

HITTISLEIGH PARISH COUNCIL

Minutes of the Annual General Meeting of the Parish Council held on Tuesday 30th May 2017 at 7.30 pm in the Village Hall

Present: Cllrs Mark Brown, Bernard Curtis, Gill Fisher, Libby Turrell (vice chair) and Cathy Wetherden; Ruth Curtis (clerk & minutes); MDDCllrs Derek Coren

Apologies: Cllr Richard Gard (chairman), Brian Howell, MDDCllr Heal and DCCLlr Nick Way

1. **Election of the Parish Council Chairman** - Cllr Gard was re-elected, proposed by Cllr Wetherden and Turrell and agreed by all
2. **Election of the Parish Council Vice Chairman** - Cllr Turrell was re-elected, proposed by Cllr Fisher and Curtis and agreed by all
3. **Election of the Planning Committee** - Cllrs Brown, Howell and Wetherden were re-elected to the committee. proposed by Cllr Turrell and Fisher and agreed by all
4. **Declarations of interest** - none
5. **Minutes of the last meeting held on 28th March 2017** were approved and signed as a true record.
6. **Matters Arising**
 - 6.1 **Highways matters**
 - It was noted that highways matters from last time were still outstanding. There was no response from Highways as yet regarding potential work on the (white marked) lane between Teighholt Cross and Road Down Farm.
 - West Studham - MDDCllr Coren had spoken to the land owner opposite who will come and show us where the drain is.
 - 6.2 **Other matters arising**
 - **Dumped dead chickens** - there have been 4 more lots of dumped dead chickens in same place (CB parish) and a 5th lot in Crediton Hamlets parish. They seem to be end of lay chickens, about a tonne at a time. It has gone quiet for now.
 - **Phone box** - Cllr Brown has pressure washed inside and out. Had to remove ivy first. We need to ensure the door shuts fully especially when it rains! MDDCllr Coren to follow up with MDDCllr Heal to source the red paint and advise re: undercoat. It will need sanding down first and a few areas could do with repair.
7. **Accounting & payments**
 - 7.1 Review and approve the annual governance statement for the year ending 31 March 2017 - proposed by Cllr Fisher, seconded by Cllr Wetherden and agreed by all. Councillors considered the asset register as advised by the internal auditor and will review again in November when setting the budget.
 - 7.2 Approve the accounts for the year ending 31 March 2017 - proposed by Cllr Turrell, seconded by Cllr Curtis and approved by all.
 - 7.3 Payment for insurance renewal - proposed by Cllr Turrell, seconded by Cllr Wetherden and approved by all. The clerk to seek advice from DALC on public liability.
 - 7.4 Hittisleigh Village Hall meeting room hire £42 - proposed by Cllr Fisher, seconded by Cllr Brown and approved by all.

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8. Correspondence

8.1 For response

- Register of Interests – there were no updates to existing ROI.
- S106/POS funding – councillors discussed the village hall community garden as a potential project. The clerk to draft a reply to the MDDC S106 Monitoring Officer and circulate to councillors for comment.
- Response to MDDCllr Heal – clerk to respond, most welcome anytime.

8.2 For information – no comments

8.3 New correspondence - none

9. AOB

Orchard Meadow - Cllr Wetherden commented on the narrowing of road at Swallow Tree Cross – it has become very tight to turn in especially from the Bow approach. MDDCllr Coren has had a look and also noted that the water hydrant has disappeared, he will ask ST about this.

The meeting closed at 9.45 pm.