

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that un-presented cheques should be entered as negative figures.

Name of smaller authority: **Poughill Parish Council**

County area (local councils and parish meetings only): **Devon**

Financial year ending 31 March 2022

Prepared by (Name and Role): **Karen Wellerd, Chair**

Date: **04/05/2022**

	£	£
Balance per bank statements as at 31/3/22:		
Current	1,500.5	
Savings	1,000.1	
account 3		
account 4		
[add more accounts if necessary]		
account 5		
account 6		
account 7		
account 8		
		2,500.6
Petty cash float (if applicable)		-
Less: any un-presented cheques as at 31/3/22 (enter these as negative numbers)		
item 1		
item 2		
item 3		
item 4		
[add more lines if necessary]		
item 5		
item 6		
item 7		
item 8		
Add: any un-banked cash as at 31/3/22		
		-
Net balances as at 31/3/22 (Box 8)		<u>2,500.6</u>