

HITTISLEIGH PARISH COUNCIL

Annual Parish Meeting to be held in the village hall on Tuesday 21st
May 2019 at 7.30 pm

AGENDA

1. Chairman's report
 2. Village Hall report
 3. Church report
 4. Close of Meeting
-

Annual Meeting of the Hittisleigh Parish Council to follow the Annual
Parish Meeting

AGENDA

Prior to the meeting, councillors will sign the Declarations of Acceptance of
Office

1. Election of the Parish Council Chair and Chair's Declaration of
Acceptance of Office
2. Election of the Parish Council Vice Chair and Vice Chair Declaration
of Acceptance of Office
3. Apologies
4. Declarations of interest
5. Election of the Planning Sub Committee
6. Minutes of the last meeting 26th March 2019 - to approve and sign
as a correct record
7. Matters Arising
 - 7.1 Parish Councillor vacancy
 - 7.2 Highways
 - Response from Meg Booth
 - Update on priority areas
 - Highways Community Enhancement Fund
 - 7.3 Community Garden S106 project
 - 7.4 Dates of Parish Council meetings 2019
8. Planning
 - 8.1 19/00295/FULL Erection of replacement dwelling, Forder Cottage,
Cheriton Bishop - withdrawn
 - 8.2 18/01876/FULL - Erection of dwelling and carport/workshop on land at
NGR 271183 94393 (Fursham Down Farm), Hittisleigh - approved (S106
contribution applies)
 - 8.3 19/00499/HOUSE Erection of two storey ancillary accommodation,
Eastwood Farm, Hittisleigh - decision pending
9. Governance & Accounting for year ending 31 March 2019
 - 9.1 Risk Register review
 - 9.2 Statement of internal control review
 - 9.3 Financial regulations review
 - 9.4 Internal audit report - to receive and review
 - 9.5 Annual governance statements - to review and approve
 - 9.6 Annual accounting statements - to review and approve

9.7 Certificate of exemption from external audit – to apply

10. Payments

- 10.1 Insurance renewal £160.65
- 10.2 Hittisleigh Village Hall meeting room hire 2019 £42
- 10.3 DALC subscription 2018 £61.13
- 10.4 Highway expenses – diesel

11. Correspondence

10.1 For response: no items circulated

10.2 For information:

- Rural Services Network – weekly news digest 8 May (email)
- Rural Services Network – Rural Funding Digest May (email)
- Devon Local Flood Risk Management Strategy newsletter (pdf)
- HealthWatch Devon e-magazine (email)
- Natural Devon (email)
- MDDC Town and Parish newsletter May (pdf)
- TNMW Citizens Advice April newsletter (email)
- CPRE magazine (hard copy)

Ruth Curtis, Parish Clerk

Date of next meeting Weds 17th July 2019