

## POUGHILL PARISH COUNCIL MEETING

The Parish Councillors are summoned to a meeting of the Poughill Parish Council to be held in the Village Hall at 7:30pm on Thursday 18<sup>th</sup> November 2021. Members of the public are welcome to attend

Clerk: Keeley Wells. Email: Poughillparishclerk@gmail.com

### Agenda Items

1. **Democratic Period** - Public Questions
2. **Apologies**
3. **Declaration of Interests**
4. **Minutes of Previous Meetings** held on 16<sup>th</sup> September 2021
  - 4.1 Approval of Minutes from previous meetings held – copies circulated prior to the meeting
  - 4.2 Update on actions from previous meeting –
    - Awards for all Grant application
    - Churchyard Trees
    - Daffodil Bulbs
    - Mid-Year Audit
    - Online banking
    - Churchyard wall repair
5. **Finance**
  - 5.1 **Notification of payments and receipts in the period and current financial status.**
    - The current cash Book balance is £2,162.72, plus £1,000 in the Instant Access Savings Account.

Date	Details	Receipt	Payment
02-Sep	Newsletter sales	£8.32	
02-Sep	Defibrillator Donation	£6.00	
07-Sep	Mr A Cheriton		£45.00
08-Sep	Defibrillator Donation Cllr.Squires DCC	£500.00	
09-Sep	Clerk Reimbursement Laptop		£219.91
02-Sep	Hedgerow Print		£77.00
14-Sep	Defribulator Donation	£20.00	
14-Sep	Defribulator Donation	£6.00	
15-Sep	Defribulator Donation	£6.00	
26-Sep	Defribulator Donation	£10.00	
29-Sep	K Wellerd Reimbursement		£37.37
29-Sep	K Wellerd Reimbursement		£26.82
30-Sep	K Wells Clerks Salary		£92.46
16-Oct	A Cheriton		£45.00
23-Oct	J Avery Donation	£20.00	
22-Oct	DALC Training		£36.00
27-Oct	HMRC TAX/NI		£17.40
29-Oct	K Wells Clerks Salary		£92.46

- 5.2 To approve the quote from Ashley Cheriton to cut back the churchyard north boundary.
- 5.3 To approve applying to the Viscount Amory Charitable Trust for a grant for the defibrillator.
- 5.4 To discuss and approve applying for a grant for a DCC Highways Grant to carry out repairs to the finger posts.
- 5.5 To discuss the draft budget for 2022/23

## **6. Governance**

- 6.1 To approve the Equality, Diversity and Inclusion Policy V1.1
- 6.2 To approve the Sickness Absence Policy V1.1

## **7. Planning – Cllr. Clark**

- 7.1 New applications – none
- 7.2 Determined applications – Ref 21/01805/PNCOU The Barton Change of use - Refused

## **8. District Councillor/County Councillor Report**

## **9. Correspondence**

- General correspondence emailed to Cllrs.

## **10. Chair's Report**

**Next meeting – 20<sup>th</sup> January 2021**

**Future dates for the diary**

Parish Council meetings: 17<sup>th</sup> March 2022