

HITTISLEIGH PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Tuesday 28th July 2016 at 7.30 pm in the Village Hall

Present: Cllrs Richard Gard (chairman), Mark Brown, Bernard Curtis, Brian Howell, and Cllr Libby Turrell; Ruth Curtis (clerk & minutes); MDDCllrs Derek Coren & MDDCllr Peter Heal, Devon CCllr Nick Way

1. **Apologies:** Cllrs Gill Fisher and Cathy Wetherden
2. **Declarations of interest** – none
3. **Minutes of the last meeting held on 31st May 2016** were approved and signed as a true record.
4. **Matters Arising**
 - 4.1 Highways matters
 - Potholes and drainage problems map – Cllr Gard passed round a map with known problem areas marked up and invited councillors to add to it. 1) under road drain near woods for sale – Steve Tucker is aware. 2) area near the church – both these beyond volunteer help. Need some action before winter. DCllr Way to follow up with Steve T. 3) Gerald Downs land – agreed for it to be done. Community will do. The map will also be put up at the village market for parishioners to view and add to.
 - Road warden – clerk to follow up with Victor Gough re: PH
 - No lorry signs at Hittisleigh Mill – cost is around £35-£40 for 18 x 12 sign. Suggestion is lorry picture with maximum width/length restriction. The clerk to follow up with Steve Tucker cc DCllr Way.
 - Road closure Fursham X to Whiddon Down 9-16 Aug
 - 4.2 **TAP fund** – clerk to resend information to village hall committee
 - 4.3 **Hidden treasures and photographic competition - Church 24/25 September** – entry forms were distributed. If anyone is free to help on Fri 23rd to set up stall etc please contact Sarah Hancock.
 - 4.4 **Other matters arising** – Cllr Brown to check regulations re: tank.
5. **Accounting & payments**

Councillors approved the following payments:

 - 5.1 Ellen Sibley internal audit fee £25
 - 5.2 Clerk salary Jan-June £400
HMRC Jan-June £80
6. **Planning**
 - 6.1 Process for reviewing and responding to planning applications – Cllr Howell suggested that the planning group organise site visits as routine for all planning applications, potentially including the full council. **After discussion it was agreed that the process will be for the planning group to review applications within 7 days and decide together whether to have a site visit, responding to clerk to arrange as needed.**
 - 6.2 16/00925/FULL Change of use of building from wedding venue (Class D1/D2) to holiday let (Class C) with associated alterations (part retrospective); change of use of agricultural hardstanding to car park for use in association with wedding venue (Class D1/D2) and change of use of part agricultural field to camping associated with wedding venue (D1/D2) – Cllr Gard had spoken with Simon Trafford (ST), MDDC Planning, to clarify some of the queries: 1) selling away - none of the

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buildings can be sold off separately. Doesn't mean that this wouldn't be changed in the future. 2) Future development - MDDC can't second guess what might happen but must review each application on the information provided. 3) Parking – ST felt that parking isn't a problem. 4) Retrospective applications – these can't be treated any differently to a regular application.

6.3 MDDCllr Heal advised that Keith Palmer is the new enforcement officer for our area – he is conducting a review of previous applications and seeing if they comply. MDDC potentially looking to employ a conditions officer. At present, MDDC rely heavily on the public to report when conditions are not complied with. As a parish council we could request that Keith Palmer review particular application with good reason.

6.4 Previous planning applications – decisions

- 16/00542/HOUSE and 16/00543/LBC, Mill Cottage – *permission granted*
- 16/00501/FULL & 16/00502/LBC Barton Farm – *permission granted*
- Tellams Yard, Cheriton Bishop, **Removal of Condition 8** (Hours of Use) and **variation of Condition 9** (Limit on Storage) of planning permission 14/00172/FULL for construction of slurry pit, Woodlands, Tellams Yard – *permission refused condition 9 and granted with conditions for condition 8*

7. **Correspondence**

8. AOB

- DCCllr Way advised that there are surgeries at MDDC council offices in Crediton on the 1st and 3rd Thurs of month 10-1pm at Market St offices to discuss particular issues – book via town clerk Claire Dalley.
- MDDCllr Coren reported that for the first time ever, recycling had gone over 50%; a new all-purpose site for recycling has been opened.
- Crediton Fire Station has 24 retained fire fighters and have been recruiting as numbers are currently lower than this.
- Cllr Brown asked whether we can request fire hydrant be checked – clerk to find out who we approach (it used to be painted yellow and the hedge area cleared).

The meeting closed at 9 pm.