

POUGHILL PARISH COUNCIL MEETING

The Parish Councillors are summoned to a meeting of the Poughill Parish Council to be held in the Village Hall at 7:30pm on Thursday 16th September 2021. Members of the public are welcome to attend

Clerk: Keeley Wells. Email: Poughillparishclerk@gmail.com

Agenda Items

1. Democratic Period - Public Questions

2. Apologies

3. Declaration of Interests

4. Minutes of Previous Meetings held on 15th July 2021

4.1 Approval of Minutes from previous meetings held – copies circulated prior to the meeting

4.2 Update on actions from previous meeting –

- Update on Churchyard Trees
- Update on parish survey

5. Finance

5.1 Notification of payments and receipts in the period and current financial status.

- The current cash Book balance is £2,525.23, plus £1,000 in the Instant Access Savings Account.

Date	Details	Receipt	Payment
06-Jul	HMRC TAX/NI	£24.47	
06-Jul	A Cheriton		£45.00
21-Jul	Community First		£213.55
27-Jul	A Cheriton		£45.00
30-Jul	Clerk Inc holiday pay		£115.46
16-Aug	Hanbury F Wopec	£15.00	
19-Aug	A Cheriton		£45.00
31-Aug	Clerk Inc holiday pay		£115.46
02-Sep	Newsletter sales	£8.32	
02-Sep	Defibrillator Donation	£6.00	
07-Sep	Mr A Cheriton		£45.00
08-Sep	Locality Budget	£500.00	
09-Sep	Clerk Reimbursement		£219.91

5.2 Approval of payments from invoices received during the period.

- Reimbursement to K Wellerd for wood preserver for the notice board £12.99, magnets £7.99 and brackets £16.39 - **total £37.37**

5.3 To discuss and approve applying for a grant for £2,000 from Awards for All to go towards the purchase of a defibrillator for the village.

5.4 To approve the purchase of daffodil bulbs for the churchyard at an estimated cost of £35

5.5 Retrospective approval for your clerk course

5.6 Approve 'commissioning' a mid-year audit.

5.7 Recommendations from Finance & Risk Working Group

5.7.1 To discuss, review and approve Risk Register V2.3

6. Governance

6.1 To elect a Vice Chair resulting from review of the Risk Register

6.2 Retrospectively approve the appointment of Parish Clerk

6.3 To review and approve Media Policy V1

7. Assets & Amenities

7.1 To review and approve Asset Register V2.1

7.2 To review and approve Condition Survey & Asset Management Plan 2021

8. Planning – Cllr. Clark

8.1 New applications – none

8.2 Determined applications - none

9. District Councillor/County Councillor Report

10. Correspondence

- General correspondence emailed to Cllrs.

11. Chair's Report

Next meeting – 18th November 2021

Future dates for the diary

Parish Council meetings: 20th January 2022