

DOWN ST MARY PARISH COUNCIL

Minutes of the Annual Meeting held on

Tuesday 11th May 2021 in the Village Hall

Present: Mr J. Tucker, Mr M Austin, Mrs J Giles-Bullock, Mr A Clark, Mrs P. Rogers, Mr P. Seller, Mr P. Heal and Mr A. Martin [Clerk]

- 1) Apologies: None
- 2) Election of Chairman:
Mr Tucker was appointed as Chairman on a motion proposed by Mrs Giles-Bullock and seconded by Mr Clark.
- 3) Election of Vice-Chairman:
Mrs Giles-Bullock was appointed Vice-Chairman on a motion proposed by Mr Austin and seconded by Mrs Rogers.
- 4) Election of Clerk as Responsible Financial Officer
Mr Martin agreed to continue as responsible financial officer.
- 5) Minutes of Annual Meeting held on 15th May 2019. The minutes which had been circulated were agreed by all present and signed by the Chairman.
 - a. Matters Arising: None
- 6) Finance: Statement of Accounts – year ended 31st March 2021. The Clerk presented the accounts which were agreed by all present.
- 7) The Statement of Internal Control was approved and signed
- 8) The Certificate of Exemption from a limited assurance review was approved and signed.
- 9) The Annual Governance Statement was approved and signed
- 10) The Accounting Statement was approved and signed
- 11) Any Other Business: None
- 12) Date of Next Annual Meeting: Tuesday 10th May 2022.