

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** be included in the annual accounts column headed “Year ending 31 March 2021” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that un-presented cheques should be entered as negative figures.

Name of smaller authority: Newton St Cyres Parish Council

County area (local councils and parish meetings only): Devon

Financial year ending 31 March 2021

Prepared by (Name and Role): Jane Hole Parish Clerk/RFO

Date: 09/04/2021

	£	£
Balance per bank statements as at 31/3/21		
Current account	£15,852.36	
Footpath account	£268.02	
Reserve account	£6,014.23	
	£22,134.61	
Petty cash float (if applicable)		-
Less: any un-presented cheques as at 31/3/21 (enter these as negative numbers)		
[add more lines if necessary]		
		-
Add: any un-banked cash as at 31/3/21		
		-
Net balances as at 31/3/xx (Box 8)		£22,134.61