected to be occupied by September.

1819-077 Report of the Police. No report had been received.
The Clerk to email the PCSO asking for information on helicopter disturbances which had been disturbing for residents.

1819-078 Improvements to the centre of Morebath.
Covered under 1819-073.

1819-079 Parish Plan. Certain items had been addressed since the Plan was carried out.
The item to be on the May Meeting Agenda to be revisited when a new Council is formed.

1819-080 Planning.
a. Planning Applications registered since the last meeting: None.

1819-081 Planning Correspondence.
The following MDDC Decision Notice was noted:

Approvals - Application 18/01735/FULL – Loyton Lodge, Morebath
- Application 18/01799/FULL – South Warmore, Morebath.
The Clerk had been in correspondence with MDDC as to the reason Morebath Parish Council was not consulted. A full explanation had been given which was advised to Councillors.

Deferral – Application 18/01598/FULL – Whitehall Farm (Garden) Morebath. Thanks were expressed to Councillors Hatton, Briden

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and District Councillors Moore and Stanley for their assistance.

1819-082 Finance 2018/19

a. The current financial position was noted.

NatWest Current Account as at 4 February 2019: £16,191.19

NatWest Business Reserve Account as at 5 February 2019: £6,213.63

b. Requests for donation: Mid Devon Mobility.

To be invited to the Invite March meeting.

Action: Clerk

c. Council RESOLVED to approve the following payments:

| | Ch.No. | |
|--|---------|----------------|
| Mrs S Squire salary & HMRC | 525/526 | £254.25 |
| Mrs S Squire expenses | 525 | £ 9.80 |
| Mr S Kelland | 527 | £313.20 |
| Exe Valley Pest Control –removal of hornets nest | 528 | £ 48.00 |
| Mr J Wescott – reimbursement for defibrillator and cabinet | | Not authorised |
| Morrish Landscaping works | 529 | £1,335.60 |
| DCC. Reimbursement of grant for Defibrillator | 530 | £ 500.00 |

County Councillor Mrs Colthorpe had suggested the funds were returned to DCC so that it could be paid to Councillor Wescott direct.

c. To consider the 2019/20 Budget

£370 to be allocated from road safety to contingency.

Residual amounts to be allocated at year end.

Proposed by Councillor Hatton to approve the 2019/20 budget.

Seconded by Councillor Wescott. Unanimously agreed.

d. Maintenance of the Old Railway Bridge site twice yearly.

Councillor Briden advised that Mr S Kelland had agreed to do the work.

Proposed by Councillor Briden to appoint Mr Kelland.

Seconded by Councillor Mrs Reed. Unanimously agreed.

e. Follow up of Internal Audit Items.

To adopt a personalised Code of Conduct.

Proposed by Councillor Andrew, seconded by Councillor Hatton. Unanimously agreed.

Councillors noted that a VAT reclaim had been submitted to HMRC.

Review of insurance arrangements that are in place.

Details had been circulated to Councillors and were considered in order.

To consider an Anti-Fraud & Corruption Policy.

Details had been circulated to Councillors.

Proposed by Councillor Briden, seconded by Councillor Wescott. Unanimously agreed.

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The Pensions Regulator has been advised of the Clerk's details

Review of Asset Register. Details had been circulated to Councillors. The register to be updated to include a notice board, purchased in 2018 for the sum of £900.

Work carried out by Mr S Kelland.

Action: Councillor Briden to draft a letter for the Clerk to send detailing the areas of work.

Unanimously agreed that Mr Kelland's work is defined by contract.

NatWest Bank. The Clerk informed of problems being experienced with Bank Statements being received.

MDDC had supplied maps showing the areas involved for the 2019 grass cutting contract which were confirmed as correct.

Councillor Briden proposed 7 cuts in 2019. Seconded by Councillor Andrew. Unanimously agreed.

Action: Clerk to confirm and return to MDDC.

1819-083 Correspondence

- DCC Parish Paths Partnership Survey and Finance Forms. The paths had been walked which identified some work required. No finance to be required. Thanks to Miss C Dawes for her work in connection with Parish Paths issues.
- South West Heritage Trust. Official receipt for documents.
- MDDC – Details of the Local Plan Review
- MDDC – Local Government Boundary Commission for Mid Devon. Covered under Minute No. 1819-076.
- Campaign for the Rural Protection of England – inviting the Parish Council to become a member at an annual subscription of £36.00. Councillors decided not to proceed.
- Devon Highways. Road closure from 18/3/19 – 19/4/19 for a retaining wall repair/replacement works to be carried out. Roads affected: B3227 Shillingford, junction with Way Cottage to junction with lane to East Holcombe.
- Morebath Cricket Club. Councillors agreed that a letter of support from the Parish Council should be sent to accompany a Communities Together Grant Funding Application to MDDC.
- MDDC Payments
- DCC Public Rights of Way. Letter regarding the Definitive Map Review. Request to attend a meeting.
Action: Clerk to invite the officer to the July meeting.

- St George's Church. Letter of thanks for donation of £500.
- Various potholes to be reported. Action: Clerk

1819-084 **Other items to note only.** Previously covered in the meeting.

1819-085 **Items for the next Agenda.** Those identified from these Minutes.

1819-086 **Next Meeting:** Tuesday, 19 March 2019 at 7.30pm in Morebath Village Hall.

The meeting ended at 9.21pm.

Summary of Decisions:

- **Minutes of 20 November 2018**
- **Payments**
- **2019/20 budget**
- **Maintenance of area by the Old Railway Station on a twice yearly basis**
- **Work to be carried out by Mr S Kelland**
- **Code of Conduct**
- **Anti-Fraud and Corruption Policy**
- **Arrangements for MDCC grass cutting contract for 2019**

Signed as a correct record:

Date:
