

HITTISLEIGH PARISH COUNCIL

Minutes of the Annual General Meeting of the Parish Council held on Tuesday 25th July 2017 at 7.30 pm in the Village Hall

Present: Cllrs Mark Brown, Bernard Curtis, Richard Gard (chairman), Brian Howell and Cathy Wetherden; Ruth Curtis (clerk & minutes)

1. **Apologies** - Cllrs Gill Fisher, Libby Turrell (vice chair), MDDCllr Derek Coren and DCCLlr Nick Way
2. **Declarations of interest** – none
3. **Minutes of the last meeting held on 30th May 2017** were approved and signed as a true record.
4. **Matters Arising**
 - 4.1 **Highways matters**
 - Road Warden – Phil Hancock had completed his training with DCC.
 - Drainage map for highways use – the clerk/Cllr Gard to see if possible to download map for us to mark up the drainage
 - Grant for Highway Maintenance Community Enhancement - this is for the drainage near Church and the flooding at West Studham. Cllr Gard waiting to hear from fund.
 - Highways Priorities – there was no progress to report on the other highways matters. Cllr Brown will test the drain under the road between the village hall and church from right hand side to see if pipe is now clear. No-one was aware of the problem reported today between Hittisleigh Cross to Crayford.
 - Bus shelter at Swallow Tree – Cllr Curtis had consulted parishioners but it seems no-one can confirm the exact location of the original shelter. The clerk will review past minutes to see if mention is made of the location.
 - Road deteriorating over Hittisleigh Mill road and up the hill (Cheriton Bishop parish). Cllr Brown offered to report it on website.
 - 4.2 **Mare & Foal, Yeoford planning application** – Hittisleigh Parish Council's response has been sent to Crediton Hamlets Parish Council for their extraordinary meeting this evening.
 - 4.3 **Broadband** – 4G by mobile phone is increasingly available. Fibre direct to premises is now coming from Hillerton Cross towards Hittisleigh. Cllr Gard suggested applying for BT Infinity so requests are registered, even though not available yet as the demand will be collected. Councillors will make parishioners aware. Airband have mast at Whiddon Down and at Tellams and this is becoming another option.
 - 4.4 **Community Garden project** – councillors discussed the draft and agreed minor changes. Clerk to submit to the Monitoring Officer.
 - 4.5 **Transparency Code funding** – clerk advised that we had been successful and we can now purchase a laptop and scanner for the parish council use.
 - 4.6 **Pensions Regulator Declaration of Compliance** – clerk advised that the declaration of compliance has been received.
5. **Accounting & payments** – all agreed and approved
E Sibley internal audit £25
Clerk salary Jan-June £400
HMRC PAYE Jan-June £80
6. **Correspondence**

HITTISLEIGH PARISH COUNCIL

6.1 For information – councillors were pleased to read of the new litter buster team. There was no other comments on the for information correspondence items.

6.2 New correspondence - none

7. **AOB**

- Permitted development - Cllr Howell asked if permitted development planning permissions aren't exercised do they run out? (eg if work not commenced within agreed time)
- Passing space on road from Teigholt to Bowacre to - Cllr Curtis proposed widening a gateway half way up the lane from Teigholt to Bowacre to make a passing space.

The meeting closed at 9 pm.