

WITHERIDGE PARISH COUNCIL



NOTICE OF MEETING

A **Meeting** of the **Council** will be held at Cruwys Morchard Parish Hall on **Thursday 4th November 2021 19:30**. All members* of the Council are hereby summonsed to attend for the purpose of considering and resolving upon the business as detailed in the attached agenda.

27/10/21

* Cllrs: Harvey (Chairman)
Dorrow
Goodwin
Martin
Northam

Searles
Smith
Tait
Wells
Yabsley

Peter Dunn

Clerk to the Parish Council



(Contact:- 01363 460046, E-mail:- parishclerk@witheridgepc.org, Web:- www.witheridgepc.org)

All Minutes etc available on-line. Members of the public are welcome to attend. Please see the Clerk if you wish to review the Members' Register of Interests available at meetings.

AGENDA

1. **Public Session (maximum 3 mins per subject overall max. 15 minutes).**
2. **To Approve Apologies for Absence.**
3. **To receive the following Reports (strictly maximum 15 minutes – long reports should be submitted in advance to the clerk to circulate to councillors prior to the meeting):-**
 - 3.1. **Police update - <https://www.police.uk/devon-and-cornwall/DEV.4108/> .**
 - 3.2. **District and County.**
4. **Minutes.**
 - 4.1. **07/10/21.** To sign if approved, minutes of the Council.
5. **To consider Code of Conduct Matters:-**
 - 5.1. **Written councillor dispensation requests arising.**
 - 5.2. **Declarations of Interests not declared in the Register of Interests.**
(Members should leave for any item where they have a Pecuniary or Prejudicial Interest).
6. **To consider the following Planning Matters.**
 - 6.1. **Planning applications received following agenda publication.**
 - 6.2. **Note Approval of Ash Die Back Tree Works 6 Fore Street.**
 - 6.3. **Enforcement Issues Arising.**
 - 6.4. **Future Village Development.**
7. **To consider the following Finance & Policy matters:-**
 - 7.1. **Finance update circulated to councillors' for review.**
 - 7.2. **Sanction payment schedule appended & instruct cheque signatories.**
 - 7.3. **Appointment Internal Auditor 22/03/31.**
8. **To consider the following Property/Environment matters:-**
 - 8.1. **Highways, Drainage & Public Rights of Ways Issues.**
<https://devon.roadworks.org/> | <https://www.devon.gov.uk/roadsandtransport/report-a-problem/>

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- 8.2. Rights of Way.
 - 8.2.1. DCC – P3 Scheme 2021 Grant Award.
 - 8.2.2. DCC – Guidance on improvements and landowner agreements.
- 8.3. Public Toilet Building.
 - 8.3.1. Magloc failure.
 - 8.3.2. Tenant’s public toilet dryer noise issue.
 - 8.3.3. Note Tenant’s insurance update concerning tenancy clause 18.2.6.
- 8.4. Playgrounds.
 - 8.4.1. Qtlly Playgrounds Inspection Report.
 - 8.4.2. Parish Hall Playground – Replace/Repair swings ref. Qtlly Inspection Report.
 - 8.4.3. Adventure Playground – Refurbishment Update.
 - 8.4.4. Adventure Playground – Note submission of Annual Charity Return.
- 8.5. Drayford Green – Grounds Maintenance.
- 8.6. Parish Clock – Repairs Estimate vs. Replacement.
- 8.7. The Square – Annual Christmas Tree arrangements.
- 8.8. Additional Dog Waste Bin Provision.
- 8.9. Village Litter Pick.
- 9. Correspondence / Consultations Received for consideration:-
 - 9.1. Witheridge & Creacombe PCC – Remembrance Service Invite.
 - 9.2. Witheridge Voice – Grant thanks.
 - 9.3. South West Heritage Trust – Funding for North Devon Records Office.
- 10. Dates of Next meetings recommended:-
 - 10.1. Finance & General Purposes Committee – 18/11/21.
 - 10.2. Parish Council – 02/12/21 – agenda deadline noon 19/11/21.
 - 10.3. Agenda Items for consideration by the next meeting.

Planning List (Cllrs can access the Local Plan [here](#) , applications [here](#))

None at date of agenda publication date.

Payment Schedule

Item	Payee	Purpose	£
7.2.1.	Hooper Services (SW) Ltd	Grounds Maintenance 5944	648.00
7.2.2.	S Sandland	Toilet Management & Cleaning Contract	300.00
7.2.3.	Wicksteed Leisure Ltd	Playground Inspections ***5536	206.40
7.2.4.	Wallgate Ltd	Replacement public toilet backrest 025517	58.35
7.2.5.	Wallgate Ltd	3 Yr Service Contract (6 visits) 025540	997.50
7.2.6.	Mid Devon District Council	Trade Waste Collections 01/10/21-31/03/22 ***0457	107.82
7.2.7.	North Devon Council	Dog Waste Bin Service Contract 07/21-09/21 ***2226	218.40
7.2.8.	Dropbox International	Annual cloud storage renewal	95.88
7.2.9.	iNet Telecoms Ltd	Monthly number rental ***0584	3.60
7.2.10.	Staff Salaries & Expenses		TBC
To Ratify:-			
7.2.11.	Hooper Services (South West) Ltd	Grounds Maint 5922	1158.00